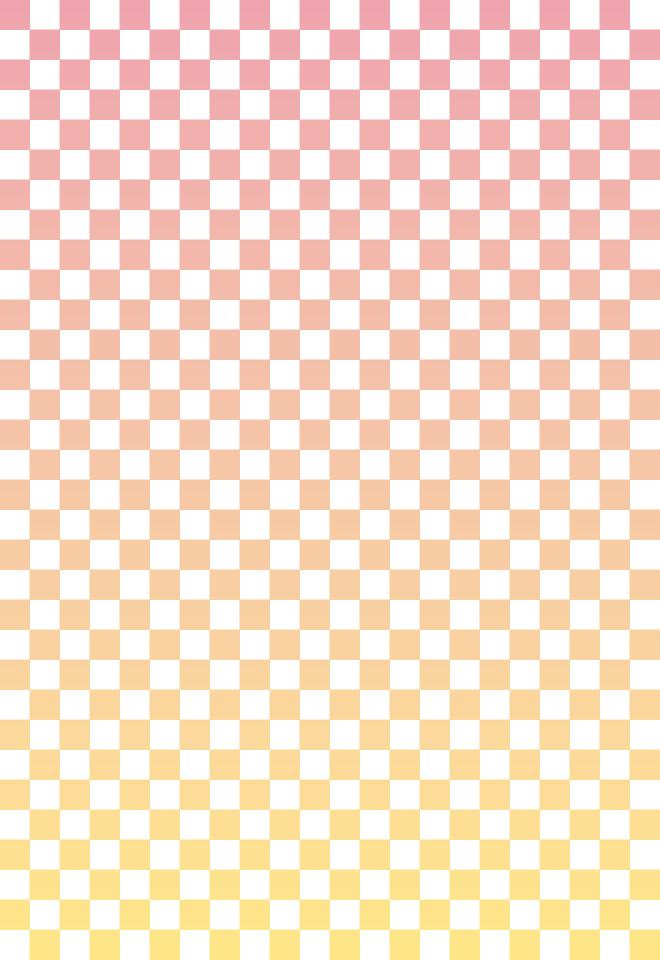


# STUDENT GUIDE 2018-19





Within these pages, you'll find a quick reference guide to all the resources, tools and people who will help you make the most of your time at SCAD.

Take a moment to soak up your surroundings. Talented and passionate artists, innovative designers and stellar educators are here to support you. Their singular focus is to help you achieve your artistic and academic goals, and step into the career of your dreams.

A few things to keep in mind: You will be challenged. Press on. By overcoming obstacles, you'll grow as an individual and as an artist, and what awaits you on the other side is truly worth it. SCAD is for life. We are here for you now as a student, and we will stick by you throughout your career. Explore your options and ask for help when you need it.

We're so glad to have you, and we can't wait to see what you will accomplish.

# 

# USE the SCAD APP TO

- Find information about SCAD programs, locations, events and exhibitions.
- Check your SCAD Cash balance.
- Search for course information and grades.
- Look up a professor's email address.
- Monitor the status of washers and dryers in the residence halls.

# ...ard SO MUCH MORE!

Visit the App Store or Google Play to download.

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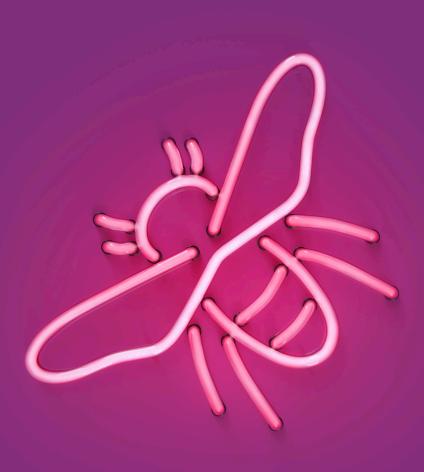
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Did you know that bees, because of their weight and small wings, shouldn't be able to fly? Our mascot, Art T. Bee, inspires students to defy the odds and rise to great heights.



Whatever your interests, whatever you choose, you'll discover defining moments designed with you in mind. The perfect daily complement to your academic pursuit is our wide variety of dynamic student life activities. Keep reading for details about SCAD signature events, student clubs and activities, fitness and recreation, student media and other diverse experiences.

# Share YOUR STORY!

Use these hashtags to share your experience at SCAD signature events on Instagram and Twitter.

#scadstyle #scadchalk #defineart #scadhk

#### **GET INVOLVED**

Explore your interests, meet students of similar or different backgrounds and expand your worldview. From student involvement activities to fitness and dining, life at SCAD is active and engaging. We're dedicated to helping you flourish here.

involve-hk@scad.edu

#### **Student involvement**

The office of student success supports cultural development, promotes student leadership and celebrates diversity through activities and entertainment. Visit **scad.edu/calendar** to learn more about the workshops and events held in Hong Kong each quarter or review the list of extended learning opportunities in your class syllabuses. Keep up with the latest by checking your student email account, stopping by the office of student success and joining the SCAD HK Students (USF HK) Facebook group.

#### Student Clubs

SCAD student clubs provide social, recreational and professional activities for every member of the student body. Explore an interest, meet new people or take on a leadership role. Email involve-hk@scad.edu to learn more.

#### **Community Service**

Serve the community while gaining valuable life skills. SCAD students work with local agencies in a spirit of cooperation while learning the importance of networking, recruiting, project planning and decisionmaking. Email **involve-hk@scad.edu** to learn more.

#### **SIGNATURE EVENTS**

We're all about putting you in touch with the people and experiences that will give you an edge as you get started in your career. Each year, we host events across all SCAD locations so you can showcase your work to your creative heroes, ask questions, and learn what it's like to work in your chosen field. It's all for you, so dive in. Make an impression. But whatever you do, don't miss out.

Discover the best in contemporary art at **SCAD deFINE ART**. You can explore exciting exhibitions and connect with leading artists through gallery talks and tours, screenings, lectures and performances.

At **SCADstyle**, you have front-row seats for casual chats between style icons. Have your say at Q-and-A sessions and workshops with magazine editors, fashion designers and more. During SCAD Sidewalk Arts Festival, students create amazing chalk-art masterpieces in the north parking lot.

Check out the master calendar on scad.edu/calendar for upcoming events, lectures and workshops. These events have all been designed to enhance your academic experience at SCAD.

#### **FITNESS AND RECREATION**

From parks and beaches to gardens, hiking trails and campgrounds, Hong Kong has something for every outdoor enthusiast.

If you live in Gold Coast Residences, you also have access to an outdoor swimming pool, a gym, billiards, and tennis and squash courts.

#### **RESIDENCE LIFE AND HOUSING**

Having a comfortable, safe and inspiring place to live will set you up for success in the classroom. Dedicated residence life staff members are present in Gold Coast Residences to help you with routine concerns and answer questions when you have them.

reslife-hk@scad.edu | 852.2253.8047 SCAD Hong Kong | Room 113

#### **Residence Hall Staff**

The residence life and student success coordinator is a full-time professional staff member who will help you feel at home at Gold Coast Residences. The coordinator lives on-site to manage daily operations and plan activities for you to enjoy. This person is your first call in the event of a nonmedical emergency, disagreement among roommates or family emergency.

#### **Maintenance Requests**

Contact Gold Coast 24-hour customer service and maintenance at **852.2452.6566** if you have a maintenance concern or need lockout assistance.

Email **reslife-hk@scad.edu** to follow up on any maintenance requests.

# Medical EMERGENCY

In a medical emergency, dial 999 and then contact the 24-hour on-call manager at **852.5361.0890**.

#### **Mail Services**

If you live in Gold Coast Residences, you'll need to use the address to the right for mail and packages. Each apartment at Gold Coast is assigned a mailbox. Letters and small packages (shoebox size or smaller) will be delivered, but larger items cannot be stored at Gold Coast. If you receive a large package, you will be notified that you can pick up the package from the post office in Tuen Mun.

# Gare PACKAGE?

Ask loved ones to limit care packages to the size of a shoebox.

# EXPECTING & LETTER on PACKAGE?

Mail to students living at Gold Coast should be addressed as follows:

Student name (first and last) Block number, floor number, flat (A or B) Gold Coast Residences, Phase I or II 1 Castle Peak Road, Castle Peak Bay New Territories, Hong Kong

# **Booking FLIGHTS?**

Always review the residence hall opening and closing dates in MySCAD before making travel plans.

#### **SCAD CARD SERVICES**

Your SCAD Card, which you received at orientation, is your official student ID and provides entry to SCAD academic spaces and student events. It is also your library card for accessing one of the world's largest collections of art and design resources.

It looks like a credit card and includes a magnetic strip, and it also has your picture on it for your security. Simply swipe in the card reader at the south entrance to gain access to SCAD Hong Kong.

Keep the card with you at all times. Lost or stolen cards can be suspended 24 hours a day at **scadcard.com** to prevent fraudulent activity. Report stolen SCAD Cards to the SCAD Department of University Safety immediately. Replacements can be obtained at the office of student success.

hkstudentaccounts@scad.edu 852.2253.8085 SCAD Hong Kong | Room 115

#### Validation

While your SCAD Card can last for your entire time at SCAD, you will need to get a validation sticker at the start of each quarter. Current validation stickers are required. Make sure to meet with a student financial adviser to receive your validation sticker for each quarter. A current validation sticker allows you to get discounts at movies, art supply stores and more.



# North KOWLOON MAGISTRACY BUILDING

SCAD revitalized the historic North Kowloon Magistracy Building after the Hong Kong Development Bureau entrusted it to the university in 2009.

This UNESCO award-winning building hosts tours twice daily Monday through Friday and the third Saturday of every month. Students and visitors are expected to treat this heritage site with the utmost respect and conduct themselves professionally at all times.

# Student SUCCESS CENTER

Located on the ground floor and first floor of SCAD Hong Kong, the office of student success is your go-to spot for student advisers, the registrar, student financial services, SCAD Card services, financial aid, student services administration, counseling and student support services, and career services.

#### **OCTOPUS CARD**

The Octopus Card is widely used in Hong Kong to pay for transportation and other small transactions. You can add money to your card at any 7-Eleven, Mass Transit Railway customer service counter, the Market Place grocery at Gold Coast Piazza and the Gold Coast parking garage.

When you wish to make a purchase, place the card over a reader and the amount is deducted automatically. Students typically spend about HK\$200 every two weeks using their Octopus Cards.

If you apply for a student Octopus Card, you will get a 50 percent discount on MTR transportation.

#### **DINING IN HONG KONG**

Hong Kong is the culinary capital of Asia, and you can easily find any flavor you have in mind, from street food to fine dining.

If you live at Gold Coast, you have access to fully equipped kitchens, and the Market Place grocery store is nearby. The Gold Coast Piazza is also home to numerous restaurants and eateries, so you're sure to find something delicious.

No food is permitted in classrooms or computer labs!

#### **STUDENT HEALTH**

Support for students isn't limited to academic endeavors; SCAD is also here to support your health and well-being. The professionals in the student health support network can help you with anything, such as dealing with the challenges of college life or getting treatment for a sore throat.

#### **Counseling Services**

SCAD counseling and student support services keeps counselors on hand to assist you with a wide range of concerns, from boosting your coping skills to managing stress and anxiety. Counselors can help you on an individual and short-term basis, organize support groups, make community referrals, plan educational workshops and provide you with self-help resources. Therapy groups are available for students who need general support.

#### counseling-hk@scad.edu | 852.2253.8055 SCAD Hong Kong | Room 020

#### **Student Health Insurance**

Hong Kong's public health care system provides comprehensive affordable care to anyone with a valid student visa or Hong Kong identification card.

However, if you are a nonlocal student studying in Hong Kong on a student visa,

# CARITAS MEDICAL CENTRE

111 Wing Hong Street, Sham Shui Po 852.3408.5678

# LONDON MEDICAL CLINIC

One Duddell Street, Central 852.2537.6898

# MARINA MEDICAL CENTRE

S22 Gold Coast Piazza, Tuen Mun 852.3420.6622

# NEW TOWN MEDICAL CENTRE

K-Point, G/F 102A-103 Tuen Lung Street, Tuen Mun 852.2449.2500

# PRECIOUS BLOOD Hospital

113 Castle Peak Road, Sham Shui Po 852.3971.9900

# TSUEN WAN ADVENTIST Hospital

199 Tsuen King Circuit, Tsuen Wan 852.2276.7676

## **TUEN MUN HOSPITAL**

23 Tsing Chung Koon Road, Tuen Mun 852.2468.5111 you are automatically enrolled with a thirdparty service provider identified by SCAD for supplemental insurance. This insurance is only in effect while you are studying at SCAD Hong Kong, and the cost will be automatically charged to your student account.

Contact the counselor in residence at counseling-hk@scad.edu should you have questions about the international health insurance reimbursement process.

#### **Urgent Care**

If you need medical care, you can visit one of the hospitals or clinics listed here. In a true emergency, visit a hospital accident and emergency room or dial 999 to reach emergency services.

#### **Disability Services**

SCAD highly values the opportunity to provide support for students with accessibility needs. In order to receive services and accommodations, you need to self-identify by contacting counseling and student support services. You are also encouraged to access your SCAD Accommodate account via MySCAD > Resources tab > Academic Resources Network channel. Use this system to request appointments and upload supporting documentation.

# Student HEALTH TIP

Check with the office of student success for a referral to a local doctor for any health issues that may require a doctor's visit.

Once you have scheduled an appointment, you will meet with staff to discuss an accommodation plan according to your individual needs. All services are provided in compliance with the Americans with Disabilities Act of 1990, the Americans with Disabilities Amendments Act of 2008 and Section 504 of the Rehabilitation Act of 1973.

Counseling and student support services also provides testing space and test administration for students whose needs make them eligible for separate testing space, and will work with each student's professors to coordinate testing when accommodations are necessary. Assistive technology – hardware and software – is also available for students whose needs make them eligible.

counseling-hk@scad.edu | 852.2253.8055 SCAD Hong Kong | Room 020

#### INTERNATIONAL STUDENT VISA REQUIREMENTS

International students are not allowed to take full-time, part-time or freelance work, but they are eligible for volunteer and internship placements with approval from Immigration.

A No Objection Letter is issued when a student receives a visa and has a period of study for one academic year or more. The NOL will need to be presented to employers



and career and alumni success to ensure immigration requirements are met.

Students who need their NOL reissued or updated should do so at the start of each academic year.

- Notify career and alumni success and request an enrollment verification letter.
- Complete the ID 91 application form, available at immd.gov.hk/ eng/forms/forms/id91.html.

Apply for your extension at Extension Section at 5/F or your Hong Kong ID at 8/F, Registration of Persons, both located at the Immigration Department, Immigration Tower, 7 Gloucester Road, Wan Chai, Hong Kong. Use MTR Wan Chai Station — Exit A5 to get there.

Call the 24-hour hotline at **852.2824.6111** if you have questions or email **visa-hk@scad.edu** for SCAD staff assistance.

#### **STUDENT CONDUCT**

Student conduct policies, which outline how SCAD expects you to conduct yourself as a student, exist to protect you.

The Code of Student Conduct and the Student Handbook, both available to read in MySCAD, are manuals for how you should conduct yourself while you are at SCAD. These carefully written policies cultivate a living and learning environment where all students are respected and can grow personally, academically and socially.

You are required to read the full Code of Student Conduct, available on the Policies channel on the Resources tab in MySCAD. Have questions about the Code of Student Conduct? Contact the SCAD Hong Kong director of student success.

Conduct violations include, but are not limited to, the following:

- Alcohol
- Drugs
- Weapons
- Acts of dishonesty
- Disrespectful behavior
- Physical or verbal abuse
- Theft
- Trespassing
- Property damage

#### **COMMUNITY OF RESPECT**

SCAD maintains an environment for students, faculty and staff that is free of sex-based discrimination and harassment, including sexual misconduct. The university does not tolerate sex-based discrimination and harassment, including sexual misconduct, and is prepared to take prompt remedial action to prevent and address such behavior and remedy its effects.

Any violation of the sex-based

discrimination, sexual harassment and sexual misconduct policy should be reported to the university's Title IX coordinator. Students can also make confidential reports to the office of counseling and student support services.

titleixcoordinator@scad.edu

#### SETTLING DISAGREEMENTS

When conflict does arise, you are encouraged to resolve a concern by contacting the office that oversees the area relevant to your complaint. For example, contact residence life if you have a residence hall concern or make an appointment with your professor or the relevant associate chair or associate dean in academic services if you have an academic concern.

Contact the SCAD Hong Kong director of student success or the ombudsman if you are unsure of where to go to resolve a conflict. If you have exhausted other avenues and are still unable to resolve a conflict, the ombudsman is a neutral third party who can help you identify options and strategies for resolution. The ombudsman may put you in contact with the right university resource to reach a solution or serve as a mediator, among other roles.

ombuds@scad.edu

#### **NETWORK ACCESS AND TECH SUPPORT**

Wi-Fi is available in every room in the Gold Coast Residences to help you communicate, learn and share information. If you need assistance setting things up or have questions, contact Gold Coast 24-hour customer service and maintenance at 852.2452.6566.

Technology support is available if you have questions about SCAD technology. Use of SCAD technology is considered a privilege; you have certain responsibilities intended to keep the university, its student body and especially your private information safe and secure.

For technology assistance, email techsupporthk@scad.edu or visit Room 210 during regular business hours.

#### MySCAD

You'll find a wealth of information on the MySCAD intranet, from the Virtual Lecture Hall to the latest tools, techniques and tutorials on **Lynda.com**. It's also your portal to academic resources, news and events, and your main resource for connecting with the university, from checking your billing statement to making an advising appointment.

Since MySCAD provides student access to class registration, SCAD webmail, financial services accounts, posted grades, class assignment submissions, online test administration, FERPA management, important announcements and more, students are prohibited from sharing their MySCAD passwords with others. If you'd like for your parents or other family members to be able to access and make payments on your financial services account, you can set them up as "authorized users" in TouchNet, the university's online payment portal (see page 33 of this book). Don't forget to download the SCAD app to your mobile device so you can access all these resources on the go.

# HEADING TO the LAB?

Students can check out real-time computer availability in every classroom and computer lab on campus before they go, via the SCAD app. The "Technology Resources" module even shows details about printers, scanners and other specialty tech resources in each lab.

Access more than 42,000 FREE TUTORIALS on Lynda.com via MySCAD.

#### SCAD Quick Start Technology Guide

This quick start guide has all the info you need to get up and running. From passwords to software, Wi-Fi to connecting gaming systems in your residence hall, you'll find answers to just about every tech question here.

#### scad.edu/techguide

#### **Cutting-edge Technology**

In addition to the individualized support you get at SCAD, you also have access to one of the world's most comprehensive and advanced collections of art and design technology. You'll use state-of-the-art computers, printers, design tools and more in class, and you'll use the SCAD network, your SCAD email address and MySCAD to support your academic work.

You can also get discounts on software packages and computer components, and training from Lynda.com on programs you'll need to know to succeed in class. Log in to MySCAD and look for the IT channel, under the Student Workspace tab, to read more.



#### eLearning

Blackboard Learn enables professors and students to collaborate online through discussion boards and email. Professors post assignments, information and quizzes; students view grades, post to discussion boards and submit assignments. Log in via MySCAD on the Student Workspace tab daily to stay up to date and on track.



WORLD'S THIRD-LARGEST ART MARKET

EXPONENTIAL GROWTH

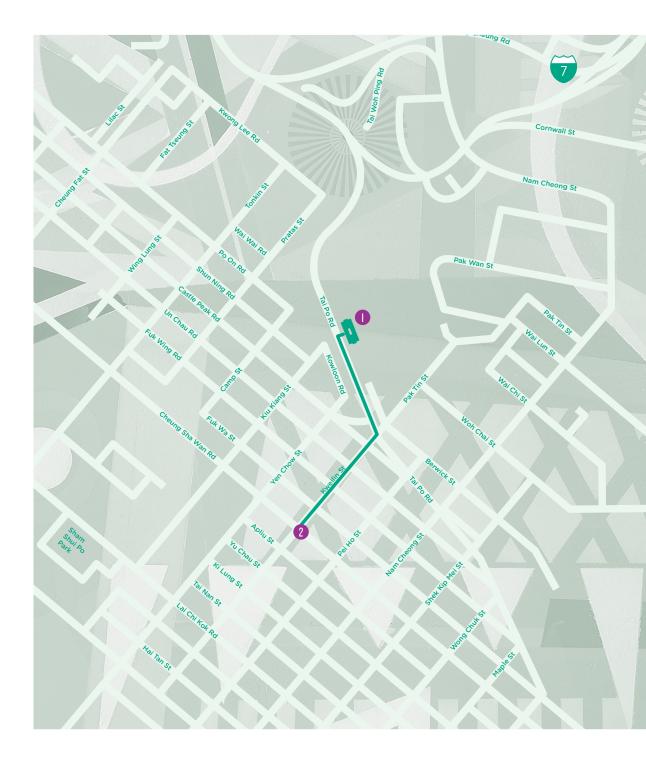
MUSEUMS

AUCTION HOUSES

GALLERIES

ART FAIRS

Read the This Week at SCAD e-newsletter for information on gallery openings, calls for entry, lectures, exhibitions and more.



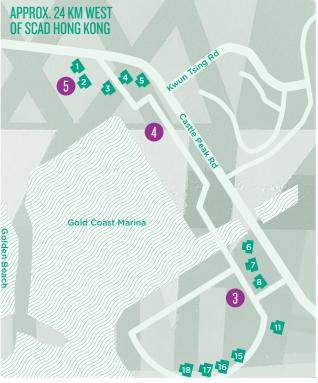


# WE'D BE *Lost* WITHOUT YOU

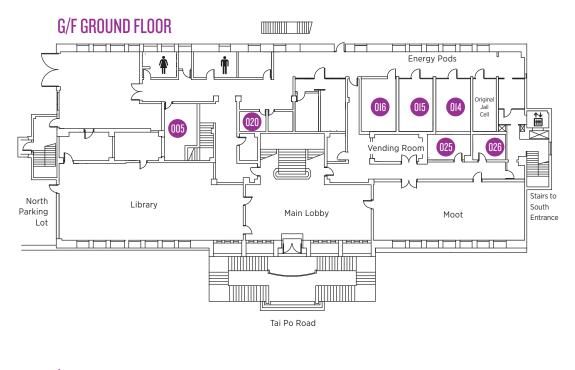
SCAD Hong Kong is perfectly located in the heart of Sham Shui Po. You're just a short walk or ride away from everything you need and everything that inspires you. Find some landmarks and get out there! You'll be a pro in no time.

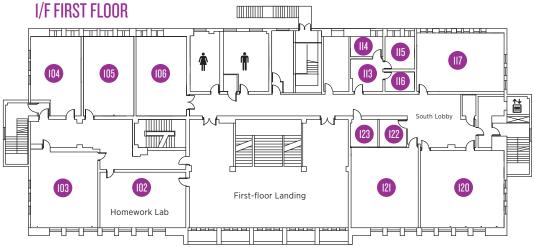
**I** SCAD HONG KONG

- 2 SHAM SHUI PO MTR STATION (EXIT D2)
- HONG KONG GOLD COAST RESIDENCES PHASE II
- 4 PIAZZA SHOPPING
- 6 HONG KONG GOLD COAST RESIDENCES PHASE I

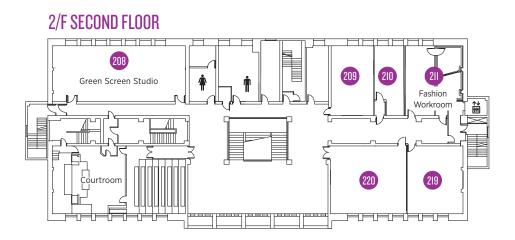


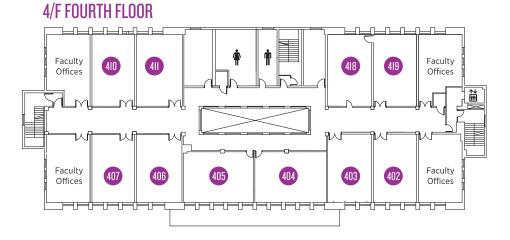


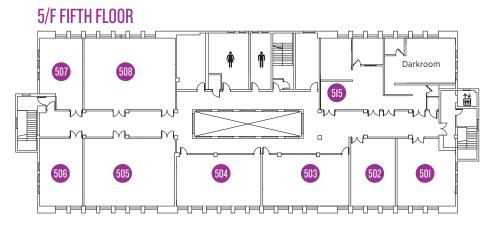




ADMINISTRATIVE OFFICES ARE LOCATED ON THE THIRD FLOOR











With more than 100 degree programs across more than 40 majors and more than 75 minors, SCAD is the preeminent source of knowledge in every discipline it teaches.

# ACADEMICS and ADVISING

Architect. Painter. Interior designer. Photographer. Creative director. Writer. Whatever profession you pursue, SCAD has lined up the essential tools to help you excel.

Your path to a creative career starts now, so keep reading to discover the outlets, information and opportunities designed to help you choose the direction that best suits your unique interests and goals.

# Perfect TIMING

Be sure to read the academic calendar on **scad.edu** so you know when the quarters start and end.

#### **GET TO KNOW YOUR ADVISERS**

You've been assigned a student success adviser, a student financial adviser and a career adviser. You will work closely with these individuals to develop an academic strategy based on your intended major. The advisers will also guide you through academic and career decisions and assist you with financial questions or concerns regarding your educational expenses.

#### **Student Success Adviser**

Make sure to meet with your student success adviser. Your adviser will provide helpful academic advice and connect you to resources available to you as a SCAD student. Your student success adviser also helps you figure out what it will take to meet your graduation requirements.

#### hkadvise@scad.edu | 852.2253.8018 SCAD Hong Kong | Rooms 114 and 116

#### **Financial Adviser**

Student financial advisers assist you with Hong Kong scholarship schemes and financial options, as well as U.S. federal and state aid, payment plans and alternative loans. They can also answer your student account and statement questions.

hkstudentaccounts@scad.edu 852.2253.8019 SCAD Hong Kong | Room 115

#### **Faculty Adviser**

Once you declare your major, you will be assigned a faculty adviser. The faculty adviser serves as a subject matter expert that guides you through class selection and professional development.

You should meet with your faculty adviser on a quarterly basis. Faculty members provide office hours and their offices are organized by school on the fourth floor.

Schools of Fashion and Building Arts | Room 401

Schools of Foundation Studies and Fine Arts | Room 408

SCAD Language Studio, Schools of Communication Arts and Digital Media | Room 409

School of Liberal Arts | Room 420

#### **Graduate Academic Advising**

You're taking the next step in your education, and we are equipping you for success.

In addition to your graduate adviser, you will also be introduced to your graduate coordinator. The graduate coordinator's primary job is to assist with your graduate review and go over thesis procedures. Learn more about life as a graduate student on MySCAD > Student Workspace tab > Graduate Advising channel > "Graduate Studies" link.



#### **SCAD LANGUAGE STUDIO**

The ESL program includes a variety of undergraduate and graduate courses focused on reading, writing and grammar proficiency as well as advanced presentation, pronunciation and research skills necessary for a career in art and design.

Through the SCAD Language Studio, you'll gain skills that enable you to be successful at the university and professional level, including how to:

- Write academic papers and take exams
- Make formal presentations
- · Read university-level materials
- Comprehend academic lectures
- Speak fluently in both formal and informal settings

ESL students connect with peers and professors, use their language skills to succeed in their studies, and begin their academic and artistic journeys with confidence and competence.

# ENGLISH as A SECOND LANGUAGE ASSESSMENT

If your native language is English, no additional proof of English proficiency is required. If your transcript shows extensive study in an institution where English was the language of instruction, no additional proof of English proficiency is required for admission, but you may be asked to take anEnglish proficiency test when you enroll.

For more information, visit scad.edu/esl.

#### ADVISING APPOINTMENTS

Advising appointments are available Monday through Friday and during peak periods of the quarter such as drop/ add and registration weeks. Advisers are also available on a walk-in basis. You can see walk-in advising times in the online scheduling system.

To schedule an appointment with your adviser, register at scad.mywconline.net. You will need to use your SCAD student email account. Once you are registered, you will receive reminder emails about upcoming appointments and can change your appointments online as needed.

#### **FIND OUT HOW TO REGISTER**

If you're a first-quarter, first-year student, your student success adviser will register you for all classes. Any transfer credits will be taken into account during your registration process. Students are generally registered for two studio classes and one lecture class during their first quarter. To make schedule adjustments, you will need to meet with your student success adviser during drop/add week.

New transfer students have an automatic academic advising hold that prevents them from making schedule changes

# **SCAD PRO ADVISER**

Use SCAD PRO Adviser for conveniently mapping out your classes, viewing your degree audits based on requirements and catalog year, determining classes needed to fulfill program requirements, and checking your GPA and assigned staff and faculty advisers. This online degree progress resource is designed to make navigating your curriculum simple and help you decide which classes you should take next. Check the "Planner" tab in SCAD PRO Adviser each quarter to ensure you register in the correct classes for your major. If you need to make a change to your plan, make an appointment with your student success adviser to ensure you stay on track.

To access SCAD PRO Adviser, go to the Advising channel in MySCAD, under the Student Workspace tab.

# Ready TO REGISTER?

You'll get a time ticket notification in your email when it's time to register.

READY. SET. GO!

on their own. If you need to adjust your schedule, meet with your student success adviser. Watch your SCAD email for an invitation to attend your new transfer meeting with a student success adviser. This meeting is an opportunity to discuss your individual graduation plan, review any outstanding transfer credit, and ensure you are equipped with the resources you need for success at SCAD.

Any schedule adjustments must be completed prior to the end of drop/add week, which is the first five business days of each quarter. Class sessions missed due to schedule changes are still recorded as absences.

Explore your options. There are a wide variety of disciplines to discover at SCAD.



#### **COLLEGE CREDIT AND MORE**

Official transcripts and scores must be submitted to the admission department for all previous credit a student wishes to transfer during the first term of enrollment. These credits are evaluated based on whether course content, level of instruction and contact hours are at least equivalent to SCAD requirements.

For required studio classes, a portfolio, course description and syllabus must be submitted during the first quarter of enrollment. Transfer credit is granted when a panel of faculty members has deemed that the quality of work in the portfolio is consistent with the quality of work required of students in comparable courses at SCAD.

Credit for A-level, Advanced Placement, Caribbean Advanced Proficiency, CLEP, DANTES/DSST and International Baccalaureate exams may be awarded based upon score; for specific criteria, visit scad.edu/transfer. Transfer credit from all sources may not exceed 90 quarter hours.

#### **DISCOVERING YOUR PATH**

#### **Explore Majors and Minors**

Don't miss the Majors and Minors Fair offered annually at the beginning of fall quarter. More opportunities to explore majors are available as part of the First Year Experience, SCAD Days and Spotlight Days, as well as during all-school meetings held on the first Friday of each quarter. Undecided students are encouraged to use their elective classes to try out introductory classes in majors of interest. In doing so, you may even decide to pursue a minor.

#### **CREATIVE CURRICULUM**

#### Undergraduate

As an undergraduate, you'll get to experience many different major areas of study designed to prepare you for the professional world. We want you to embrace a multitude of creative outlets through a well-rounded curriculum that equips you with a versatile skill set and outlook for life. To be a full-time undergrad at SCAD, you must be registered for at least 15 credit hours per quarter, or three classes. You may register for a maximum of 20 credit hours per quarter, provided you have maintained a GPA of at least 3.0 during the previous quarter.

You will be in class for 15 hours per week. For each hour you are in class, approximately two hours of outside work will be required.



#### Graduate

As a graduate student, you'll build on your knowledge and achievements, advance your understanding and skills in art and design and assume a leadership role.

You'll turn a critical eye to your own work, using peer critiques and seminar discussions to analyze and explore old and new knowledge in your chosen field. Your graduate experience culminates in student teaching, internships and possibly a thesis or final project, and you will emerge from your studies with a theoretical and practical understanding of your field.

Full-time grad students are registered for at least 10 credit hours per quarter, but you may register for more than 15 credit hours per quarter with the permission of the department chair and by contacting your graduate staff adviser.

#### Electives

Take advantage of the wide variety of electives and introductory classes offered that can help you uncover your true calling or even reveal a possible minor. Discover your choices for electives by visiting scad.edu/academics/programs.

#### SCAD Core

The undergrad core curriculum is made up of foundation studies and general education classes. Your foundation studies are designed as studio classes where you can build visual, conceptual and creative abilities.

The general education classes in liberal arts are designed to help you develop criticalthinking skills by providing an intellectual foundation and breadth of knowledge for endless learning.

#### THE FIRST YEAR EXPERIENCE

This extended orientation class is a unique opportunity you'll participate in as an incoming freshman. The First Year

## TAKE ON the WORLD

Choose your location and expand your knowledge of other cultures.

Atlanta, • Hang Kong, • Lacoste, • Savannah, • e Learning.

Experience class is designed to ease your transition to college life and prepare you for academic excellence and your professional career.

You will attend your FYE class for a total of 10 hours over the course of the 10-week quarter.

# Graduation

Apply for graduation two quarters prior to when you expect to complete your program.

#### **BOOKS AND SUPPLIES**

You can purchase the textbooks and supplies you need during the Resources and Vendors Fair, held during the first week of classes. You can also visit one of many local book and supply stores in Sham Shui Po. Prefer to order textbooks online? Use elephants.com.hk and you can even get free delivery.

#### KNOW THE ROLE OF THE REGISTRAR

The registrar's office provides you with information regarding attendance, withdrawals and incompletes, transcripts, registration, graduation requirements, enrollment verification and other enforced policies regarding your classes. These are available to you in the Student Handbook on MySCAD, under the Resources tab.

#### registrar@scad.edu SCAD Hong Kong | Room 113

#### **GRADUATION REQUIREMENTS**

To receive your undergraduate degree in your program of study, you must earn 180 credit hours that include a fine arts foundation studies curriculum, comprehensive general education curriculum, major program or area of concentration curriculum and electives. Graduate degree candidates' requirements vary depending on the specific program and degree, and can range between 45 and 90 graduate credit hours.

Log in to MySCAD for a comprehensive list of degree requirements under the Student Workspace tab.

#### EXTEND YOUR EXPERIENCE

Ready to take on the world? SCAD study abroad can enhance your educational experience through short- and full-term international and domestic programs. No matter your major, you can earn degree credit by gaining a global perspective on art, architecture and design.

You'll expand your knowledge of other cultures and societies, which will put you ahead of the game as you step into a career in the global marketplace. Immerse yourself in the rich culture and pastoral setting of Provence at the university's Lacoste location.

You can also explore SCAD locations in Savannah and Atlanta or take advantage of short-term programs in the design, arts and entertainment industries of southeast Asia in locations such as Macau, Shanghai, Tokyo or Sri Lanka. Make sure to adhere to application deadlines and plan two quarters ahead for campus changes. Meet with your student success adviser to find out if you are eligible for study abroad programs and to consider how these classes may fit into your overall program of study.

studyabroad@scad.edu SCAD Hong Kong | Room 113

#### **SCAD**pro

Want to get some hands-on experience with the world's leading brands and build a killer portfolio, all before graduation? Get involved in SCADpro, the collaboration laboratory at SCAD where industry partners work side by side with qualified students and faculty mentors to solve real-world problems.

Each year, SCADpro generates nearly 40 distinct projects that tap into the talents of students across all disciplines to transform vision into reality for companies like Amazon, Google, L'Oréal, NASA and more.

#### **SCAD SUPPORT**

So, now that you know how you'll be involved in your SCAD experience, here's how we'll complement your efforts using support programs designed with you in mind.

#### **Peer Tutoring**

You can get individual attention focused on your specific needs through the peer tutoring program. Academic support is designated by subject, software, skill and course and is provided to you free of charge.

Peer tutors are available for one-on-one

# Unite ON

Schedule an appointment with the Academic Resource Center online at **scad.mywconline.net**, or visit the Academic Resource Network on the Student Workspace tab within MySCAD.

appointments to help you with class assignments and personal projects and answer general questions about different majors. Your tutor may explain basic concepts, assist you with technique or provide feedback on in-progress work. Peer tutors can assist you in topics related to math, graphic design, or even software such as Maya or Adobe suite.

All SCAD peer tutors are juniors, seniors or graduate students who are highly recommended by professors and must maintain an overall GPA of 3.5 or higher. To make an appointment with a peer tutor, register on scad.mywconline.net or contact the learning resources coordinator.

#### hktutor@scad.edu | 852.2253.8185 SCAD Hong Kong | Room 016

#### **Foundation Studies Help**

The Foundation and Fine Art Studio helps refine skills and techniques while generating ideas that could be beneficial to your growth as an artist. The manager provides individual and group appointments promoting out-ofclass learning and studio practice to support the foundations in drawing and painting programs. To make an appointment, visit scad.mywconline.net.

tdangvu@scad.edu | 852.2253.8192 SCAD Hong Kong | Rooms 506 and 508

# SCAD *Academic* POLICIES

Academic policies are available at scad.edu/policies.

#### The Write Stuff

At the Academic Resource Center, you can get individual help with all aspects of the writing process, whether you're working on a class project or something related to your personal passions. Staff members will assist with the writing process from prewriting and developing thesis statements to structuring your essay, punctuation, grammar and word choice.

They will not, however, proofread, edit, or act as a substitute for the ongoing dialogue you should be having with your faculty members and adviser.

#### hktutor@scad.edu | 852.2253.8185 SCAD Hong Kong | Room 016

#### Library

The library is a great place to find inspiration! Come to the library if you need help with research, whether you're writing an art history research paper or writing a business plan. The SCAD Hong Kong library houses a growing collection of more than 15,000 books and 140 magazine titles representing all majors at SCAD Hong Kong, including a graphic novel and comic book collection. Furthermore, the SCAD Hong Kong library boasts a collection of 600 DVD titles from which you can borrow a film or a documentary.

ref\_hk@scad.edu | 852.2253.8010 SCAD Hong Kong Library | Ground floor

#### **POLICIES**

#### **Attendance and Absences**

Go to class and be punctual. It's not just important for your success; it's a university policy! You are only permitted to miss four class sessions in each for-credit course. If you miss more than four sessions, or 20 percent of an enrolled class, you will be unable to pass the class. There is no such thing as an excused absence at SCAD, so use your absences wisely and for emergencies only. Classes missed due to late registration or schedule changes are included in the overall absences allowed.

#### **Academically Speaking**

Within the university's academic policies, you'll read full definitions and descriptions of policies that cover academic standing, attendance, course loads, dropping and adding classes, the grading system, GPA requirements and withdrawals.

More specifically, the academic integrity policy means that under all circumstances, you are expected to be honest when dealing with faculty members, administrative staff and your fellow students. You must submit work that is your own and reflects your level of accomplishment.

You'll also find information online on what happens when academic dishonesty is

suspected, how decisions may be appealed, and what happens if you are found responsible for violating the academic integrity policy.

#### GRADES

Students receive an email copy of their grades via their SCAD email account approximately one week after classes end for the quarter. Grades are also accessible in MySCAD and Blackboard. Grades are not released over the phone.

#### Grading

Grades are assigned according to the following system of letter and quality points evaluation:

AEXCELLENT4BGOOD3CAVERAGE2DPOOR1FFAILURE0	LETTER GRADE		QUALITY POINTS (UNDERGRADUATE)
C AVERAGE 2   D POOR 1	A	EXCELLENT	4
D POOR 1	в	GOOD	3
	С	AVERAGE	2
F FAILURE 0	D	POOR	1
	F	FAILURE	0

The following codes may appear on transcripts and do not affect a student's GPA:

w	WITHDRAWAL	G GRANTED/ FULFILLED CREDIT
т	TRANSFER CREDIT	U UNSATISFACTORY
I	INCOMPLETE	N AUDIT

# Financial AID

Withdrawal from one or more classes may alter financial aid status or eligibility. Students should consult with their student success advisers for details. Students who stop attending a class without officially withdrawing may be considered in violation of the attendance policy and could receive a grade of F.

#### **GPA Requirements**

Undergraduate students must earn a quarterly GPA of 2.0 to remain in satisfactory academic standing.

Undergraduate students who fail to maintain a quarterly GPA of 2.0 for three consecutive quarters will be academically suspended for one year.

#### Incompletes

A student who has experienced serious personal illness or other emergency circumstances during the academic term should notify the director of student success as soon as possible for assistance or accommodations.

If you fall into this category and are therefore unable to complete all assignments by the end of the quarter, you may request a temporary grade of incomplete through the associate dean of academics before the end of the quarter, explaining the reason and including documentation of the illness or emergency circumstance.

The associate dean of academics' decision is final. Students assigned a temporary grade of incomplete are required to complete the remainder of the unfinished work in a satisfactory manner by midterm of the following quarter. A temporary grade of incomplete automatically changes to an F if the required work is not completed satisfactorily by midterm of the following quarter.

A student may not withdraw from a course after receiving a grade of incomplete. A student who has missed more than four class sessions, 20 percent, in a quarter is not eligible for a grade of incomplete, but may withdraw at any time after the end of the drop/add period and through the last day of the quarter.

#### Withdrawals

After the end of the drop/add period and through the last day of the quarter, a student may officially withdraw from a class. The student will receive no credit for the class and is given a grade of W for the course. Students demonstrate their intent to withdraw from a class by completing the electronic withdrawal form available in MySCAD.

The withdrawal form is processed automatically and is effective immediately upon receipt of the request by the registrar's office.

Students should consult with their student success advisers before completing any course withdrawals.

A student will be unofficially withdrawn from a course after incurring absences for 20 percent of the term (usually five absences) in a class when he or she does not provide an official notification of withdrawal, as described above. The accumulation of absences can either be consecutive or occur at any point during the quarter. The student will receive an email after each absence and will be instructed to contact his or her success adviser for assistance.

#### **RIGHT TO PRIVACY**

The Family Educational Rights and Privacy Act affords students certain rights with respect to their education records. This means students can request to read their education record and propose amendments if they believe it contains misleading or inaccurate information.

It also means they must consent to disclosure of their education record under FERPA. For example, if your parent makes most of the payments on your account and will need to know the current account balance, you must sign a FERPA waiver so university staff members are allowed to discuss the account balance with your parent.

# **FERPA WHAT?**

Manage your FERPA preferences in MySCAD by navigating to the SCAD Forms channel under the Resources tab, searching "FERPA" in the search field, and clicking the "FERPA Management" link.





"Mighty oaks from little acorns grow." An acorn is included in the university crest as a reminder of how small ideas become big ones. The university celebrates its 40th anniversary in 2018.

# DOLLARS and SENSE

Some angst-inspiring things about college are unavoidable — grades, group projects and exams, anyone? But managing your money, paying for school, and knowing when and where to get help with things like loans and scholarships shouldn't create anxiety.

Keep reading to see how we've got you covered.



#### **STUDENT ACCOUNTS**

College is an investment in yourself and your future, and managing your student account with a businesslike focus will give you the chance to start your professional life on strong financial footing.

Your student account is where your charges for tuition, housing and any other fees are posted, and where payments are recorded. You're responsible for notifying your adviser of any changes in name or address that may affect when or where you get your account information, or making those changes yourself through MySCAD.

Notices of account activity will be emailed to your student email address on a regular basis, but you can also get updated information anytime in MySCAD.

Your parent will not be sent a physical copy of account activity, so if your parent is making payments on your account, you should add him or her as an Authorized User in TouchNet, the online account portal.

Students paying in Hong Kong dollars should open the PDF account statement available in their online account in order to see the amount due in HKD. You can access that PDF statement via TouchNet > "My Account" link > "Statements" link, then select the current account statement in the drop-down menu.

Contact your student financial adviser with any account questions, especially if you think you'll make enrollment or housing changes, to see how these may impact your account. Charges on students' accounts indicate housing and course registration status. Register for classes promptly so that your account will reflect charges for the actual number of classes you intend to take.

hkstudentaccounts@scad.edu 852.2253.8019 SCAD Hong Kong | Room 115

#### **Financial Aid Changes**

Remember, changes to course registration, housing or financial aid eligibility will likely result in a new balance. You can view an updated account balance, including any new aid or charges, through MySCAD in the Student Account channel on the My Info tab, by clicking the "My Student Account Online" link.

#### **Currency Options**

Your student account is coded with a payment attribute based on the currency you used to pay your enrollment fee, U.S. dollars or Hong Kong dollars. Once that currency attribute is set, it cannot be changed within the same term.

See a student financial adviser before making your next tuition payment if you want to change the type of currency you'll use for the next quarter.

### MAKE A PAYMENT (HKD)

### Pay by Check

Make checks payable to SCAD Foundation (Hong Kong) Limited — with your name and account ID on the back of the check. Make the payment in person or mail the check to SCAD Hong Kong, 292 Tai Po Road, Sham Shui Po, Kowloon, Hong Kong.

#### Pay by Local Interbank Transfer

Use these beneficiary details.

Beneficiary bank: Hang Seng Bank Limited

Beneficiary name: SCAD Foundation (Hong Kong) Limited

Beneficiary account number: 773-730437-883

You must email a confirmation of the interbank transfer to SCAD Hong Kong student financial services at hkstudentaccounts@scad.edu or the payment cannot be credited to your student account.

#### Pay by Cash or EPS

Make cash or Electronic Payment System payments in person with a student financial adviser in the office of student success.

### **Automated Payments**

You can enroll in a payment plan in person with your student financial adviser. You must pay an enrollment fee of 3 percent of your balance to participate. Each quarter, the payment plan will draft multiple installments for your balance due for tuition and housing.

## Making. ONLINE PAYMENTS

#### STUDENTS MAKING ONLINE PAYMENTS

- Log in to MySCAD.
- Select the My Info tab.
- Locate the Student Account channel.
- Select "Make a Payment US\$."

### PARENTS MAKING ONLINE PAYMENTS

Students can allow parents or family members access to their student account online by enrolling them as authorized users in TouchNet. Authorized users are able to view billing information and make payments, and enroll in a payment plan on the student's behalf. To set up a parent or family member as an authorized user, a student must:

- · Log in to MySCAD.
- · Select the My Info tab.
- Locate the Student Account channel.
- Click "My Student Account Online."
- Click "Authorized Users" on the right side of the screen.
- Enter email address of authorized user and click "Continue."

The authorized user will be emailed a link and login information.

Once the authorized user's username has been established, he or she can log in and make payments at scad.edu/paymentportal.

### **MAKE A PAYMENT (USD)**

## Pay by Cash, Money Order, Check or Traveler's Check

Cash, checks, money orders and traveler's checks in U.S. dollars are accepted in person at SCAD Hong Kong student accounts. Make checks and money orders payable to SCAD. Prefer to pay by mail? Mail your check, money order or traveler's check to:

SCAD Student Accounts P.O. Box 2701 Savannah, GA 31402-2701 USA

### Make a Secure Online Payment

You can make a secure online payment in MySCAD using an electronic check, a debit card or a credit card (Visa, MasterCard, American Express or Discover). A 2.85 percent convenience fee applies to all credit and debit card transactions.

### Pay by Flywire

You can use the secure online Flywire international transaction service to wire funds to your SCAD account from outside the U.S.

#### Visit flywire.com/school/scad to get started.

### DIRECTIONS FOR STUDENTS:

- Log in to MySCAD > My Info tab > My Student Account channel > "Make a Payment - International Students" link.
- Enter your information and contact your local bank to send funds. Then Flywire will convert the funds to U.S. dollars, at preferential exchange rates, and credit your student account.
- Track your payment transfer using the Flywire student dashboard.



- You will receive an email confirmation when payment is deposited into your student account.
- A dedicated, multilingual Flywire customer service team provides support 24/7 through live chat, Skype, email and phone.

### **Course Withdrawal**

If you withdraw from SCAD during the first 40 percent of the quarter, you will receive a pro rata credit of tuition. The complete policy for canceled enrollment and account credits is available at scad.edu/studentaccounts.

The complete financial policy for withdrawal is available at scad.edu/financialpolicies.

#### Sign Up for Automated Payments

Sign up for automated drafts with the payment plan. Arrange for automated credit or debit card payments, or bank withdrawals through TouchNet, accessible in MySCAD.

Each quarter, the payment plan will automatically draft multiple installments of your balance due for tuition and housing. Convenience fees of 2.85 percent apply to debit and credit card transactions (Visa, MasterCard, American Express or Discover). You must pay an enrollment fee of 3 percent of the balance to participate.

TO ENROLL IN THE PAYMENT PLAN, FOLLOW THESE INSTRUCTIONS:

## **SCHOLARSHIPS**

Current students can apply for additional SCAD scholarships each spring for the upcoming year. The scholarship application is available online during the month of April. Applicants are automatically considered for all applicable scholarships.

Current students can also apply for additional scholarships offered by the Hong Kong Special Administrative Region. The scholarship application is available in the student financial services office during the month of October.

- Log in to MySCAD > My Info tab > My Student Account channel > "Make a Payment - US\$" link.
- Enter your payment or account information to enroll in the automated quarterly payment plan.
- Accept the terms and conditions. Provide an electronic signature using your SCAD ID number.
- SCAD will send you an email confirmation when you enroll in the plan, when you pay your enrollment fee, and when you pay your first installment. You will also receive automatic email reminders prior to each scheduled quarterly draft due date.

### **KNOW YOUR OPTIONS**

### Hong Kong Government Financial Assistance Scheme

If you have right of abode in Hong Kong, or resided in or had your home in Hong Kong continuously for three years prior to starting your SCAD program, you are eligible for assistance from the Student Financial Assistance Agency, or SFAA.

Contact your student financial adviser to learn about the process for applying for this type of aid, which is available based on your financial need. You should apply early for financial aid as this government-based financial aid typically takes six to eight weeks to process and disperse to your student account.

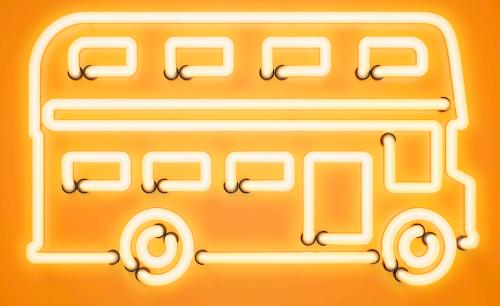
After your initial application, you will need to reapply every year, as necessary. The financial aid application for the SFAA scheme is available each May. Look for a notification in your SCAD email.

### **Scholarships**

SCAD awards nearly \$90 million in scholarships to its talented students each year based on academic achievement, need or both.

Scholarships may be renewed annually as long as you stay enrolled and maintain a 3.0 GPA or higher. Living on or off campus can affect your scholarships, so be sure to consult an adviser before making changes to your living situation.

If you've been accepted to a SCAD Study Abroad program, such as at SCAD Lacoste, you may also apply to receive travel scholarships. These are administered through the office of financial aid as well. If you are participating in one of the upcoming offcampus SCAD programs, you will receive information on relevant travel scholarships that may be available that quarter.





In Savannah? Visit Art's, a university café for fast, fresh and healthy fare, to see the classic red double-decker bus, originally used in London and later operated by SCAD for student transportation.

# SAFETY and SECURITY

The core of what we do at SCAD is provide you with a safe environment where you're free to pursue your passion for art and design. We do this by using best practices, connecting with our partners and creating a culture of safety and security where innovation can flourish. Keep reading to learn about information and tools to help you navigate daily life at SCAD and in Hong Kong.

### **SECURITY IN ACTION**

Security staff is available 24 hours a day, seven days a week, year-round at SCAD Hong Kong and Gold Coast Residences. Hong Kong is considered a safe city with frequent police patrols to ensure the safety of residents and visitors.

You are encouraged to follow the same safety precautions — locking doors, traveling in groups at night, being cautious of surroundings — as you would in any major city.

Keep valuables and travel documents in a safe place. Be sure to make photocopies of all identification and travel documents and keep those in a location separate from the originals in case of an emergency.

In compliance with Hong Kong law, all persons are required to carry a personal identification card at all times. If you are traveling in an unfamiliar area, carry a Chinese translation of your destination with you.

You are required to present your SCAD Card to enter SCAD facilities. More information regarding the SCAD Department of University Safety, including the annual security report, is available at scad.edu/safety.

securityhk@scad.edu | 852.2253.8036 SCAD Hong Kong | South entrance, lower ground floor

# Update YOUR INFO

As you move or change phone numbers, keep the university up to date with your current number and local address so that you can be contacted in the event of an emergency.

Visit MySCAD > My Info tab > My Personal Info channel > "Update Addresses and Phones" link.

### **SCAD ALERTS**

When a crisis or emergency situation occurs, you will receive updates via your student email account. Make sure to check your student email daily.

Update your contact information in MySCAD. Visit the My Info tab, My Personal Info channel to verify your information is correct and to make any necessary changes.

### **BE PREPARED**

SCAD has a great relationship with the Hong Kong Police Force. HKPF patrols the Sham Shui Po area regularly and has partnered with SCAD to educate students on personal safety. Should something happen in the city at large, SCAD will determine any impact there may be for students and issue timely news and guidance if necessary.

### **IN CLASS AND AT HOME**

When classes are in session, SCAD Hong Kong is open 7 a.m. to 12 a.m. SCAD Hong Kong is open 24 hours during the last week of each quarter.

You will need to read your Student Handbook, available on MySCAD, and check out the housing policies page in the Residence Life and Housing channel for all building access and guest rules, but here are the highlights:

### **University Safety Highlights**

- Keep your SCAD Card and room key with you at all times, and lock your door whenever you leave the room.
- When entering a university building, you'll need to present your SCAD Card for access. You are not allowed to sign in as a visitor in lieu of showing your SCAD Card.

## Safety QUESTIONS?

Write to us anytime at securityhk@scad.edu.

## MISSING Something?

Email the SCAD Department of University Safety at **securityhk@scad.edu**.

## Find SOMETHING?

Take it to Lost and Found at the south entrance.

- Visitation hours at Gold Coast Residences are 9 a.m. to 10 p.m., seven days a week, and you are responsible for your guests' behavior.
- No drugs. No alcohol. Period. Even if you are of legal drinking age.

### **ON CAMPUS AND AROUND TOWN**

One of the great things about Hong Kong is how easy it is to get where you need to go. Hong Kong's state-of-the-art public transportation system is efficient and inexpensive.

### Transportation

You can travel by MTR, public bus, taxi, ferry or SCAD shuttle.

SCAD provides free transportation between SCAD housing at Gold Coast Residences and SCAD Hong Kong. Schedules are available in the office of student success. You'll get an email at your student account if there are updates or cancellations to the shuttle schedule.

#### Parking

Complimentary parking is available in the SCAD Hong Kong parking lot. Space is limited and available on a first-come, firstserved basis. Be sure to remove valuables and lock your doors before heading in to class.

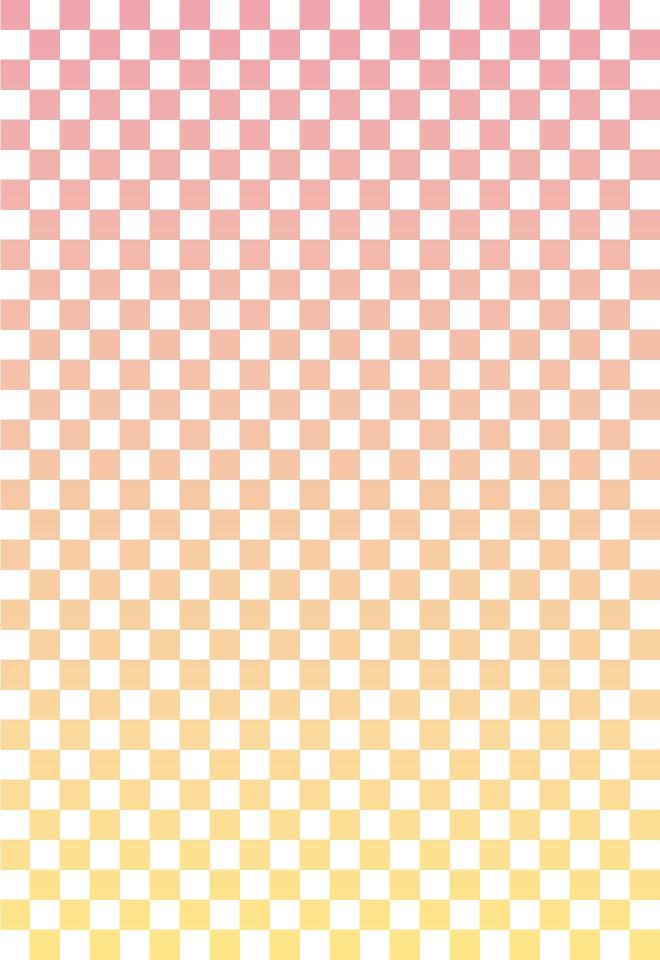
You'll need to register your car with SCAD and get a parking permit. The permit is good for the academic year. Visit MySCAD for more information on parking permits and parking regulations.

## **SCAD HONG KONG**

### SEVERE WEATHER POLICY

The rainy season in Hong Kong is between April and September. The Rainstorm Warning System is designed to notify the public that heavy rains are imminent and are likely to cause major disruptions. The system also puts essential services personnel on emergency alert.

- If Typhoon Signal #8 or Black Rainstorm Warning is in effect at 7 a.m., all morning classes (8 a.m. and 11 a.m.) will be canceled. No bus service will be provided from Gold Coast Residences to SCAD Hong Kong 7 a.m. to 12 p.m.
- If Typhoon Signal #8 or Black Rainstorm Warning is in effect at 12 p.m., afternoon classes (2 p.m. and 5 p.m.) will be canceled. There will be no bus service 12–4 p.m.
- If Typhoon Signal #8 or Black Rainstorm Warning is in effect at 4:30 p.m., there will be no 8 p.m. classes and no nighttime bus service. Whenever classes are canceled, students will be notified via their SCAD email accounts.





In 2015, SCAD became the first university to provide a virtual reality experience to a broad audience with the launch of cardboard VR goggles that allowed prospective students to visit the university's global campuses without taking a step.



Get where you want to be in your life and career by taking advantage of what SCAD has to offer beyond the classroom. SCAD prepares students and alumni to become industry leaders of the creative class through ongoing and individualized advising, professional development resources, internship and career opportunities, connections to industry leaders, recruitment events and exclusive online resources.

Delve into career prep to be competitive in the ever-changing job market.

Learn more at scad.edu/careers.



### WHILE YOU'RE A STUDENT

As soon as you arrived at SCAD, you began discovering your interests and strengths. As you explore your talents, your adviser can help you achieve your goals. You'll get guidance on choosing courses and a major, finding organizations you want to target, arranging internships and jobs, and much more.

### careers-hk@scad.edu | 852.2253.8089 SCAD Hong Kong | Room 122

### **Career Adviser**

While working toward obtaining your degree, a career adviser is available to offer individual career counseling for professional development and job search assistance.

Students are encouraged to meet with their career success advisers at least once per quarter to update career materials, make plans for internships and set career goals as part of the university's career action plan.

To make an appointment with your career success adviser, register on scad.mywconline.net, find the Career and Alumni Success channel and select an available time that works with your schedule.

### Industry and Alumni Outreach

Once you've completed your career action plan with your career adviser, meet with the industry and alumni engagement manager to discuss current employment, networking and industry opportunities.

Based in seven markets around the U.S. and Southeast Asia, SCAD industry and alumni engagement managers continually foster and develop relationships with employers and alumni in an effort to expand career opportunities for SCAD students and alumni.

### Workshops

Create a knockout résumé, prep your portfolio and perfect your pitch. Workshops organized by the office for career and alumni

# SCAD Aumni MORE THAN 6 CONTINENTS

Our commitment to your success continues beyond graduation. Check out your benefits at scad.edu/alumni.

success are full of topics, tips and tidbits that you can put into action.

Check out the full slate of upcoming workshops at scad.edu/careerevents.

#### **Employer Visits**

Top companies, brands and organizations from around the world recruit at SCAD. Take advantage of these employer visits to gain insight into the field of your choice and get your foot in the door.

If you're looking for an internship, make sure to sign up to participate in regularly offered on-campus recruitment sessions to meet with visiting employers one-onone for a portfolio review and interview.

#### **Interview Day**

Work with career and alumni success to become employer-ready so that you are eligible to apply to participate in the annual Hong Kong career event. During Interview Day, you'll have the chance to connect with top local employers for both internship and full-time employment opportunities. Share your portfolio and speak with employers, and you could wind up with that dream job or internship.

### **Career News**

All students receive Career News, a weekly e-newsletter that features jobs and internships, employer visits, workshops and career tips.

#### SCAD Job Portal

Each quarter, employers post hundreds of job and internship opportunities on the SCAD Job Portal. The SCAD Job Portal is your one-stop location for scheduling an appointment with your career adviser, applying for on-campus interviews and signing up for workshops. Upload a résumé and portfolio to avail yourself for recruitment, and don't forget to check out the workshops and events that are being offered each quarter.

#### scad.edu/jobportal

## Now it's. YOUR TURN

You've discovered some of the powerful resources at your disposal and the people who will guide you throughout your journey. Be curious. Ask questions. Explore beyond the bounds of your imagination. This is your time, your experience, your chance to decide your future.



The full academic calendar is available at **scad.edu/calendar/academic** and in the SCAD app.

### FALL 2018

Monday, Sept. 10	Fall quarter begins
Thursday, Nov. 15	Fall quarter ends
Friday, Nov. 16	Residence halls close at 5 p.m.

## **WINTER 2019**

Friday, Jan. 4	Residence halls open at 8 a.m.
Monday, Jan. 7	Winter quarter begins
Thursday, March 21	Winter quarter ends

### **SPRING 2019**

Monday, April 1	Spring quarter begins
Thursday, June 6	Spring quarter ends
Friday, June 7	Residence halls close at 5 p.m.

### **SUMMER 2019**

Monday, June 17	
Thursday, Aug. 22	S
Friday, Aug. 23	R

Summer quarter begins Summer quarter ends Residence halls close at 5 p.m.



Academic Resource Center hktutor@scad.edu 852.2253.8185

Academic Services hkacademics@scad.edu 852.2253.8040

Career and Alumni Success careers-hk@scad.edu 852.2253.8089

Counseling and Student Support Services counseling-hk@scad.edu 852.2253.8055

Foundation and Fine Art Studio hkacademics@scad.edu

International Student Services visa-hk@scad.edu 852.2253.8047

Ombudsman ombuds@scad.edu

Parent Relations parents@scad.edu

Registrar registrar@scad.edu 852.2253.8018 Residence Life and Housing reslife-hk@scad.edu 852.2253.8047

SCAD Card hkstudentaccounts@scad.edu 852.2253.8019

SCAD Department of University Safety securityhk@scad.edu 852.2253.8036

SCAD Language Studio hkacademics@scad.edu 852.2253.8040

SCAD Libraries ref\_hk@scad.edu 852.2253.8020

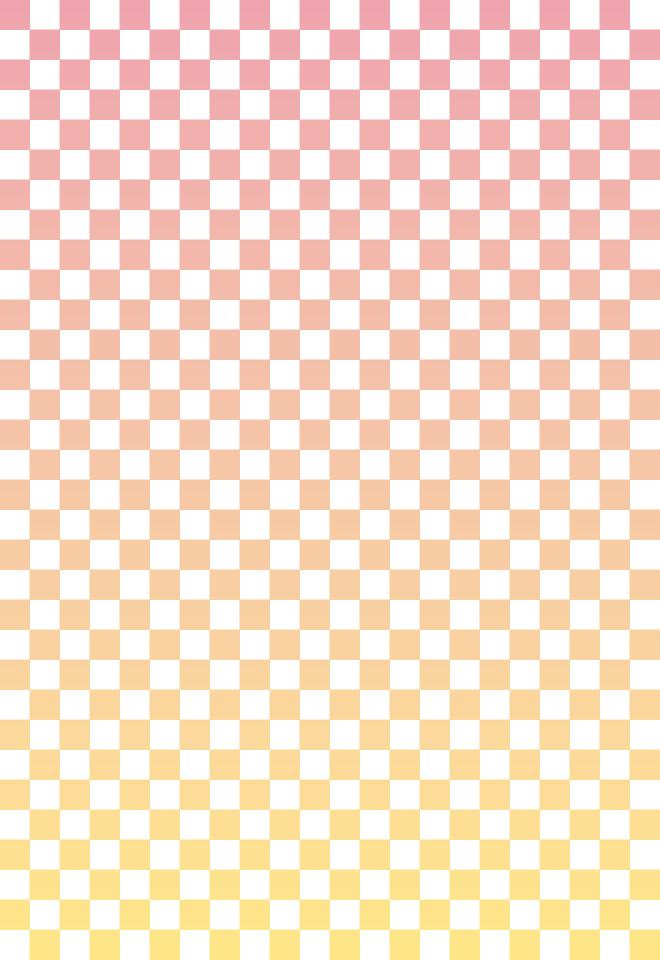
Student Financial Services hkstudentaccounts@scad.edu 852.2253.8019

Student Involvement involve-hk@scad.edu 852.2253.8055

Student Success and Advising hkadvise@scad.edu 852.2253.8018

Technology Support techsupporthk@scad.edu 852.2253.8034







Designed by professor Hugh M. Gale, the hand, head, and heart logo illuminates the essence of SCAD, The University for Creative Careers.

This symbol can be found across campus to guide past, present, and future generations of aspiring creatives toward their sanctuary, where their hands are free to readily make what the head dreams and the heart loves.



scad.edu