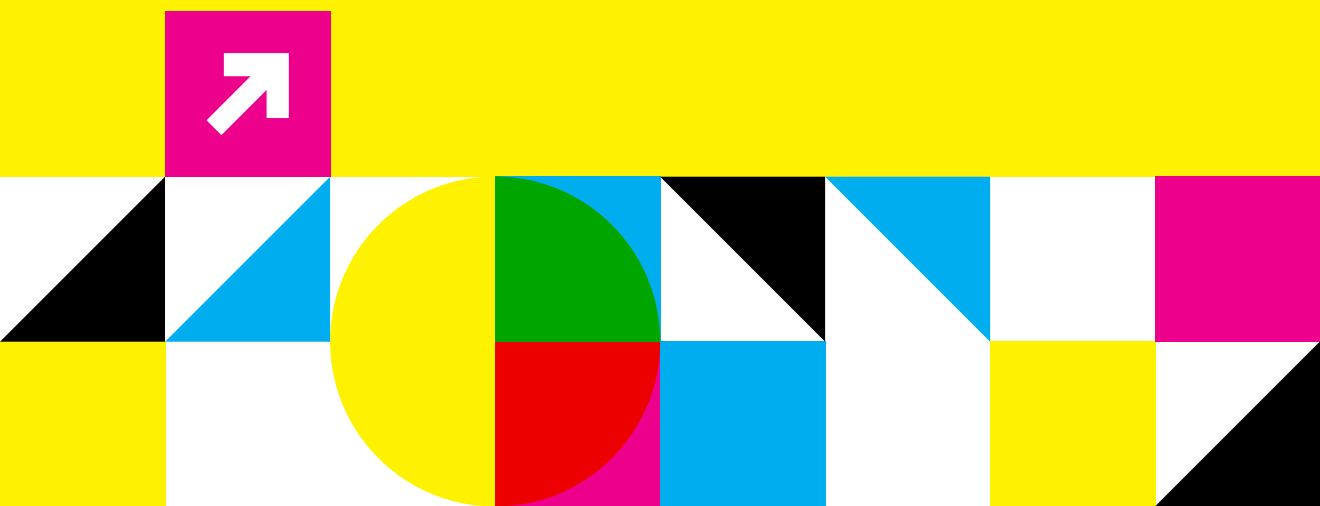
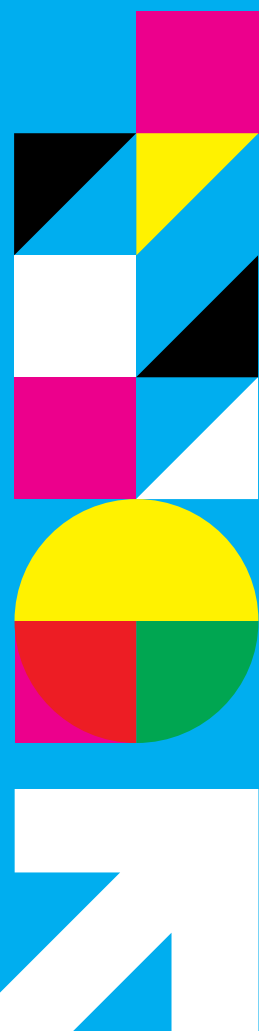


EXPLORE SCAD

ATLANTA STUDENT GUIDE 2019-20





WELCOME TO

SCAD

WITHIN THESE PAGES, YOU'LL FIND A QUICK REFERENCE GUIDE TO ALL THE RESOURCES, TOOLS AND PEOPLE WHO WILL HELP YOU MAKE THE MOST OF YOUR TIME AT SCAD.

Take a moment to soak up your surroundings. Talented and passionate artists, innovative designers and stellar educators are here to support you. Their singular focus is to help you achieve your artistic and academic goals and step into the career of your dreams.

A few things to keep in mind: You will be challenged. Press on. By overcoming obstacles, you'll grow as an individual and as an artist, and what awaits you on the other side is truly worth it. SCAD is for life. We are here for you now as a student, and we will stick by you throughout your career. Explore your options and ask for help when you need it.

We're so glad to have you, and we can't wait to see what you will accomplish.



USE THE SCAD APP TO

- Find information about SCAD programs, locations, events and exhibitions.
- Check SCAD Cash balance.
- Search for course information and grades.
- Look up a professor's email address.
- Monitor the status of washers and dryers in the residence halls.

AND SO MUCH MORE!

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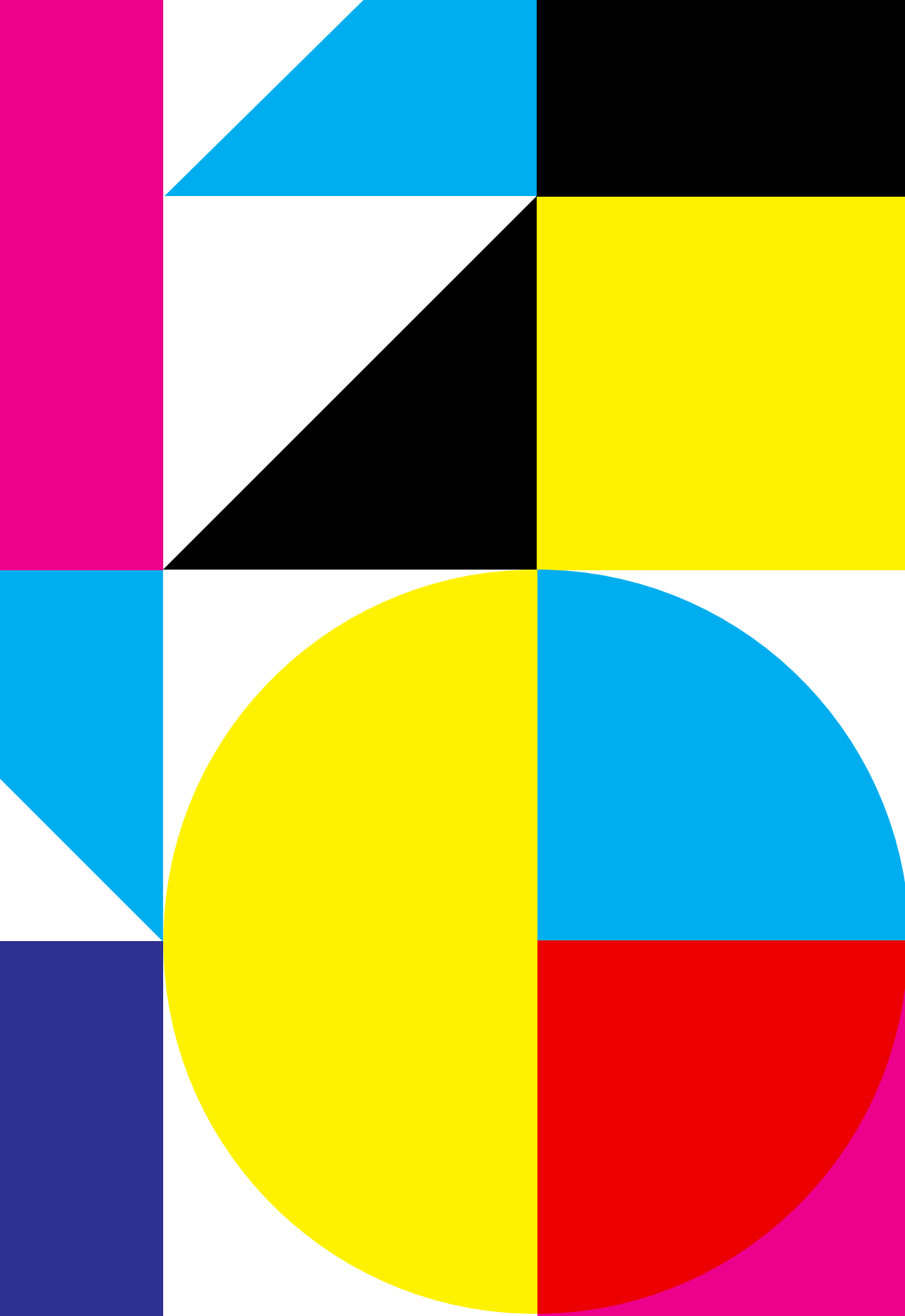
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STUDENT LIFE

Whatever your interests, whatever you choose, you'll discover defining moments designed with you in mind.

The perfect daily complement to your academic pursuit is our wide variety of dynamic student life activities. Keep reading for details about SCAD signature events, student clubs and activities, fitness and recreation, student media and other diverse experiences.



STUDENT INVOLVEMENT

Explore your interests, meet students of similar or different backgrounds and expand your worldview. From student involvement activities to fitness and dining, life at SCAD is active and engaging. We're dedicated to helping you flourish here.

atlinvolvement@scad.edu | 404.253.3334
Student Success Center

Student Activities Council

The Student Activities Council creates student-led educational and recreational on-campus events to enhance your academic and professional experience. Translation: your SCAD on-campus source for fun and exciting music, comedy, lectures, movies and a whole lot more. For more information, email **atlsac@clubs.scad.edu**.

Student Clubs

SCAD student clubs provide social, recreational and professional activities for every member of the student body. Explore an interest, meet new people or take on a leadership role. Explore a full list of SCAD student clubs on the Inter-Club Council blog at **blog.scad.edu/atlinvolvement**. For more information, email **studentlife@scad.edu**.

United Student Forum

Members of the executive committee, selected from existing United Student Forum reps, act on behalf of the entire student body and meet regularly with SCAD administrators to discuss ideas for improving the overall university community. Want more information? Email **atlusf@clubs.scad.edu**.

GET INVOLVED

There are many exciting ways to get involved at SCAD Atlanta. Whether you want to be in a student organization or club, develop leadership skills, participate in community service, or attend campus events, there is something for every student.

FOLLOW SCAD ATLANTA ON FACEBOOK

Join the conversation with your SCAD Atlanta peers and stay current on what's happening around campus!

facebook.com/groups/scadatlanta

Community Service

Serve the community while gaining valuable life skills. SCAD students work with local agencies in a spirit of cooperation while learning the importance of networking, recruiting, project planning, decision-making and more. The Serve Atlanta club is the student-led community service initiative that can connect you with the ideal opportunity. For more information, email **serveatl@clubs.scad.edu**.

Religious Life

Students of all faiths have many opportunities for involvement in religious life. Student religious organizations include InterVarsity, as well as numerous college ministries through local congregations. Many of these provide worship and fellowship, retreats, volunteer service and more.

STUDENT MEDIA

SCAD student media sponsors a student-run online newspaper, feature magazine and internet radio station. SCAD student

media groups have received awards from the Associated Collegiate Press, the College Media Association, the Columbia Scholastic Press Association and the Georgia College Press Association.

404.253.3285 | ACA House residence hall

The Connector

The Connector is an award-winning, editorially independent online news source published for and by SCAD Atlanta students. Flex your skills as a writer, reporter, editor, photographer, videographer, animator or illustrator. Visit **scadconnector.com** or follow SCAD Connector on social media for opportunities and news. For more information, email **editor@scadconnector.com**.

SCAN

SCAN is the award-winning student magazine of SCAD Atlanta, featuring articles and essays, photography, illustrations and design. Produced quarterly, each issue focuses on select areas of art and design and showcases outstanding student and alumni work. Access current and back issues of SCAN at **scadscan.com**. For more information, email **editor@scadconnector.com**.

SCAD Atlanta Radio

Become a DJ, newscaster, reporter, producer, sound designer or on-air voice talent. SCAD Atlanta Radio provides student-produced radio programming to listeners all over the globe. Visit **scadatlantaradio.org** to listen in. For more information, email **gm@scadatlantaradio.org**.

SIGNATURE EVENTS

We're all about putting you in touch with the people and experiences that'll give you an edge as you get started in your career. Each year, we host events across all SCAD locations, so you can showcase your work to your creative heroes, ask questions and learn what it's like to work in your chosen field.

It's all for you, so dive in. Make an impression. But whatever you do, don't miss out.

SHARE YOUR STORY!

Use these hashtags to share your experience at SCAD signature events on Instagram and Twitter.

#scadfashwknd #scadstyle #scadchalk
#scadsand #savff #atvfest #defineart

SCAD FASH MUSEUM OF FASHION AND FILM

WORLD PREMIERE EXHIBITIONS

EXCLUSIVE LECTURES

GALLERY TALKS

SCREENINGS

GROUNDBREAKING DESIGNERS

Students are inspired and challenged to push the limits of their creative practice by new exhibitions each quarter.

scadfash.org

Fall

Catch a ride to the **SCAD Savannah Film Festival**, where you're the VIP for eight days of screenings, workshops and lectures. Take in the latest films by fellow students, get a sneak peek at Hollywood premieres, talk to A-list actors and directors during master classes or go behind the scenes as a volunteer.

Open Studio Night showcases more than 200 original works of art, including the best in painting, photography, illustration, printmaking and sculpture—all by SCAD students, professors and alumni. The evening features live entertainment, hands-on demonstrations and light refreshments, and most of the work exhibited is available for purchase.

Winter

In February, you get amazing access to small-screen stars during **SCAD aTVfest**, the university's celebration of epic TV. Be heard during panel discussions with the actors, producers, directors and writers from your favorite shows.

Discover the best in contemporary art a few weeks later at **SCAD deFINE Art**. You can explore exciting exhibitions and connect with leading artists through gallery talks and tours, screenings, lectures and performances.

Spring

At **SCADstyle**, you have front-row seats for casual chats between style icons. Have your say at question-and-answer sessions and workshops with magazine editors, fashion designers and more.

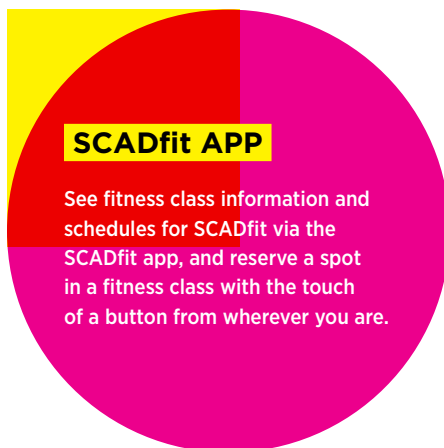
The next big names in fashion debut their cutting-edge collections at **SCAD FASHION**, four days of original designs curated from

the finest SCAD School of Fashion senior and graduate student collections. The most anticipated sartorial event of the year, **SCAD FASHION** redefines the runway. Tickets for these events go early and fast, so keep an eye out for details.

A twist on the traditional career fair, **Out to Launch** connects employers with more than 100 exceptional senior and graduate students from SCAD. In previous years, the quality of work on display led to job offers to many students just 24 hours after they met recruiters.

Save the Date

Check out the master calendar on **scad.edu** for upcoming events, lectures and workshops. These events have all been designed to enhance your academic experience at SCAD.



ATHLETICS, FITNESS AND RECREATION

Students at SCAD have multiple opportunities to enrich their college experience through the athletics department, SCADfit and intramurals. From nationally ranked athletics teams and intramurals to off-campus recreation excursions, you can grow your social circles through a variety of wellness activities.

atlfitness@scad.edu | 404.253.3311

SCADfit

SCADfit offers free weights, weight machines and cardio equipment as well as a weekly schedule of fitness classes throughout the quarter. Stop by to get a personalized fitness assessment to start your wellness journey at SCADfit. Call **404.253.3311** or check out the SCADfit app for class schedules, details and hours of operation.

Recreation

Take part in canoeing, indoor rock climbing, paintball and other excursions. Most events are free with your SCAD Card.

Go, Bees!

SCAD Atlanta has more than 70 athletes competing on 12 intercollegiate teams in six sports. They include men's and women's bowling, cross country, cycling, fencing, golf, tennis, and track and field. Students interested in trying out for a sports team should contact the coach for more information. Attend matches and watch SCAD Bees defend championships in the Appalachian Athletic Conference and compete for national championships. Visit

atlanta.scadathletics.com to see schedules, rosters and the latest news on talented SCAD Atlanta student-athletes.

RESIDENCE LIFE AND HOUSING

Having a comfortable, safe and inspiring place to live will set you up for success in the classroom. Dedicated residence life staff members will help you connect with other students at SCAD, provide a variety of career and community programming, and answer your questions regarding routine concerns.

atlreslife@scad.edu | 404.253.3200

FORTY, 40 SCAD Way, first floor

**ACA Residence Hall of SCAD
1280 Peachtree St., first floor**

**Brookwood Courtyard
15 Standish Ave. NW**

Residence Hall Staff

The residence director, or RD, is a full-time professional responsible for managing the daily operations of the hall. You will probably have more contact with your resident assistants, or RAs, student staff members who are your first call in the event of an emergency, room lockout, disagreement among roommates or a family emergency.

BOOKING FLIGHTS?

Always review the residence hall opening and closing dates in MySCAD before making travel plans.

RAs are also great resources for other kinds of questions as they are typically upperclassmen with a few years of SCAD experience. Ask them anything.

Know the Rules

Take the time to read through your Housing License Agreement so you understand the rules for living in SCAD housing.

Here are just a few of the highlights:

- No visitors in your room 2–9 a.m.
- No alcohol (even if you're 21 or older)
- No drugs, period
- Using spray paint or fixative? Use one of the spray booths in the academic buildings; do not use them in your rooms or in the hallways or sidewalks of your residence hall.

Work Orders

If you have a facilities issue in your residence hall room or apartment, you may need to put in a work order to request a repair. Residence hall maintenance requests can be made through the My Info tab in MySCAD, under the Residence Life Services channel.

Staff on Call

Residence life and housing provides staff to assist students 24 hours a day, seven days a week. When residence hall offices are closed, staff members are available by phone and in person in each community to assist students with room lockouts, maintenance issues or other urgent concerns. Students can reach on-duty staff at the building-designated phone number or through the SCAD Department of University Safety.

EXPECTING A LETTER OR PACKAGE?

If you're living on campus, your mail should be addressed as follows:

Student name (first and last)
Personal Mailbox Number (PMB)
1600 Peachtree St. NW
Atlanta, GA 30309

Events

Residence life and housing hosts many events throughout the year, from small community builders designed to help you to connect to others within your residence hall to larger collaborative programs with faculty, staff and student organizations.

Respectful Community

All students in living residence halls are encouraged to participate in the positive development of their communities. SCAD establishes consistent policies to assist students with determining appropriate behavior and respecting their peers. Additionally, SCAD enforces policies such as the zero-tolerance drug policy and the dry-campus policy, which prohibits alcohol, regardless of age, in order to promote a substance-free and honest environment where all students can succeed academically and build a solid network of friends and resources.

Mailroom Services

Students living in a residence hall will be assigned a personal mailbox number, or PMB, which you will keep as long as you remain in a residence hall, from year to year. All of your mail should be addressed using your PMB (see box above). All on-campus residents will pick up their mail from the SCAD Mail Center, located in the main SCAD Atlanta building,

and will be notified via their student email account when letters or packages arrive for them.

Amazon Lockers

Instead of having your Amazon order delivered to your address, you can opt to have it delivered to the Amazon Locker location on campus and pick it up whenever it's convenient!

When your package is delivered to the Amazon Locker location you selected when ordering, you'll receive an email from Amazon containing your pickup code. Enter your pickup code at the Amazon Locker location and follow the instructions on the screen to retrieve your package.

Silva | SCAD Atlanta, first-floor breezeway
Visit amazon.com/locker for more details.

SCAD CARD SERVICES

Your SCAD Card, which you received at orientation, is one of the handiest tools you'll get here. The card is your official student ID and provides you entry to SCAD academic spaces, residence halls, exclusive student events and more. It's also your library card for accessing one of the world's largest collections of art and design resources.

It looks like a credit card and includes a magnetic strip, but it also has your picture on it for your security. Simply swipe at the card reader to access SCAD buildings.

It's also your meal ticket, literally, because it is used to access your meal plan. Meal plans are added automatically when you purchase them through the student financial services office or SCAD Card services. Meal plans can

be changed during the first nine business days of each quarter.

Keep the card with you and keep it safe. Report any lost or stolen SCAD Cards to the SCAD Department of University Safety. Lost or stolen cards can be suspended 24 hours a day at **scadcard.com** to prevent fraudulent activity. Replacements can be issued at SCAD Card services.

atlexpress@scad.edu | 404.253.5441
Virginia Room

SCAD CASH

When you load your SCAD Card with SCAD Cash, you can use it as a debit card to make purchases around SCAD and at participating eateries, art supply stores and more. You can also use it to pay for printing and laundry.

Opening an account is free, and you can add money or manage your SCAD Cash account online anytime or in person at SCAD Card services in the Virginia Room.

Visit **scadcash.com** for details on how to open an account and to see a list of vendors who accept SCAD Cash. Once you're set up to make purchases, simply swipe your SCAD Card like a credit card. Your updated SCAD Cash balance will be displayed on the receipt each time you make a purchase.

Add as much to your SCAD Cash account as you want, but keep in mind that SCAD Cash can't be used to pay for tuition, housing or meal plans. SCAD Cash cannot be used to make a cash withdrawal. Need to check your SCAD Cash account balance? Take a look in your SCAD app.

LAUNDRY SERVICES

Out of clean socks? Buying new pairs is not your only option. Scope out available washers and dryers in SCAD laundry rooms by visiting SCAD LaundryView, available on your desktop or through the SCAD app.

Keep an eye on your email each quarter for Wash Weekend specials, and you could save on suds.

laundryview.com/scad

DINING SERVICES

SCAD dining halls serve fresh, locally sourced food prepared daily by Bon Appétit, a leader in sustainable food service. Visit the “Select a Student Meal Plan” link on the My Info tab in MySCAD to review your options. You can choose from several meal plans to suit your schedule and lifestyle. All students living in a residence hall are required to select a meal plan. Students not living in a residence hall may opt to purchase any of the meal plans.

The Hub

There’s something to please every palate at The Hub, the main SCAD eatery in Atlanta, which serves breakfast, lunch, dinner and snacks. The Hub also serves specialty vegetarian dishes and international delights, so be sure to check out the ever-changing menu. One swipe of your SCAD Card and you’re in.

honey cafe

The honey cafe, located across the dining room, offers Starbucks coffee and espresso-

MENUS AND NUTRITION

Menus, café hours and nutrition information for each eatery are available at scaddining.com and in the SCAD app.

Not sure how many meal swipes or Dining Dollars you have left? Take a look in the SCAD app and see real-time meal plan balances.



based drinks, as well as grab-and-go meals, sushi and more.

sketch

Located in the lobby of FORTY, sketch is a 24-hour market with grab-and-go meals, fresh produce bundles, ready-to-cook meal kits, coffee and more.

BuzzBites food truck

New to SCAD Atlanta this year, the BuzzBites food truck will be located along SCAD Way, providing students with a rotating menu of varied dining options.

DMC Market

The DMC market is a made-to-order Starbucks coffee bar with grab-and-go offerings such as breakfast sandwiches, deli sandwiches, salads, and sushi.

Order Up

Need a quick bite? Order sandwiches, pizza and more online via the SCAD app, and pay with your meal plan, Dining Dollars, credit card or SCAD Cash. Place your order and pick it up from The Hub when it’s ready. scadorderup.com and via the SCAD app

Dining Dollars or Meal Swipes

Each meal plan comes with a certain number of meal swipes — either a set number of

meals per week or a block of meals to be used over the entire quarter. You apply one swipe per meal.

Every meal plan also comes with a specific amount of Dining Dollars, funds that can be used to purchase a drink or snack in one of the retail dining locations at SCAD. Dining Dollars can also be used to purchase full meals if you are out of meal swipes. Just let the cashier know which you'd like to use before you swipe.

Meal swipes and Dining Dollars can be used only in SCAD eateries operated by Bon Appétit.

Meal Plans

Students who reside in suites or pods in FORTY are required to sign up for meal plans A, B or C. Students living in apartments at ACA House, Brookwood Courtyard or FORTY may choose from either a traditional or apartment meal plan. Students may change meal plans through the second Thursday of each quarter or cancel a plan, if eligible, by the fourth Thursday of each quarter.

TRADITIONAL MEAL PLANS

| | | |
|----------|-------------|---|
| A | MP18 | 18 meals/week + \$75 Dining Dollars |
| B | MP14 | 14 meals/week + \$150 Dining Dollars |
| C | MP10 | 135 meals/quarter + \$125 Dining Dollars |

APARTMENT MEAL PLANS

| | | |
|----------|-------------|--|
| D | MP02 | 85 meals/quarter + \$75 Dining Dollars |
| E | MP06 | 50 meals/quarter + \$100 Dining Dollars |
| F | MP07 | 25 meals/quarter + \$125 Dining Dollars |

Students not living in a residence hall may opt to purchase any meal plan.



Meal Periods

There are five meal periods each day. Meal plans A and B permit only one meal swipe during each dining period and up to six swipes per day. Meal plans C, D, E and F allow multiple swipes during a single meal period.

Early morning: **Midnight to 5:29 a.m.**

Breakfast: **5:30–10:29 a.m.**

Lunch: **10:30 a.m. to 2:29 p.m.**

Afternoon: **2:30–4:29 p.m.**

Dinner: **4:30–9:59 p.m.**

STUDENT HEALTH

Support for students isn't limited to academic endeavors; SCAD is also here to support your overall health and well-being. Support is available for any issue, such as dealing with the challenges of college life or getting treatment for a sore throat.

Counseling Services

SCAD counseling and student support services keeps counselors on hand to assist you with a wide range of concerns, from boosting your coping skills to managing stress and anxiety. Counselors can help you on an individual and short-term basis, organize support groups, make community referrals, plan educational workshops and provide you with self-help resources.

Reach a counselor during business hours by calling **404.253.3210**. Twenty-four-hour emergency support is available by contacting the on-call counselor through the SCAD Department of University Safety at **404.253.3333**.

Services are free, and confidentiality is guaranteed within legal and ethical guidelines. Check out the “Counseling and Student Support Services” link in the Department Directory channel on MySCAD to read more about available counseling options.

atl counseling@scad.edu | 404.253.3210
Student Success Center

Accessibility Services

SCAD highly values the opportunity to provide support for students with accessibility needs. In order to receive services and accommodations, you need to self-identify by contacting the counseling and student support office. You are also encouraged to access your SCAD Accommodate account via MySCAD > Resources tab > Academic Resources Network channel. You can use this system to request appointments and upload supportive documentation.

Once you’ve scheduled an appointment, you’ll meet with staff to discuss an accommodation plan according to your individual needs. All services are provided in compliance with the Americans with Disabilities Act of 1990, the Americans with Disabilities Amendments Act of 2008 and Section 504 of the Rehabilitation Act of 1973.

atldisability@scad.edu | 404.253.3210
Student Success Center

HEALTH SERVICES TIPS

When seeking medical care, bring a copy of your insurance card and know the primary policyholder’s Social Security number and date of birth.

URGENT CARE AT PEACHTREE

2140 Peachtree Rd. NW, Suite 232
 Atlanta, Georgia
 678.805.7425

PEACHTREE FAMILY PSYCHIATRY CLINIC

1776 Peachtree Rd. NW, Suite 320
 Atlanta, Georgia
 404.249.8496

PIEDMONT HOSPITAL

1968 Peachtree Rd. NW
 Atlanta, Georgia
 404.605.5000

Deaf Services

The deaf services staff assists students, faculty and staff in effectively communicating with students who are deaf or hard of hearing. Staff members meet with hearing-impaired students to evaluate communication needs and assist students who use sign language interpreters with their class registration selections. The office also provides interpreting services for classes, co-curricular activities and events as requested.

atldisability@scad.edu | 404.253.3210
Student Success Center

Medical Care

If you need medical care, you can visit one of the providers listed here. These facilities are very close to campus and have a history of providing quality care for SCAD students. In a true emergency, visit the Piedmont Hospital emergency room or dial 911.

INTERNATIONAL STUDENT SERVICES

One of the things that makes SCAD so interesting is the diversity in backgrounds and culture among our students. We host students from many countries, and we have a full-service team to support you throughout your SCAD experience.

ISSO

The International Student Services Office (ISSO) will help you get settled in Atlanta and at SCAD and acclimated to life in the U.S. Email issoatl@scad.edu anytime. Find us on Facebook: [facebook.com/scadissoatl](https://www.facebook.com/scadissoatl).

We also have organizations through which you can share experiences with other international students. Intercultural clubs, socials and discussion groups will help you make connections with fellow students and increase your comfort living and studying in a new country.

Stay connected with ISSO by reading the email newsletter. It's packed with information about SCAD events, day and weekend trips, and upcoming immigration requirements, insurance due dates and more.

Log in to MySCAD and navigate to the Department Directory channel under the Resources tab. Click the "International

STUDENT SUCCESS CENTER

Located on the first floor of SCAD Atlanta, the Student Success Center is your go-to for academic and financial advising, the registrar, student financial services, student services administration, counseling and student support services and career services.

Call 404.253.3400 to arrange appointments.

Student Services – Atlanta” link for student resources, updated program descriptions, offerings and events.

issoatl@scad.edu | 404.253.3104

Student Success Center

DEAN OF STUDENT SUCCESS

The office of the dean of student success enhances students' career preparation by promoting a learning-centered environment that provides meaningful co-curricular opportunities and professional support services.

This office should be your first contact if you have a medical or family emergency. Staff members may assist in contacting professors in case of an emergency absence. The office also provides assistance regarding any nonacademic issues students may be experiencing.

dosatl@scad.edu | 404.253.3400

Student Success Center

STUDENT CONDUCT

Student conduct policies, which outline how SCAD expects you to conduct yourself as a student, exist to protect you. Read and heed the policies, and you'll always be confident in where you stand.

The Code of Student Conduct and the student handbook, both available to read in MySCAD, are manuals for how you should conduct yourself while you are at SCAD. These carefully written policies cultivate a living and learning environment where all students are respected and can grow personally, academically and socially.

studentconductatl@scad.edu

404.253.3262

Student Success Center

COMMUNITY OF RESPECT

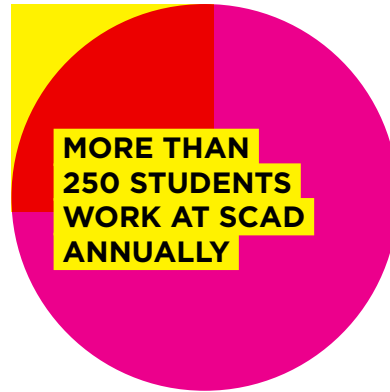
SCAD maintains an environment for students, faculty and staff that is free of sex-based discrimination and harassment, including sexual misconduct. The university does not tolerate sex-based discrimination and harassment, including sexual misconduct, and is prepared to take prompt remedial action to prevent and address such behavior and remedy its effects.

Any violation of the sex-based discrimination, sexual harassment and sexual misconduct policy should be reported to the university's Title IX coordinator. Students can also make confidential reports to the office of counseling and student support services.

titleixcoordinator@scad.edu | 912.525.4500

SETTLING DISAGREEMENTS

When conflict does arise, you are encouraged to resolve a concern by contacting the office that oversees the area relevant to your complaint. For example, contact residence life if you have a residence hall concern or make an appointment with



your professor or department chair if you have an academic concern.

If you are still unable to resolve a conflict, the ombudsperson is a neutral third party who can help you identify options and strategies for resolution. The ombudsperson may put you in contact with the right university resource to reach a solution or serve as a mediator, among other roles.

ombuds@scad.edu | 912.525.5213

STUDENT EMPLOYMENT

SCAD has a robust student employment program that includes the Federal Work-Study Program. Students who wish to participate must meet certain eligibility requirements.

Log in to MySCAD and then go to the My Info tab and Student Employment channel. There you'll find information on determining if you are eligible, see available jobs by location and get details on how to apply.

stemploy@scad.edu | 912.525.8776

Work Study

To participate in the U.S. Department of Education's Federal Work-Study Program, you must complete the Free Application for Federal Student Aid. If eligible, you may qualify to work at Trustees Theater, the SCAD Museum of Art, or SCAD art galleries and exhibitions, or as a reading or math tutor in

elementary schools. You should apply for available positions at the beginning of the quarter or break period for which you'd like to work.

New students who are eligible for student employment can apply via MySCAD after orientation. Each student can work a maximum of 20 hours per week in a variety of positions around the university and is typically paid federal minimum wage. Log in to MySCAD, select the My Info tab and go to the Student Employment channel to find available positions and requirements.

NETWORK ACCESS AND TECH SUPPORT

To help students communicate, learn and share information, the SCAD network is accessible in every residence hall room. Technology support is also available if you need help setting things up or have questions about SCAD technology. Use of SCAD technology is considered a privilege; you have certain responsibilities that are intended to keep the university, its student body and especially your private information safe and secure.

techsupport@scad.edu | 912.525.4567

SCAD Quick Start Technology Guide

This quick start guide has all the information you need to get up and running. From passwords to software, Wi-Fi to connecting gaming systems in your residence hall, you'll find answers to just about every tech question here.

scad.edu/techguide

HEADING TO THE LAB?

Students can check out real-time computer availability in every classroom and computer lab on campus before they go, via the SCAD app. The "Technology Resources" module even shows details about printers, scanners and other specialty tech resources in each lab.

KEEP YOUR PASSWORDS PRIVATE

Don't share your MySCAD or network login or password with anyone.

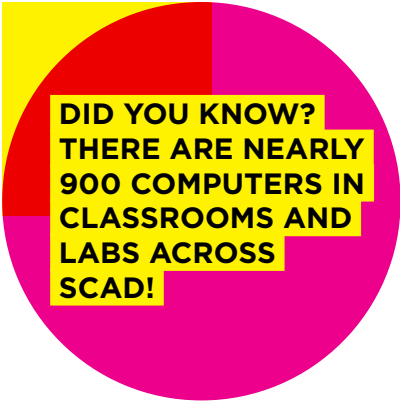
Wi-Fi in Residence Halls

Wireless internet is available in all residence halls. To connect a wireless device to the SCAD wireless network, complete the following steps:

- 1.** Open the device's "available wireless connections" window.
- 2.** Click on "SCAD Wireless."
- 3.** Click "Connect."
- 4.** Open a web browser and log in using your SCAD network username and password.
- 5.** Accept the terms of service.
- 6.** Click "Log in" and you are now connected to the SCAD wireless network.

MySCAD

You'll find a wealth of information on the MySCAD intranet, from the Virtual Lecture Hall to the latest tools, techniques and tutorials on **Lynda.com**. It's also your portal to academic resources, news and events and your main resource for connecting with the university, signing up for meal plans and making advising appointments. MySCAD also provides you with access



**DID YOU KNOW?
THERE ARE NEARLY
900 COMPUTERS IN
CLASSROOMS AND
LABS ACROSS
SCAD!**

to course registration, SCAD webmail, financial services accounts, posted grades, course assignment submissions, online test administration, Family Educational Rights and Privacy Act, or FERPA, management, important announcements and more.

For this reason, students are prohibited from sharing their MySCAD passwords with parents or others. Parents may appropriately access their student's financial services account and make payments via TouchNet (see page 30 of this book).

Cutting-edge Technology

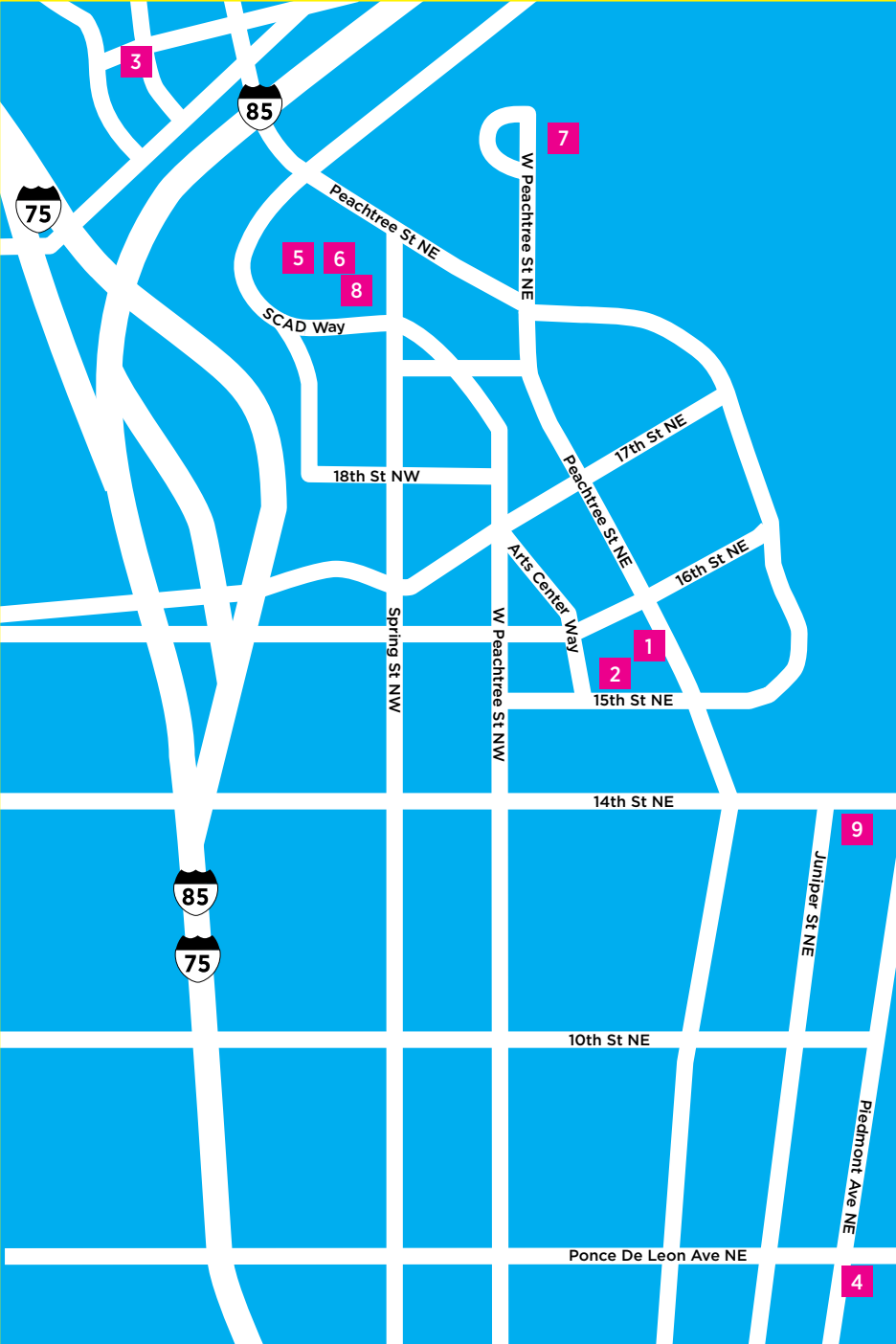
In addition to the individualized support you get at SCAD, you've also got access to one of the world's most comprehensive and advanced collections of art and design technology. You'll use state-of-the-art computers, printers, design tools and more in class, and you'll use the SCAD network, your SCAD email address and MySCAD to support your academic work.

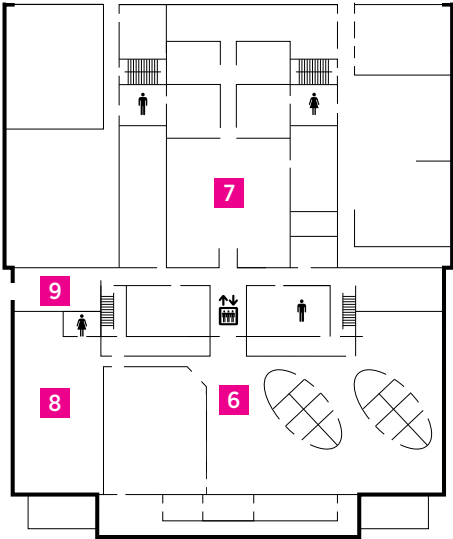
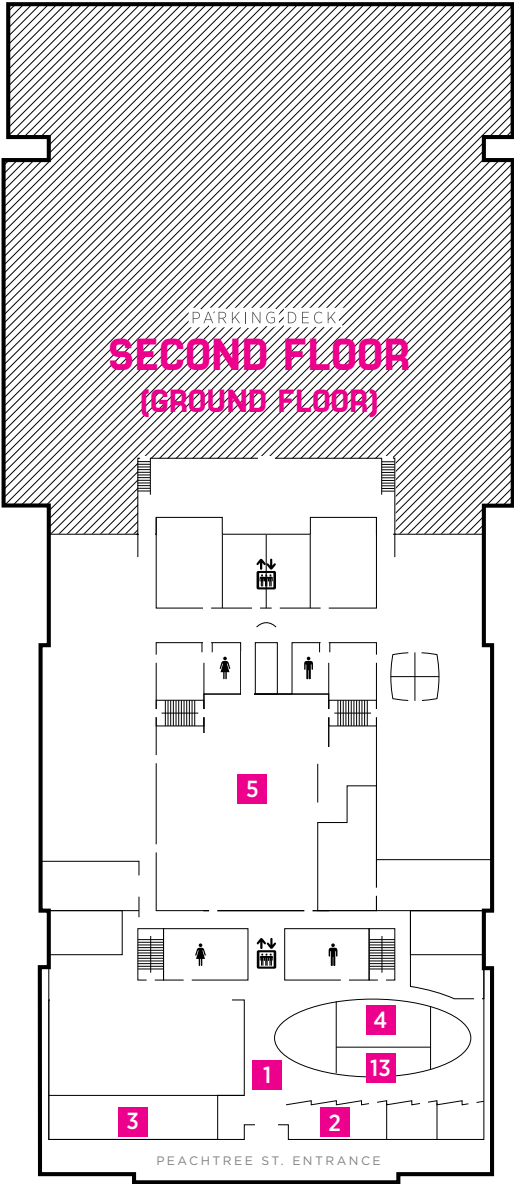
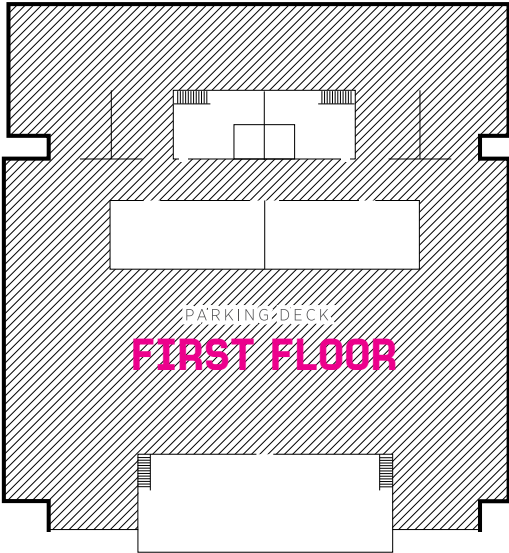
You can also get discounts on software packages and computer components, and training from **Lynda.com** on programs you'll need to know to succeed in class. Log in to MySCAD and look for the IT channel on the Student Workspace tab to read more.

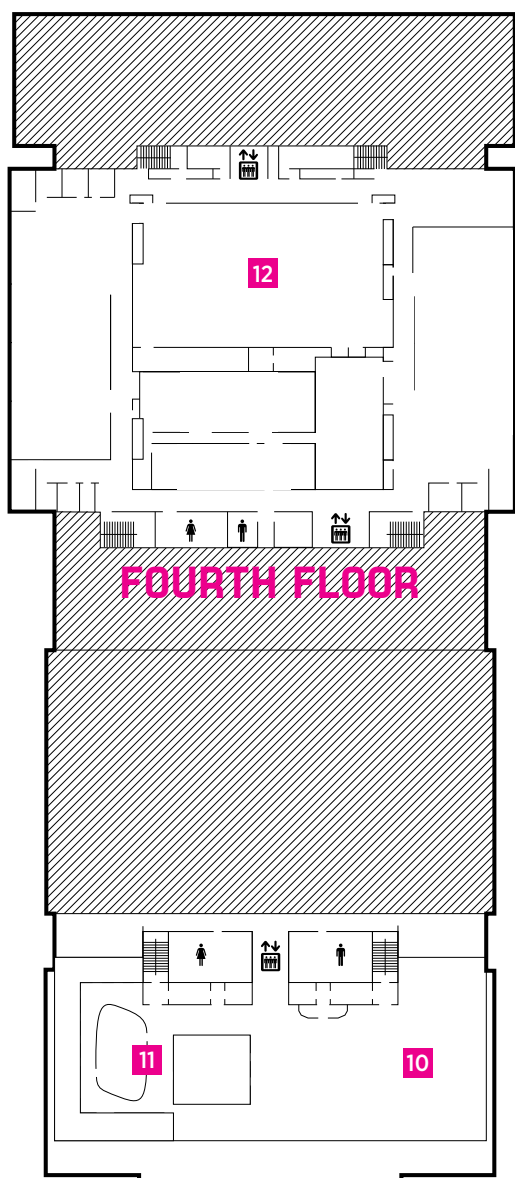
WE'D BE LOST WITHOUT YOU

SCAD Atlanta is perfectly located in the heart of Midtown. You're just a short walk or ride away from everything you need and everything that inspires you. Find some landmarks and get out there! You'll be a pro in no time.

- 1** ACA RESIDENCE HALL OF SCAD
- 2** ACA SCULPTURE STUDIO OF SCAD
- 3** BROOKWOOD COURTYARD
- 4** IVY HALL
- 5** FORTY
- 6** SCAD ATLANTA
- 7** SCAD DIGITAL MEDIA CENTER
- 8** SCAD FASH MUSEUM OF FASHION + FILM
- 9** SCADSHOW







SCAD ATLANTA FLOOR PLANS

- 1 FRONT LOBBY
- 2 GALLERY 1600
- 3 WELCOME CENTER
- 4 CALIFORNIA ROOM
- 5 THE HUB
- 6 STUDENT SUCCESS CENTER
- 7 SCADFIT
- 8 SCAD ATLANTA BOOKSTORE
- 9 MAILROOM
- 10 ACA LIBRARY OF SCAD
- 11 TROIS GALLERY
- 12 SCAD FASH MUSEUM OF FASHION + FILM
- 13 VIRGINIA ROOM



ACADEMICS AND ADVISING

Architect. Painter. Interior designer. Photographer. Writer. Creative director. Whatever profession you pursue, SCAD has lined up the essential tools to help you excel.

Your path to a creative career starts now, so keep reading to discover the outlets, information and opportunities designed to help you choose the direction that best suits your unique interests and goals.



STUDENT SUCCESS AND ADVISING

You've been assigned a student success adviser. The two of you will work closely to develop an academic strategy based on your intended major. In addition to academic guidance, your student success adviser is there to assist you and your family with any financial questions or concerns regarding educational expenses.

Student Success Adviser

Meet your student success adviser and learn what to expect during your first year. Your adviser will answer all questions and provide helpful academic advice. If you are a freshman, your adviser will also be your instructor for the required First Year Experience course.

Your student success adviser also helps you figure out what it will take to meet your graduation requirements. For more information, email atl_advise@scad.edu or call **404.253.5400**.

Faculty Adviser

As an undergraduate student, once you declare your major, you will be assigned a faculty adviser as well. The faculty adviser serves as a subject matter expert who guides you throughout course selection and professional development.

ADVISING APPOINTMENTS

Use the online appointment scheduling system available in the Undergraduate Advising channel of MySCAD to make an

ADVISER RESPONSIBILITIES

- Serves as the primary resource and guide for student success
- Assists students in developing educational goals and selecting a major
- Recommends course selections for registration
- Serves as a referral for university resources
- Provides information on financial policies and resources

STUDENT RESPONSIBILITIES

- Schedules and attends advising appointments
- Becomes familiar with the policies in the SCAD catalog and Student Handbook
- Follows through on actions identified in success advising or faculty advising meetings
- Knows at all times his or her academic standing and academic needs in order to fulfill degree requirements
- Learns and meets course requirements, appropriate course sequencing and any other requirements
- Web registers on the assigned dates and makes all schedule changes before the end of drop/add week
- Accepts final responsibility for all decisions
- Knows and adheres to payment deadlines in order to secure future course registration
- Seeks counsel on available financial resources and policies

appointment with your student success adviser. Appointments are available Monday through Friday. During peak periods of the quarter such as drop/add and registration weeks, advisers are also available on a walk-in basis. You can check walk-in advising times in the online scheduling system or by calling the advising office.

To schedule an appointment, visit the MySCAD Student Workspace tab, Undergraduate Advising channel, and click the “Make an appointment” link. You’ll need to register using your SCAD email account. Once you’re registered, you’ll receive reminder emails about upcoming appointments and be able to change your appointments online as needed.

If you are an undeclared student, select the adviser who appears under your Academic Profile channel on the Student Workspace tab. When scheduling an appointment, select the reason you need to meet (registration questions, study abroad, graduation planning, etc.) and provide any relevant details so your adviser can prepare for your appointment.

atl_advise@scad.edu | 404.253.5400
Student Success Center

HOW TO REGISTER

If you’re a first-quarter, first-year student, your student success adviser will register you for all classes. Any awarded transfer credits will be taken into account during your registration process. Students are generally registered for two studio classes and one lecture class during their first quarter. To

make schedule adjustments, you will need to meet with a student success adviser.

If you are a new transfer student, you will have an automatic academic advising hold that prevents you from making schedule changes on your own. If you need to adjust your schedule, meet with your success adviser. Future registration holds can only be removed by a student success adviser. You will receive an email from your student success adviser notifying you of the date and time of your fall quarter advising appointment.

PERFECT TIMING

Be sure to read the academic calendar on **scad.edu** so you know when the quarters start and end.

SCAD PRO ADVISER

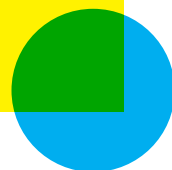
Use SCAD PRO Adviser for conveniently mapping out your classes. This online degree progress resource is designed to make navigating your curriculum simple and help you decide which courses you should take next.

To access SCAD PRO Adviser, go to the Undergraduate Advising channel in MySCAD, under the Student Workspace tab.

READY TO REGISTER?

You’ll get a time ticket notification in your email when it’s time to register.

READY. SET. GO!



Any schedule adjustments must be completed prior to the end of drop/add week, which is the first five business days of each quarter. Class sessions missed due to schedule changes are still recorded as absences.

Explore your options. There are a wide variety of disciplines to discover at SCAD.

DISCOVERING YOUR PATH

Majors and Minors Fair

Don't miss the Majors and Minors Fair each fall, where students and advisers introduce you to all majors. You'll also have a chance to interact with faculty members in each area of study and learn about endless career options.

If you are undecided about your major, we encourage you to visit a variety of academic departments, talk to upperclassmen and faculty, attend SCAD Days and consider trying out introductory courses in majors of interest. In doing so, you may even decide to pursue a minor.

Declaring a Major

First-year students may declare a major during their first quarter. Once a major is declared, you will be assigned a faculty adviser and a success adviser who specialize in that area. If you are a transfer student, you declared your major by selecting an intended area of study on your application for admission.

Undergraduate

As an undergraduate, you'll get to experience many different major areas of study designed to prepare you for the professional world. We want you to embrace a multitude of creative outlets through a well-rounded curriculum that equips you with a versatile skill set and outlook for life.

To be a full-time undergrad at SCAD, you must be registered for at least 15 hours of credit per quarter, or three classes. You may register for a maximum of 20 hours, provided you have maintained a GPA of at least 3.0 during the previous quarter.

You will be in class for 15 hours per week. For each hour you are in class, approximately two hours of outside work will be required.

Electives

Take advantage of the wide variety of electives and introductory courses offered that can help you uncover your true calling or even reveal a possible minor. Discover your choices for electives by visiting scad.edu/academics/programs.

SCAD Core

The undergrad core curriculum is made up of foundation studies and general education courses. Your foundation studies are designed as studio classes where you can build visual, conceptual and creative abilities.

The general education courses in liberal arts are designed to help you develop critical-thinking skills by providing an intellectual foundation and breadth of knowledge for endless learning.

CREATIVE CURRICULUM

FIRST YEAR EXPERIENCE

This extended orientation course is a unique opportunity you'll participate in as an incoming freshman. The First Year Experience class, or FYE, is designed to ease your transition to college life and prepare you for academic excellence and your professional career.

Taught by your student success adviser, FYE covers topics such as academic resources, university policies, registration processes, and information regarding major and career options. You are encouraged to get involved and connect with peers through group and individual exercises, assignments and lectures.

You will attend your FYE course for one hour, once per week. Successful completion of FYE is a requirement for graduation.

BOOKS AND SUPPLIES

SCAD Atlanta Bookstore

Find everything you need for your classes at the SCAD Atlanta Bookstore, conveniently located on the first floor of SCAD Atlanta. Call **404.253.6088** for hours of operation. You can also access the full line of SCAD apparel, textbooks, technology, art supplies, gifts and more at **scadatlshop.com**.

ROLE OF THE REGISTRAR

The registrar's office provides you with information regarding attendance,



withdrawals and incompletes, transcripts, registration, graduation requirements, enrollment verification, and the other enforced policies regarding your courses.

These resources are available to you in the Student Handbook on MySCAD, under the Resources tab.

registrar@scad.edu | 404.253.3425
Student Success Center

GRADUATION REQUIREMENTS

To receive your undergraduate degree in your program of study, you must earn 180 credit hours that include a fine arts foundation studies curriculum, comprehensive general education curriculum, major program or area of concentration curriculum and electives.

Log in to MySCAD for a comprehensive list of degree requirements under the Advising tab.

STUDY ABROAD

Ready to take on the world? SCAD Study Abroad can enhance your educational experience through short- and full-term international and domestic programs. No matter your major, you can earn degree credit by gaining a global perspective on art, architecture and design.

You'll expand your knowledge of other cultures and societies, which will put you ahead of the game as you step into a career in the global marketplace. Study in Asia's top business and cultural center at the university's Hong Kong location. Immerse yourself in the rich culture and pastoral setting of Provence at SCAD Lacoste.

You can also explore the SCAD location in Savannah or take advantage of short-term programs in the heart of design, arts and entertainment industries in the U.S. and abroad.

studyabroad@scad.edu | 912.525.5806

Eligibility

Meet with your student success adviser to find out if you are eligible for study abroad programs and to consider how these courses may fit into your overall program of study. You'll want to start planning for studying abroad at least two quarters in advance.

Short Transfers

A transfer from your permanent location to SCAD Savannah or SCAD Hong Kong for just one or two quarters presents the opportunity to learn from additional professors and interact with students in

different settings. A student visa must be obtained at least two quarters in advance before attending SCAD Hong Kong.

SCADPRO

Want to get some hands-on experience with the world's leading brands and build a killer portfolio, all before graduation? Get involved in SCADpro, the collaboration laboratory at SCAD where industry partners work side by side with qualified students and faculty mentors to solve real-world problems.

Each year, SCADpro generates nearly 40 distinct projects that tap into the talents of students across all disciplines to transform vision into reality for companies like Amazon, Google, L'Oréal, NASA and more.

SCAD SUPPORT

Now that you know how you'll be involved in your SCAD experience, here's how we'll complement your efforts using support programs designed with you in mind.

TAKE ON THE WORLD

Choose your location and expand your knowledge of other cultures.



ATLANTA



HONG KONG



LACOSTE



SAVANNAH



eLEARNING

WRITE ON

Stop by the Writers' Studio —
ACA Library of SCAD.

Tutoring Center

The tutoring center is your source for free, ongoing tutoring in the courses most often requested by students, including ESL, math, art history, writing and software programs. Register for a tutoring session through MySCAD, under the Student Workspace tab, Academic Resource Network channel.

tutoringatl@scad.edu | 404.253.3109
ACA Library of SCAD

Libraries

Take a moment to marvel at the collection assembled at the ACA Library of SCAD. It offers the latest art and design publications, industry-specific journals, feature films and documentaries on DVD, and an inspiring artist's book collection. You can also find most of your required readings for class and get personalized research help from the friendly librarians. Keep an eye out for workshops offered throughout the quarter to sharpen your research skills. Learn more, search for materials and browse the collection at **library.scad.edu**.

SCAD Libraries, which includes full-service locations in Savannah, Atlanta and Hong Kong, is a global art resource network that serves the entire university community. SCAD libraries are here to help in many ways, including one-on-one research consultations with librarians, workshops and course-specific instruction sessions.

Resources and additional information are available through the Library tab in MySCAD or at **library.scad.edu**.

ref_atl@scad.edu | 404.253.3196
ACA Library of SCAD

The Write Stuff

At the Writers' Studio, you can get individual and small-group help with all aspects of the writing process, whether you're working on a course project or something related to your personal passions. Staff members will help you with prewriting, developing thesis statements, structuring ideas, revising drafts and formatting bibliographies.

They will not, however, proofread or edit for you or act as a substitute for the ongoing relationships and dialogue you should be having with your faculty members.

writeatl@scad.edu | ACA Library of SCAD

Foundation Studies Help

The Drawing and Design Center is available to assist foundation studies students with drawing, 2D and 3D design and color theory. Individual tutoring and group workshops are available outside of class hours. Read more about open model sessions, tutoring labs and workshops on the Drawing and Design Center webpage, accessible through the Atlanta Academic Resource Network channel in MySCAD.

tutoringatl@scad.edu | 404.253.3109
ACA Library of SCAD

POLICIES

Attendance and Absences

Go to class. It's not just important for your success; it's a university policy! You are permitted to miss only four class sessions in each course. If you miss more than four sessions, you will be unable to pass the class. Use your absences wisely. There are

no excused absences. Classes missed due to late registration or schedule changes are included in the overall absences allowed.

Academically Speaking

Within the university's academic policies, you'll read full definitions and descriptions of policies that cover academic standing, attendance, course loads, dropping and adding courses, the grading system, grade-point average requirements and withdrawals.

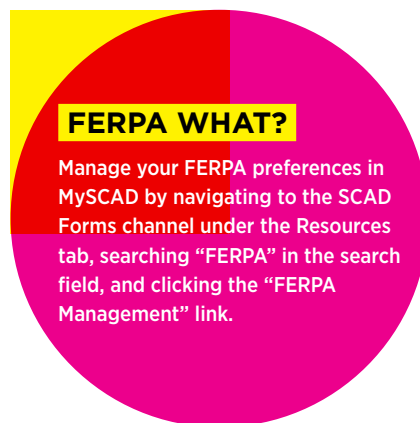
More specifically, the academic integrity policy means that under all circumstances, you are expected to be honest when dealing with faculty members, administrative staff and your fellow students. You must submit work that is your own and reflects your level of accomplishment.

You'll also find information there on what happens when academic dishonesty is suspected and how decisions may be appealed.

Withdrawals

After the end of the drop/add period and through the last day of the quarter, students may officially withdraw from a class. Students receive no credit for the class and are given a grade of W for the course. Students demonstrate their intent to withdraw from a class by completing the electronic withdrawal form available in MySCAD.

The withdrawal form is processed automatically and is effective immediately upon receipt of the request by the registrar's office. Note that withdrawal from one or more classes may alter financial aid status or eligibility.



A student will be unofficially withdrawn from a course after incurring absences for 20 percent of the term (usually five absences) in a class when he or she does not provide an official notification of withdrawal, as described above. The accumulation of absences can either be consecutive or occur at any point during the quarter. The student will be sent an email after each absence and will be instructed to contact his or her success adviser for assistance.

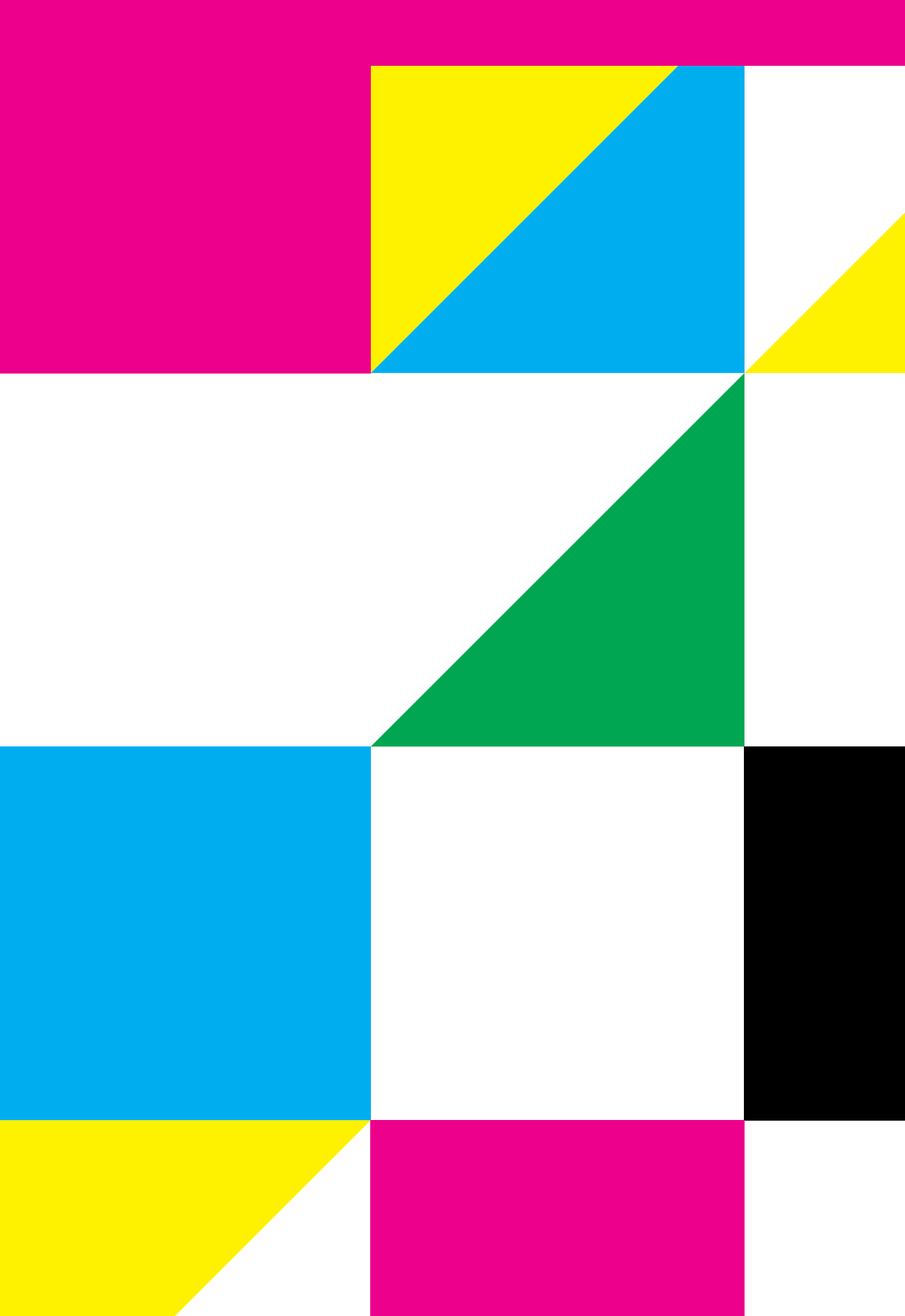
Consult with your student success adviser for details.

RIGHT TO PRIVACY

The Family Educational Rights and Privacy Act, or FERPA, affords students certain rights with respect to their education records.

This means you can request to read your education record and propose amendments if you believe there is misleading or inaccurate information present. It also means you must consent to disclosure of personal information that is allowed under FERPA.

For example, if your parents make most of the payments on your account and will need to know your current account balance, sign a FERPA waiver so university staff members are allowed to discuss your account balance with them.





STUDENT ACCOUNTS

Some angst-inspiring things about college are unavoidable — grades, group projects and exams, anyone?

But managing your money, paying for school, and knowing when and where to get help with things like loans and scholarships shouldn't create anxiety. Keep reading to see how we've got you covered.



STUDENT ACCOUNTS

College is an investment in yourself and your future, and managing your student account with a businesslike focus will give you the chance to start your professional life on strong financial footing.

Your student account is where your charges for tuition, housing, meal plans and any other fees are posted, and where payments are recorded. You're responsible for notifying your adviser of any changes in name or address that may affect when or where you get your account information, or making those changes yourself through MySCAD.

Notices of account activity will be emailed to your student email address on a regular basis, but you can also access updated information any time on MySCAD.

Your parent will not be sent a physical copy of your account activity; if your parent plans to make payments on your account, you must add him or her as an Authorized User on your account.

Contact your student success adviser with any account questions, especially if you think you'll make enrollment or housing changes, to see how these may impact your account.

atl_advise@scad.edu | 404.253.5400

BILLING INFO

Changes to course registration, housing or meal plans, or financial aid eligibility will likely result in a new balance. You can always view an updated balance, including any new aid or charges, any time on MySCAD in the My Student Account channel on the My Info tab by clicking "My Student Account Online."

MAKING ONLINE PAYMENTS

STUDENTS MAKING PAYMENTS

- Log in to MySCAD.
- Select the My Info tab.
- Locate the Student Account channel.
- Select "Make a Payment - US\$."

PARENTS MAKING PAYMENTS

Students can allow parents or family members access to their student accounts online by enrolling them as authorized users in TouchNet. Authorized users are able to view billing information and make payments, and enroll in a payment plan on the student's behalf. To set up a parent or family member as an authorized user, a student must:

- Log in to MySCAD.
- Select the My Info tab.
- Locate the Student Account channel.
- Click "My Student Account Online."
- Click "Authorized Users" on the right side of the screen.
- Enter email address of authorized user and click "Continue."

The authorized user will be emailed a link and login information.

Once the authorized user's username has been established, he or she can log in and make payments at scad.edu/paymentportal.

PAYMENT OPTIONS

Financial Aid

There's federal student aid and state aid, along with possible grants. Your student success adviser will help you find and understand all the financial aid options available to you. He or she can walk you through completing the Free Application for Federal Student Aid, also known as the FAFSA, and give you the lowdown on policies, procedures and disbursement information.

You can access your SCAD financial records through MySCAD. Go there to review financial aid application requirements, download required forms, receive award notifications and view all aid that has been applied to your student account.

In order to receive financial aid for the current aid year, you must accept the terms and conditions and review your aid in MySCAD. These funds cannot be disbursed—or applied to your account—until you complete this acceptance. Attendance in your classes must be verified before financial aid can be paid, so you must attend all of your classes at least once during the first week of the quarter or disbursement of your funds may be delayed.
atl_advise@scad.edu | 404.253.5400
Student Success Center

Scholarships

SCAD awards nearly \$90 million in scholarships to its talented students each year based on academic achievement, need or both.

SCHOLARSHIPS

Continuing students can apply for additional SCAD scholarships each spring. The scholarship application is available online during the month of April. Scholarship recipients are notified by mid-June, and all scholarship funds are applied to the following academic year.

Scholarships may be renewed quarterly as long as you stay enrolled and maintain a cumulative GPA of 3.0 or higher. Increasing or decreasing the number of classes in which you enroll, as well as living in a residence hall, can affect your scholarships, so be sure to consult an adviser before making any changes.

Housing Status Impact

SCAD scholarship offers for undergraduate students vary according to whether students reside in SCAD housing. The scholarship amount awarded from admission assumes that you are living in a residence hall. If you make the decision to move out of a residence hall, you will only be eligible for approximately 70 percent of the total award.

Talk with your student success adviser before moving to find out exactly how it might impact your financial aid.

PAYOUT OF FINANCIAL AID FUNDS

Disbursement of financial aid funds begins after the drop/add period each quarter and continues regularly throughout the academic year. The following information is important to the disbursement of financial aid, is in compliance with federal and state regulations and is subject to change.

Eligibility

In order to receive your state or federal loans and grants, you must be enrolled in at least two classes (some exceptions apply). Eligibility is reviewed each quarter and adjustments will be made, if needed. Talk to your success adviser if you have questions about your eligibility.

Attendance

Federal aid can't be disbursed until your attendance in all your classes has been confirmed, so if you don't attend class during the first week, a financial aid hold will be placed on your account, and those funds can't disburse until that's resolved.

CREDIT BALANCE REFUNDS

Often a student and his or her family will borrow more than the cost of tuition, housing and meal plan to help cover books, supplies and other educational expenses. Once all the SCAD charges have been paid, any excess credit may be refunded to the student. Most credit balance refunds are processed during the second week of the quarter.

SATISFACTORY ACADEMIC PROGRESS

Requirements to meet satisfactory academic progress for certain types of aid include:

- Students must pass 67 percent of all coursework attempted.
- Undergraduate students must earn a cumulative GPA of at least 2.0 on a 4.0-point scale.
- Students must complete degree requirements within a maximum time frame of 150 percent of the required credit hours for the program.

More info available at scad.edu/policies.

FINANCIAL POLICIES

SCAD financial policies are updated each academic year. The most current policies are available for review at scad.edu/financialpolicies.

Financial Aid Disposition

If you expect to have a credit generated by federal or other financial aid, you'll typically receive that credit in the form of a refund check. If you would prefer to retain that credit on your account to be applied toward future charges, you may complete the Authorization of Funds form to make that request. Parents with a Parent PLUS loan may request to have that refund issued to the student.

These authorizations remain in place and are valid for subsequent award years until a new authorization form is filed, so unless something changes, you'll only need to do it once. Forms are available in the Forms channel in MySCAD.

Direct Deposit

Direct deposit is the fastest way to receive any credit balance refund, so if you're planning to use that refund for textbooks or supplies, you should consider it. You can sign up for direct deposit via MySCAD by clicking on the link "Direct Deposit for Student Refunds" located in the My Student Account channel on the My Info tab. Direct deposits are typically available in students' bank accounts before the end of the second week of the quarter.

atl_advise@scad.edu | 404.253.5400

ACCOUNT CHANGES

New students are responsible for notifying the admission department of any changes in name, address or other matters that may affect their account. Current students should make changes through MySCAD. Be sure to include your SCAD ID number on all transactions and correspondence to ensure proper credit, and always use your SCAD student email when communicating with the university.

FINANCIAL WELLNESS

For help with personal finance skills and understanding financial aid, SCAD provides a free financial wellness site accessible to SCAD students 24/7.

Visit **scad.edu/financialaid** to learn more and create a free account to access information on topics like paying for college, developing a budget, managing your money, preparing for student loan repayment and life beyond graduation.

2019-20 PAYMENT SCHEDULE

FALL (SEPTEMBER)

JUNE 1

Fall housing reservation fee due
(for new incoming on-campus residents only)

AUG. 1

Fall housing, tuition and meal plan balance due

WINTER (JANUARY)

NOV. 1

Winter housing reservation fee due
(for new incoming on-campus residents only)

DEC. 1

Winter housing, tuition and meal plan balance due

SPRING (MARCH)

FEB. 1

Spring housing reservation fee due
(for new incoming on-campus residents only)

MARCH 10

Spring housing, tuition and meal plan balance due

APRIL 6

Fall 2020 housing reservation fee due
(for continuing on-campus residents only)

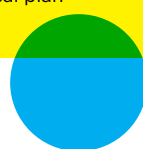
SUMMER (JUNE)

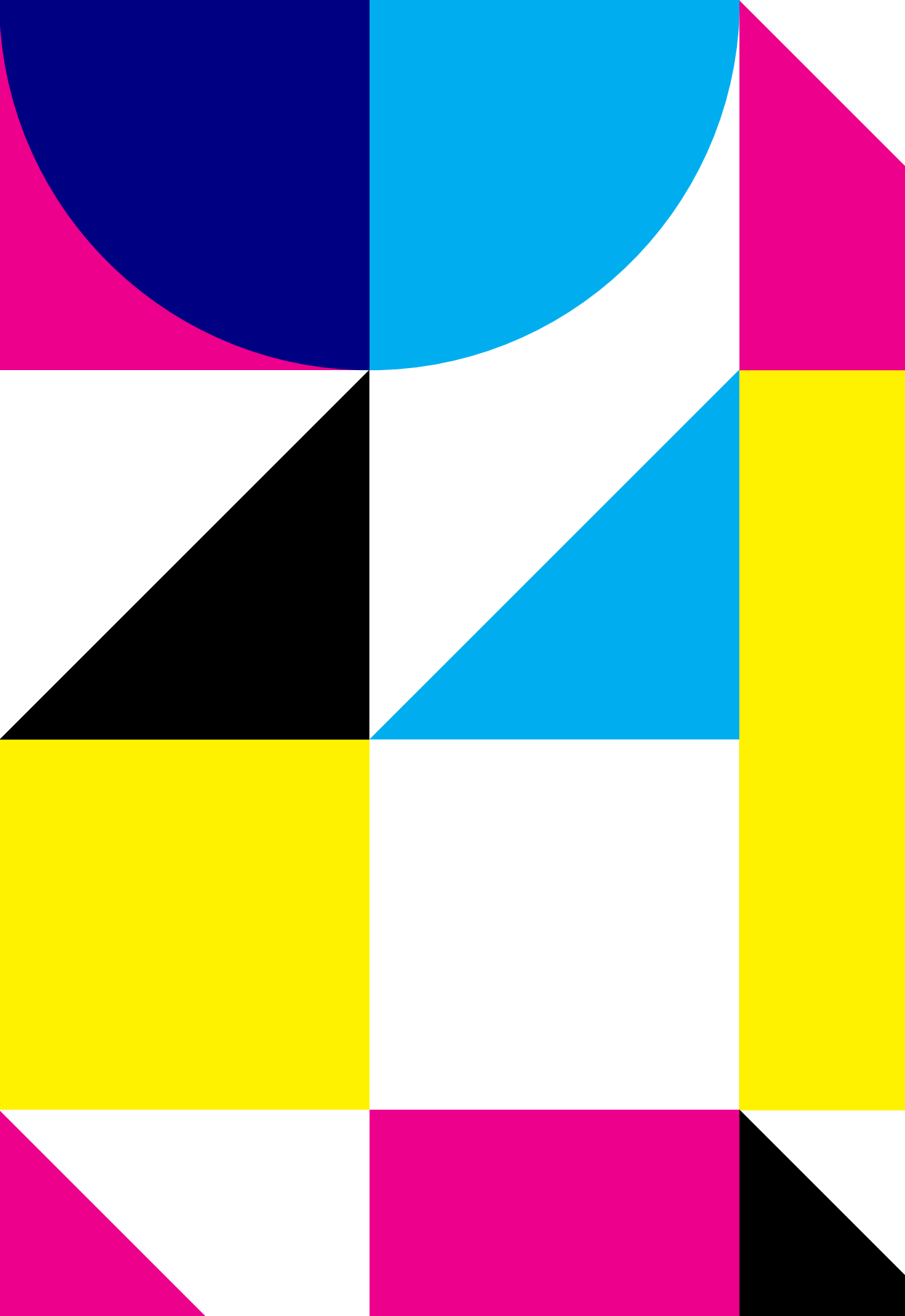
MAY 1

Summer housing reservation fee due

JUNE 1

Summer housing, tuition and meal plan balance due





SAFETY AND SECURITY

The core of what we do at SCAD is provide you with a safe environment where you're free to pursue your passion for art and design.

We do this by using best practices, connecting with our partners and creating a culture of safety and security where innovation can flourish. Keep reading to learn about information and tools to help you navigate daily life at SCAD and in Atlanta.



SECURITY IN ACTION

Student safety is a top priority at SCAD, and we have designed a dynamic safety program that pairs skilled staff with cutting-edge technology, so you'll be comfortable in all university buildings, getting to and from class and traveling around town. SCAD Department of University Safety patrol officers are available 24/7, 365. They also work in and around academic buildings. These officers partner with SCAD community members to identify safety- and security-related issues and engage students, staff and faculty to solve problems.

Think of the officers as a neighborhood resource; they'll get to know you and be aware of what's going on in your area so that they can act quickly should an issue arise.

We also recently upgraded our closed-circuit television systems and added HD cameras to provide 24/7 coverage and recording capabilities in all academic buildings and residence halls.

atlsafety@scad.edu | 404.253.3333

SCAD ALERTS

When a crisis or emergency situation occurs, you will receive updates via phone, text and email from the SCAD Alert system. Make sure your contact information is up to date in MySCAD. Visit the My Info tab, My Personal Info channel to verify your information is correct and make any necessary changes.

Students can add up to two additional phone numbers to receive text alerts in the event of an emergency. If a parent or family member wants to receive text-only SCAD Alerts,

UPDATE YOUR INFO

As you move or change phone numbers, keep the university up to date with your current number and local address so that you can be contacted in the event of an emergency.

Visit MySCAD > My Info tab > My Personal Info channel > "Update Addresses and Phones" link.

enter the cellphone number via the "Update Emergency Information" link on the My Info tab of MySCAD by clicking the "Add phone number to SCAD Alert" box.

SPREAD THE WORD

If you see something, say something. We need your participation to make this work, and we've put a trifecta of tools at your fingertips.

LiveSafe Mobile App

The LiveSafe mobile app, available for iPhone and Android, turns every smartphone on campus into a personal safety device by integrating with its GPS, allowing users to report crime in real time.

Download this app for an instant, direct connection with the SCAD Department of University Safety and local law enforcement. Snap photos, anonymously report safety concerns or engage in a live chat with campus safety and security. It's available in iTunes and the Google Play store.

SafeRide

SCAD offers SafeRide, a service for students who live outside SCAD housing and need a late-night ride from an open SCAD building to their residence within a three-

mile radius of SCAD Atlanta. SafeRides are available 8 p.m. to 7 a.m. nightly, with the SCAD Department of University Safety providing drop-off service. Students can call **404.253.3333** to arrange a SafeRide.

Self-defense

SCAD provides, at no cost to you, certified self-defense classes. Training is available for women and men, and you can sign up for a session by contacting **rads@scad.edu**. Read more about offerings and get current schedules on MySCAD.

HomeCheck


The SCAD Department of University Safety offers free residential security checks for students who live outside SCAD housing in Atlanta and the surrounding areas. Students can request a HomeCheck via the LiveSafe app or by emailing **atlsafety@scad.edu**.

SafeTrade

With SafeTrade, students can take advantage of a free, staffed space to safely buy, sell or trade items from online marketplaces. Students can make appointments in advance via the LiveSafe app or by emailing **atlsafety@scad.edu** with the date and time they plan to conduct the transaction.

EMERGENCY PREPAREDNESS

From time to time, Atlanta experiences severe weather. Planning for a quick response to weather emergencies helps ensure the safety of the university community. SCAD follows all procedures regarding severe weather as instructed by the Fulton



**SAFETY QUESTIONS?
CALL US ANYTIME AT
404.253.3333.**

SCAD Department Of University Safety
Available 24/7 • 365

Emergency Management Agency. You should be aware that in the event of an evacuation ordered by SCAD or FEMA, communications with people at SCAD might be temporarily disrupted.

Emergency Closures

In the event of a weather-related or other emergency, the safety of students is the university's No. 1 concern. If the situation warrants, SCAD facilities will be closed, and classes will be canceled.

Students in SCAD housing will be notified of any closings by residence life through staff and resident assistants.

All students should expect an informational phone call and text message, and should monitor local television and radio newscasts, their SCAD email and **scad.edu**. Information will be announced through SCAD Alert, posted on **scad.edu** and distributed to local media outlets immediately if the decision is made to close SCAD buildings.

Students are encouraged to contact their parents and families and keep them apprised of the situation.

Every student should work with his or her family to develop a personal plan in the event that the university must close for a weather-related or other emergency — where

would you go? How would you get there?
With whom would you travel?

More information on developing a personal evacuation plan is available at **scad.edu/evacuationprocedure**.

SCAD has a long-standing relationship with local law enforcement officials, including the Atlanta Police Department and Atlanta-Fulton County Emergency Management Agency. APD patrols the Midtown area 24 hours a day and works closely with the SCAD Department of University Safety and residence life officials to educate students on personal safety.

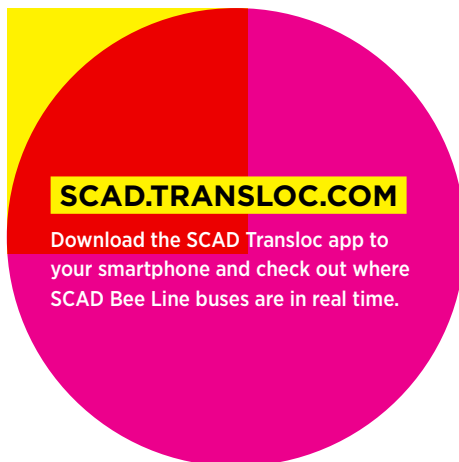
When something happens in the city at large, say, a major traffic accident, our staff links up immediately with these local leaders to determine any impact there may be for students and issue timely news and guidance if necessary.

IN CLASS AND AT HOME

Academic building hours are available on MySCAD. You'll also need to read your student handbook, available in MySCAD, and check out the housing policies page in the Residence Life and Housing channel for all building access and guest rules, but here are the highlights:

University Safety Highlights

- Keep your SCAD Card and room key with you at all times, and lock your door whenever you leave your room.
- When entering a university building, you'll need to present your SCAD Card for access. You are not allowed to sign in as a visitor in lieu of showing your SCAD Card.



- Residence hall visitation hours are 9–2 a.m., seven days a week, and you are responsible for your guests' behavior.
- No drugs. No alcohol. Period. Even if you are 21.

AT SCAD AND AROUND TOWN

One of the great things about our city is how easy it is to get where you need to go. You can travel on foot, by bike or using the SCAD Bee Line bus service.

SCAD Bee Line

SCAD offers frequent and free bus service to all academic buildings and residence halls. Bus schedules are available each quarter at various locations throughout the university, including at the security desk and at both residence halls. Bus schedules are also available online at **scad.edu/buses**, as well as via the TransLoc Rider app and website, **scadatl.transloc.com**.

Local Public Transportation

The Metropolitan Atlanta Rapid Transit Authority, or MARTA, provides rail and bus service in the Atlanta area to local shopping centers, the airport and SCAD Atlanta. MARTA stations are located within walking distance of the ACA Residence Hall of SCAD and SCAD Atlanta.

You can purchase a MARTA pass from the office of auxiliary technologies. The monthly pass, along with a current SCAD Card, provides you access to unlimited travel on MARTA trains and buses all day, every day. For more information, email the office of auxiliary technologies at atlexpress@scad.edu. Learn more about MARTA at itsmarta.com.

Parking

Complimentary parking is available to you in the SCAD Atlanta parking deck. You'll need to register your vehicle and get a parking decal.

SCAD CAR SHARE

SCAD Car Share, provided by Enterprise, is an easy, automated way for students to rent a vehicle by the hour or day or even overnight. Located at the main SCAD Atlanta building, SCAD Car Share is available 24 hours a day, seven days a week. Learn more at scadcarshare.com.

SCAD BIKE SHARE

SCAD hosts a bike share program that provides bikes for students to rent and ride around campus — or around town — as an

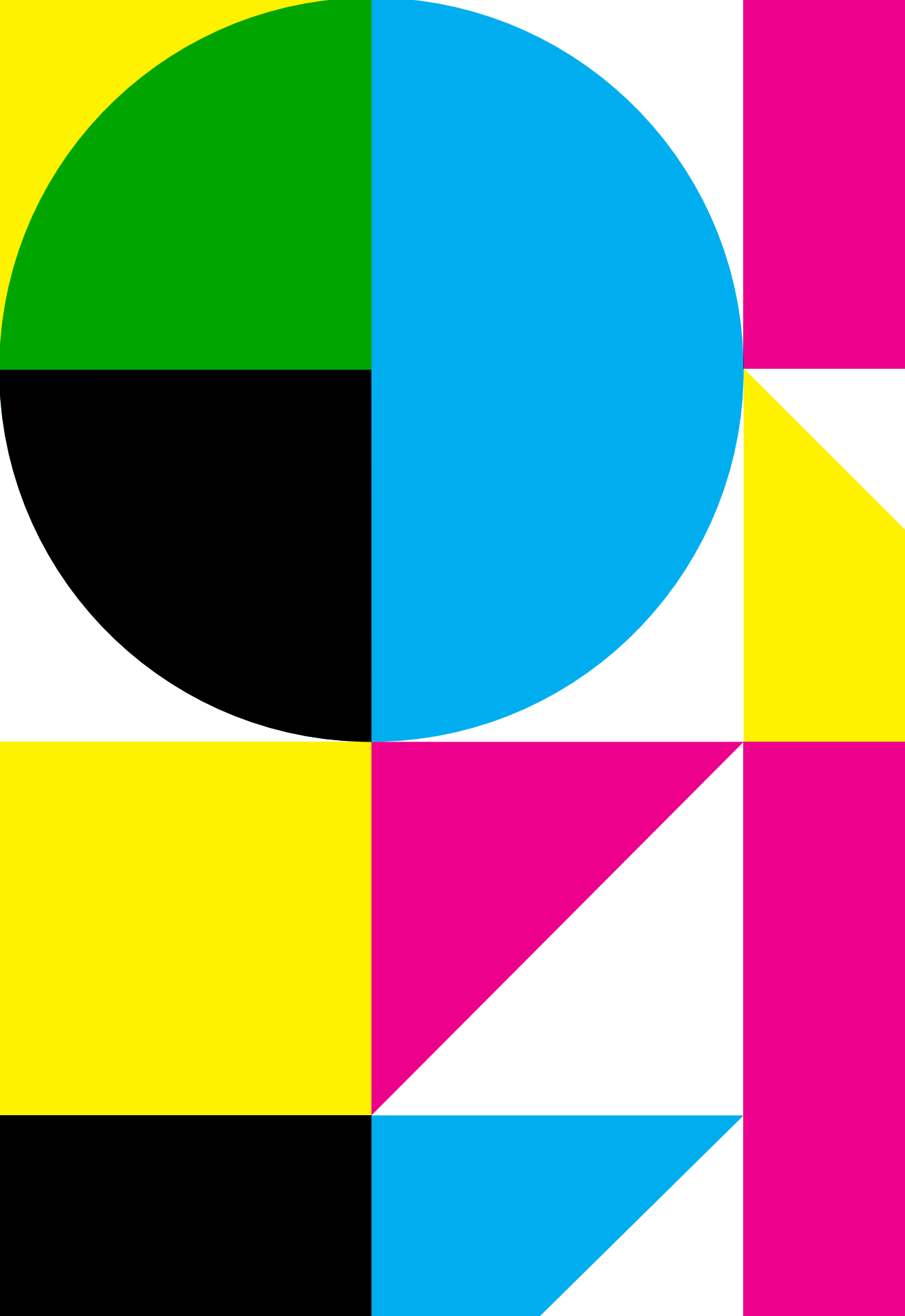
alternative to taking the bus or driving a car. Through a partnership with Social Bicycles, all bikes are GPS-enabled, allowing students to locate available bicycles nearby. Bikes can also be reserved and rented in advance via a smartphone app or computer. When the ride is complete, just return the bike to any designated hub on campus. More information is available at scadbikeshare.com.

BIKES

We've set things up so getting around on two wheels is a piece of cake, but there are a few rules. Bicycles and motorcycles may only be parked in the parking deck. Any bicycle or motorcycle parked in unauthorized areas adjacent to the SCAD Atlanta building will be removed or towed.

Secure your bike to one of the bicycle racks located near the second-floor parking deck entrance to the security station using a U-lock.

A few **do's**: Do ride WITH traffic, including on one-way streets; do obey traffic lights and stop signs; do use hand signals to indicate turns, merges and stops; do use headlights and rear reflectors after dark; and do be mindful of pedestrians. And now for the **don'ts**: No riding with headphones, no riding on sidewalks and no swerving through traffic or parked cars.



CAREER PREP

Achieve your professional goals by taking advantage of what SCAD has to offer beyond the classroom.

SCAD prepares students and alumni to become leaders in the creative class through ongoing and individualized advising, professional development resources, internship and career opportunities, connections to industry leaders, recruitment events and exclusive online resources.

Delve into career prep to be competitive in the ever-changing job market. Learn more at scad.edu/careers.



CAREER AND ALUMNI SUCCESS

As soon as you set foot at SCAD, you began discovering your interests and strengths. While you explore your talents, your career adviser can help you hit your goals. You'll get guidance on choosing a major and a career path, finding organizations you want to target, securing internships and jobs, and much more.

1600 Peachtree St. NW, first floor
Student Success Center
careersatl@scad.edu | 404.253.5437

Career Adviser

While you are working toward obtaining your degree, your career adviser will help you complete your own personal career action plan that includes professional readiness, self-promotion, portfolio development, internships and post-graduation career success.

To make an appointment with your career adviser, log in to MySCAD > Student Workspace tab > Career and Alumni Success channel.

Workshops

Create a knockout résumé, prep your portfolio and perfect your pitch. Workshops organized by the office for career and alumni success are full of topics, tips and tidbits that you can put into action. Check out the full slate of upcoming workshops in the SCAD Job Portal.

Employer Visits

Top companies, brands and organizations from around the world recruit at SCAD. Take advantage of these employer visits to gain insight into the field of your choice, interview with top companies of interest and get your foot in the door.

Out to Launch

A fresh take on the traditional career fair, Out to Launch puts select senior and graduate-level students in the driver's seat. You'll be on the fast track to showing recruiters and employers your best work. With more than 100 companies attending each year, you're bound to meet your match. Take advantage of this one-day event that could help you land your next internship or dream job.

Career News

Read the latest on employer visits, special events, career tips, and available jobs and internships in this weekly email newsletter.

SCAD Job Portal

Each quarter, employers post thousands of job and internship opportunities on the SCAD Job Portal. The SCAD Job Portal is your one-stop location for scheduling an appointment with your career adviser, applying for on-campus interviews and signing up for workshops. Upload an online résumé and portfolio to avail yourself for recruitment.

You can access the SCAD Job Portal using your MySCAD credentials at **scad.edu/jobportal**.

Calls for Entry

Get recognized for your artwork, designs and ideas by entering in national and international competitions publicized in CAS newsletters. Find out more in the weekly Career News email.

INDUSTRY AND ALUMNI ENGAGEMENT

Based in seven markets around the U.S. and Southeast Asia, SCAD industry and alumni engagement managers continually develop and foster relationships with employers and alumni in an effort to expand career opportunities for SCAD students and alumni.

NOW IT'S YOUR TURN

You've discovered some of the powerful resources at your disposal and the people who will guide you throughout your journey. Be curious. Ask questions. Explore beyond the bounds of your imagination. This is your time, your experience, your chance to decide your future.

SCAD ALUMNI GLOBAL NETWORK

6 CONTINENTS

MORE THAN

45K
MEMBERS



75 **+**
COUNTRIES

Our commitment to your success continues beyond graduation. Check out your benefits at scad.edu/alumni.

ACADEMIC CALENDAR

2019-20

The full academic calendar is available at scad.edu/calendar/academic and in the SCAD app.

FALL 2019

| | |
|--------------------------|---------------------------------|
| Monday, Sept. 9 | Fall quarter begins |
| Thursday, Nov. 14 | Fall quarter ends |
| Friday, Nov. 15 | Residence halls close at 5 p.m. |

WINTER 2020

| | |
|---------------------------|--------------------------------|
| Friday, Jan. 3 | Residence halls open at 8 a.m. |
| Monday, Jan. 6 | Winter quarter begins |
| Thursday, March 12 | Winter quarter ends |

SPRING 2020

| | |
|-------------------------|---------------------------------|
| Monday, March 23 | Spring quarter begins |
| Thursday, May 28 | Spring quarter ends |
| Friday, May 29 | Residence halls close at 5 p.m. |

SUMMER 2020

| | |
|--------------------------|-----------------------|
| Monday, June 22 | Summer quarter begins |
| Thursday, Aug. 27 | Summer quarter ends |



QUICK REFERENCE CONTACTS

**Career and
Alumni Success**

careersatl@scad.edu
404.253.5437

**Counseling and Student
Support Services**

atlcounseling@scad.edu
atldisability@scad.edu
404.253.3210

**Dean of Student
Success**

dosatl@scad.edu
404.253.3400

Financial Aid

atl_advise@scad.edu
404.253.5400

**International Student
Services Office**

issoatl@scad.edu
404.253.3104

Ombudsperson

ombuds@scad.edu
912.525.5213

Registrar

registrar@scad.edu
404.253.3425

**Residence Life
and Housing**

atlreslife@scad.edu
404.253.3256

SafeRide

404.253.3333

SCAD Card

atlexpress@scad.edu
404.253.5441

**SCAD Department of
University Safety**

atlsafety@scad.edu
404.253.3333

SCAD Mail Center

wowens@scad.edu
404.253.3252

Student Life

studentlife@scad.edu
404.253.3334

Student Employment

stemploy@scad.edu
912.525.8776

**Student Success
and Advising**

atl_advise@scad.edu
404.253.5400

Study Abroad

studyabroad@scad.edu
912.525.5806

Technology Support

techsupport@scad.edu
912.525.4567

Tutoring Center

tutoringatl@scad.edu
404.253.3109

The Writers' Studio

writeatl@scad.edu
404.253.3109

Veterans Affairs Benefits

vabenefits@scad.edu
912.525.6124

scad.edu

