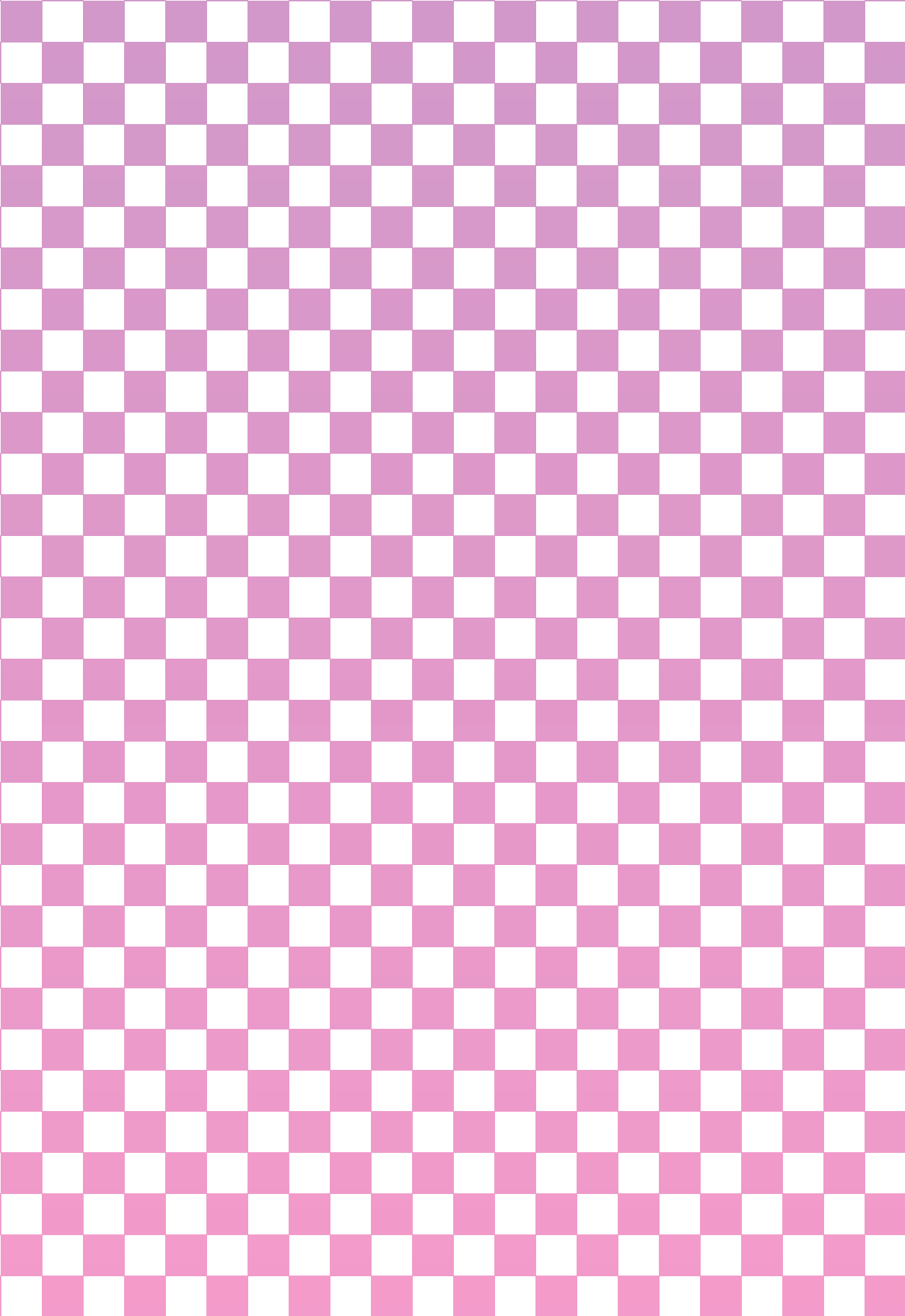




SCAD
Atlanta

GRADUATE STUDENT GUIDE 2018-19



Welcome to **SCAD**

Within these pages, you'll find a quick reference guide to all the resources, tools and people who will help you make the most of your time at SCAD.

Take a moment to soak up your surroundings. Talented and passionate artists, innovative designers and stellar educators are here to support you. Their singular focus is to help you achieve your artistic and academic goals, and step into the career of your dreams.

A few things to keep in mind: You will be challenged. Press on. By overcoming obstacles, you'll grow as an individual and as an artist, and what awaits you on the other side is truly worth it. SCAD is for life. We are here for you now as a student, and we will stick by you throughout your career. Explore your options and ask for help when you need it.

We're so glad to have you, and we can't wait to see what you will accomplish.



USE *the* SCAD APP *to*

- Find information about SCAD programs, locations, events and exhibitions.
- Check your SCAD Cash balance.
- Search for course information and grades.
- Look up a professor's email address.
- Monitor the status of washers and dryers in the residence halls.

...and **SO MUCH MORE!**

Visit the App Store or Google Play to download.

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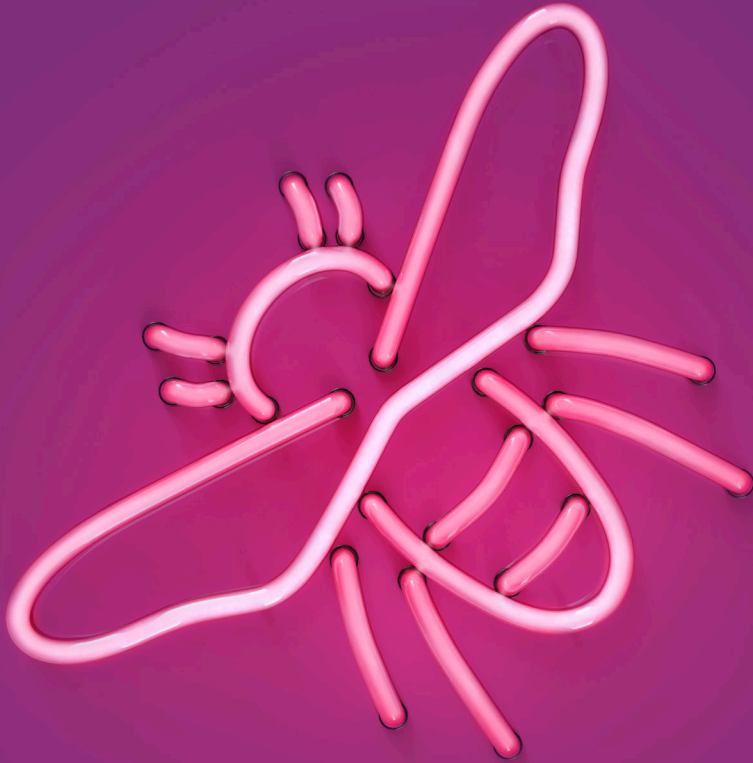
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Did you know that bees, because of their weight and small wings, shouldn't be able to fly? Our mascot, Art T. Bee, inspires students to defy the odds and rise to great heights.

Student **LIFE**

Whatever your interests, whatever you choose, you'll discover defining moments designed with you in mind. The perfect daily complement to your academic pursuit is our wide variety of dynamic student life activities. Keep reading for details about SCAD signature events, student clubs and activities, fitness and recreation, student media and other diverse experiences.

GET INVOLVED

Explore your interests, meet students of similar or different backgrounds and expand your worldview. From student involvement activities to fitness and dining, life at SCAD is active and engaging. We're dedicated to helping you flourish here.

studentlife@scad.edu | 404.253.3334
Student Success Center

Student Activities Council

The Student Activities Council creates student-led educational and recreational on-campus events to enhance your academic and professional experience. Translation: your SCAD on-campus source for fun and exciting music, comedy, lectures, movies and a whole lot more. For more information, email atlsac@clubs.scad.edu.

Student Clubs

SCAD student clubs provide social, recreational and professional activities for every member of the student body. Explore an interest, meet new people or take on a leadership role. Explore a full list of SCAD student clubs on the Inter-Club Council blog at blog.scad.edu/atlinvolvement. For more information, email studentlife@scad.edu.

Get INVOLVED

There are many exciting ways to get involved at SCAD Atlanta. Whether you want to be in a student organization or club, develop leadership skills, participate in community service, or attend campus events, there is something for every student.

Follow SCAD ATLANTA ON FACEBOOK

Join the conversation with your SCAD Atlanta peers and stay current on what's happening around campus!
facebook.com/groups/scadatlanta

United Student Forum

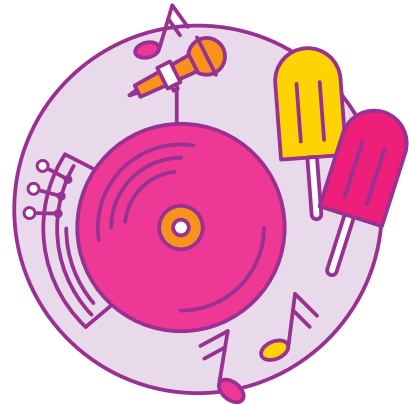
Members of the executive committee, selected from existing USF reps, act on behalf of the entire student body and meet regularly with SCAD administrators to discuss ideas for improving the overall university community. Want more information? Email atlusf@clubs.scad.edu.

Community Service

Serve the community while gaining valuable life skills. SCAD students work with local agencies in a spirit of cooperation while learning the importance of networking, recruiting, project planning, decision-making and more. The Serve Atlanta club is the student-led community service initiative that can connect you with the ideal opportunity. For more information, email serveatl@clubs.scad.edu.

Religious Life

Students of all faiths have many opportunities for involvement in religious life. Student religious organizations include InterVarsity, as well as numerous college ministries through local congregations. Many of these provide worship and fellowship, retreats, volunteer service and more.



STUDENT MEDIA

SCAD student media sponsors a student-run online newspaper, feature magazine and internet radio station. SCAD student media groups have received awards from the Associated Collegiate Press, the College Media Association, the Columbia Scholastic Press Association and the Georgia College Press Association.

404.253.3285 | Spring House residence hall

The Connector

The Connector is an award-winning, editorially independent online news source published for and by SCAD Atlanta students. Flex your skills as a writer, reporter, editor, photographer, videographer, animator or illustrator. Visit scadconnector.com or follow SCAD Connector on social media for opportunities and news. For more information, email editor@scadconnector.com.

SCAN

SCAN is the award-winning student magazine of SCAD Atlanta, featuring articles and essays, photography, illustrations and design. Produced quarterly, each issue focuses on select areas of art and design and showcases outstanding student and alumni work. Access current and back issues of SCAN at scadconnector.com/scan. For more information, email editor@scadconnector.com.

SCAD Atlanta Radio

Become a DJ, newscaster, reporter, producer, sound designer or on-air voice talent. SCAD Atlanta Radio provides student-produced radio programming to listeners all over the globe. Visit scadatlantaradio.org to listen in. For more information, email gm@scadatlantaradio.org.

Share YOUR STORY!

Use these hashtags to share your experience at SCAD signature events on Instagram and Twitter.

#scadfashwknd #scadstyle #scadchalk
#scadsand #savff #atvfest #defineart
#scadatl

SIGNATURE EVENTS

We're all about putting you in touch with the people and experiences that'll give you an edge as you get started in your career. Each year, we host events across all SCAD locations so you can showcase your work to your creative heroes, ask questions and learn what it's like to work in your chosen field.

It's all for you, so dive in. Make an impression. But whatever you do, don't miss out.

Fall

Catch a ride to the **SCAD Savannah Film Festival**, where you're the VIP for eight days of screenings, workshops and lectures. Take in the latest films by fellow students, get a sneak peek at Hollywood premieres, talk to A-list actors and directors during master classes or go behind the scenes as a volunteer.

Open Studio Night showcases more than 200 original works of art, including the best in painting, photography, illustration, printmaking and sculpture — all by SCAD students, professors and alumni. The evening features live entertainment, hands-on demonstrations and light refreshments, and most of the work exhibited is available for purchase.

SCADshow SIGNATURE EVENTS

SCAD Student Showcases

SCAD deFINE ART

SCAD Cinema Circle

SCAD AnimationFest

SCAD GamingFest

SCAD aTVfest

173 14th St. NE, Atlanta, GA

Winter

In February, you get amazing access to small-screen stars during **SCAD aTVfest**, the university's celebration of epic TV. Be heard during panel discussions with the actors, producers, directors and writers from your favorite shows.

Discover the best in contemporary art a few weeks later at **SCAD deFINE Art**. You can explore exciting exhibitions and connect with leading artists through gallery talks and tours, screenings, lectures and performances.

Spring

At **SCADstyle**, you have front-row seats for casual chats between style icons. Have your say at question-and-answer sessions and workshops with magazine editors, fashion designers and more.

The next big names in fashion debut their cutting-edge collections at **SCAD FASHWKND**, four days of original designs curated from the finest SCAD School of Fashion senior and graduate student collections. The most anticipated sartorial event of the year, **SCAD FASHWKND** redefines the runway. Tickets for these events go early and fast, so keep an eye out for details.

A twist on the traditional career fair, **Out to Launch** connects employers with more than 100 exceptional senior and graduate students from SCAD. In previous years, the quality of work on display led to job offers to many students just 24 hours after they met recruiters.

Save the Date

Check out the master calendar on scad.edu for upcoming events, lectures and workshops. These events have all been designed to enhance your academic experience at SCAD.

ATHLETICS, FITNESS AND RECREATION

Students at SCAD have multiple opportunities to enrich their college experience through the athletics department, SCADfit and intramurals. From nationally ranked athletics teams and intramurals to off-campus recreation excursions, you can grow your social circles through a variety of wellness activities.

atlfitness@scad.edu | 404.253.3311

Student SUCCESS CENTER

Located on the first floor of SCAD Atlanta, the Student Success Center is your go-to for academic and financial advising, the registrar, student financial services, student services administration, counseling and student support services and career services.

Call 404.253.3400 to arrange appointments.

SCADfit APP

See fitness class information and schedules for SCADfit via the SCADfit app, and reserve a spot in a fitness class with the touch of a button from wherever you are.

SCADfit

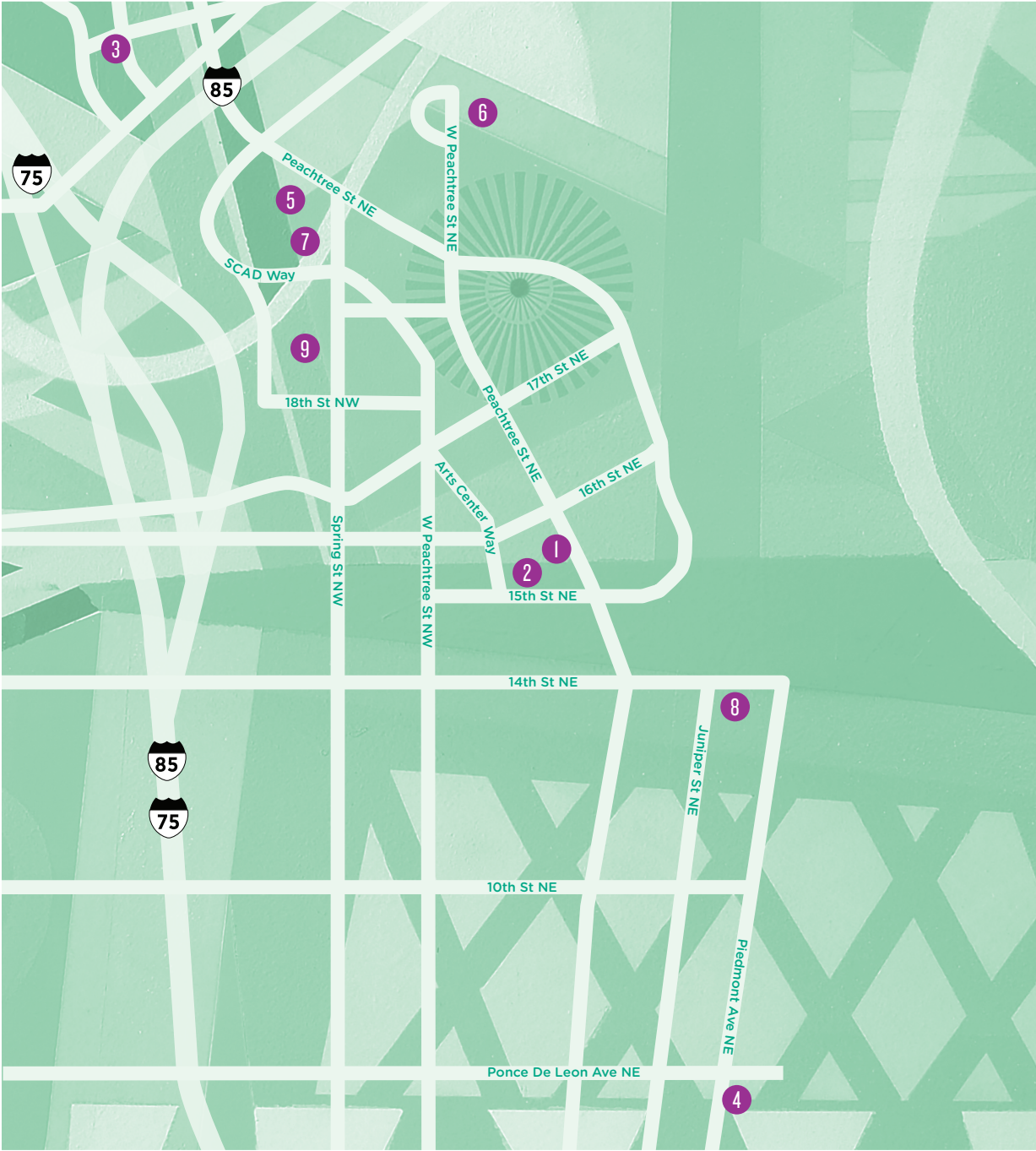
SCADfit offers free weights, weight machines and cardio equipment as well as a weekly schedule of fitness classes throughout the quarter. Stop by to get a personalized fitness assessment to start your wellness journey at SCADfit. Call 404.253.3311 or check out the SCADfit app for class schedules, details and hours of operation.

Recreation

Take part in canoeing, indoor rock climbing, paintball and other excursions. Most events are free with your SCAD Card.

Go, Bees!

SCAD Atlanta has more than 70 athletes competing on 12 intercollegiate teams in six sports. They include men's and women's bowling, cross country, cycling, fencing, golf, tennis, fencing, and track and field. Students interested in trying out for a sports team should contact the coach for more information. Attend matches and watch SCAD Bees defend championships in the Appalachian Athletic Conference and compete in national championships. Visit atlanta.scadathletics.com to see schedules, rosters and the latest news on talented SCAD Atlanta student-athletes.

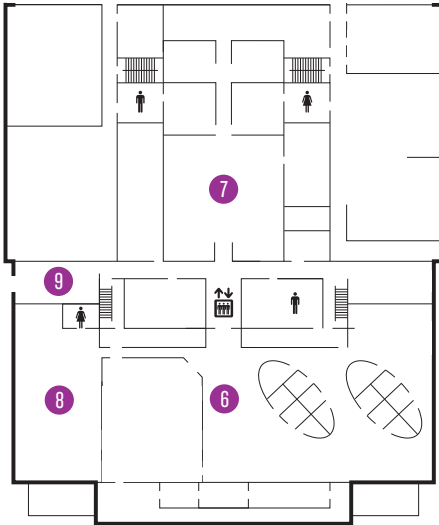
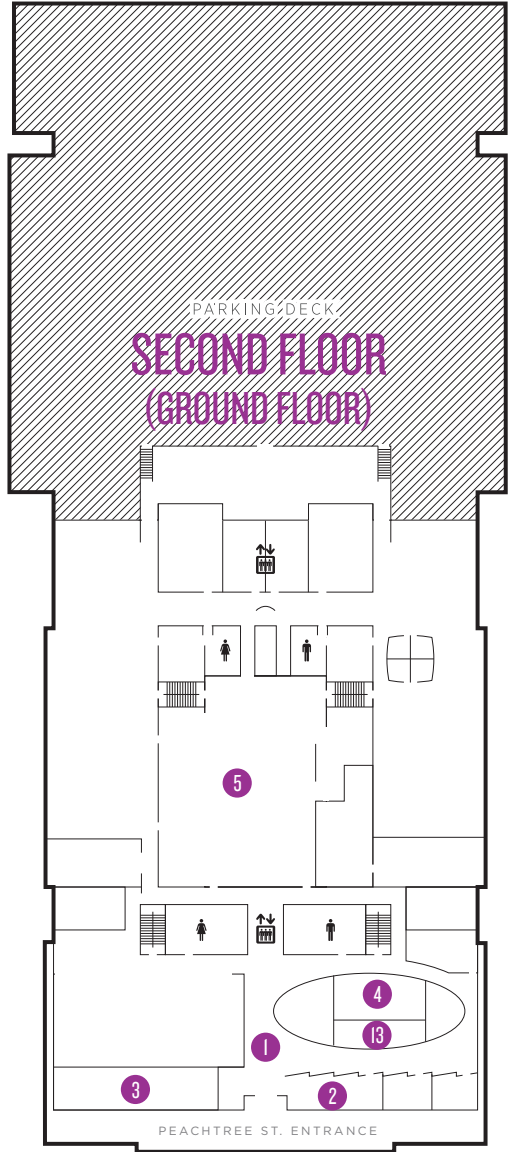
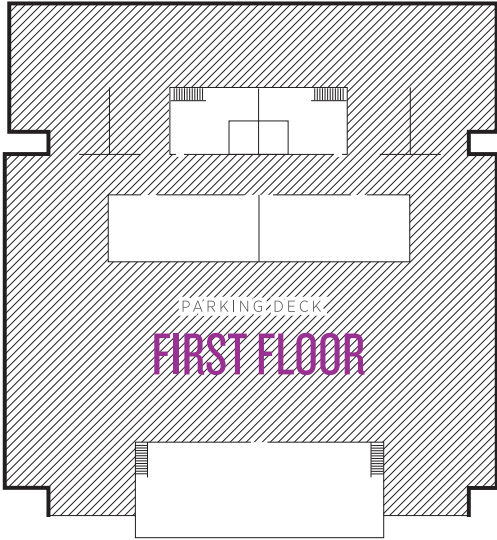


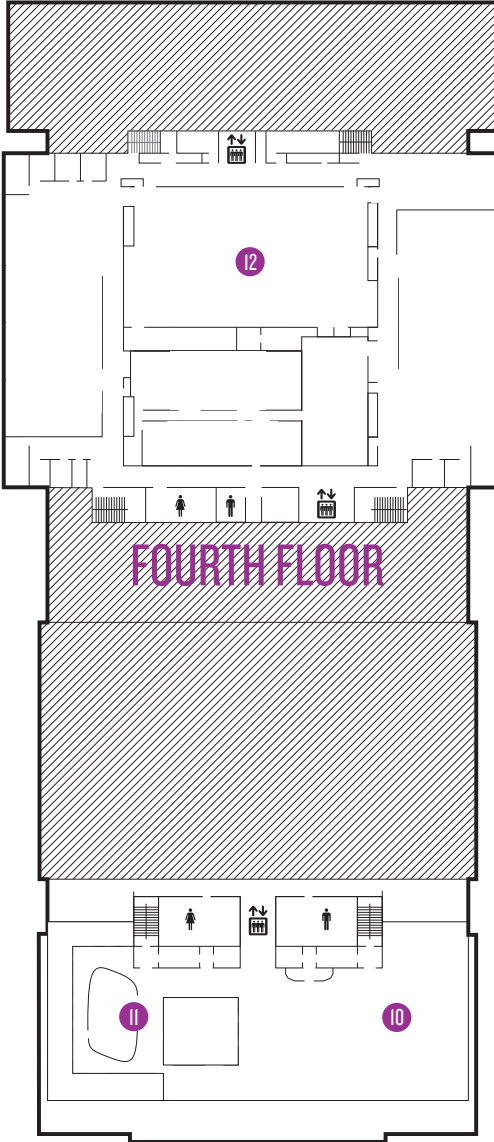


WE'D BE *Last* WITHOUT YOU

SCAD Atlanta is perfectly located in the heart of Midtown. You're just a short walk or ride away from everything you need and everything that inspires you. Find some landmarks and get out there! You'll be a pro in no time.

- 1 ACA RESIDENCE HALL OF SCAD
- 2 ACA SCULPTURE STUDIO OF SCAD
- 3 BROOKWOOD HOUSE
- 4 IVY HALL
- 5 SCAD ATLANTA
- 6 SCAD DIGITAL MEDIA CENTER
- 7 SCAD FASH MUSEUM OF FASHION + FILM
- 8 SCADSHOW
- 9 SPRING HOUSE





SCAD ATLANTA *Floor* PLANS

- 1 FRONT LOBBY
- 2 GALLERY 1600
- 3 WELCOME CENTER
- 4 CALIFORNIA ROOM
- 5 THE HUB
- 6 STUDENT SUCCESS CENTER
- 7 SCADFIT
- 8 SCAD ATLANTA BOOKSTORE
- 9 MAILROOM
- 10 ACA LIBRARY OF SCAD
- 11 TROIS GALLERY
- 12 SCAD FASH MUSEUM OF FASHION + FILM
- 13 VIRGINIA ROOM

Booking FLIGHTS?

Always review the residence hall opening and closing dates in MySCAD before making travel plans.

RESIDENCE LIFE AND HOUSING

Having a comfortable, safe and inspiring place to live will set you up for success in the classroom. Dedicated residence life staff members will help you connect with other students at SCAD, provide a variety of career and community programming, and answer your questions regarding routine concerns.

atlreslife@scad.edu | 404.253.3200

Spring House, 1470 Spring St., first floor

ACA Residence Hall of SCAD

1280 Peachtree St., first floor

Brookwood Courtyard

15 Standish Ave. NW

Residence Hall Staff

The residence director, or RD, is a full-time professional responsible for managing the daily operations of the hall. You will probably have more contact with your resident assistants, or RAs, student staff members who are your first call in the event of an emergency, room lockout, disagreement among roommates or a family emergency.

RAs are also great resources for other kinds of questions, as they are typically upperclassmen with a few years of SCAD experience. Ask them anything.

Know the Rules

Take the time to read through your Housing License Agreement so you understand the rules for living on campus.

Here are just a few of the highlights:

- No visitors in your room 2 a.m. to 9 a.m.
- No alcohol (even if you're 21 or older)
- No drugs, period
- Using spray paint or fixative? Use one of the spray booths in the academic buildings; do not use them in your rooms or in the hallways or sidewalks of your residence hall.

Work Orders

If you have a facilities issue in your residence hall room or apartment, you may need to put in a work order to request a repair. Residence hall maintenance requests can be made through the My Info tab in MySCAD, under the Residence Life Services channel.

Staff on Call

Residence life and housing provides staff to assist students 24 hours a day, seven days a week. When residence hall offices are closed, staff members are available by phone and in person in each community to assist students with room lockouts, maintenance issues or

EXPECTING *a* LETTER *or* PACKAGE?

If you're living on campus, your mail should be addressed as follows:

Student name (first and last)
Personal Mailbox Number (PMB)
1600 Peachtree St. NW
Atlanta, GA 30309

other urgent concerns. Students can reach on-duty staff at the building-designated phone number or through the SCAD Department of University Safety.

Events

Residence life and housing hosts many events throughout the year, from small community builders designed to help you to connect to others within your residence hall to larger collaborative programs with faculty, staff and student organizations.

Respectful Community

All students living on campus are encouraged to participate in the development of their communities. SCAD establishes consistent policies to assist students with determining appropriate behavior and respecting their peers. Additionally, SCAD enforces policies such as the zero-tolerance drug policy and the dry-campus policy, which prohibits alcohol, regardless of age, in order to promote a substance-free and honest environment where all students can succeed academically and build a solid network of friends and resources.

Mailroom Services

Students living on campus will be assigned a personal mailbox number, or PMB, which you will keep for as long as you remain in campus

housing, from year to year. All of your mail should be addressed using your PMB (see box above). All on-campus residents will pick up their mail from the SCAD Mail Center, located in the main SCAD Atlanta building, and will be notified via their student email account when letters or packages arrive for them.

Amazon Lockers

Instead of having your Amazon order delivered to your on- or off-campus address, you can opt to have it delivered to the Amazon Locker location on campus and pick it up whenever it's convenient!

When your package is delivered to the Amazon Locker location you selected when ordering, you'll receive an email from Amazon containing your pickup code. Enter your pickup code at the Amazon Locker location and follow the instructions on the screen to retrieve your package.

SCAD CARD SERVICES

Your SCAD Card, which you received at orientation, is one of the handiest tools you'll get here. The card is your official student ID and provides you entry to SCAD academic spaces, residence halls, exclusive student events and more. It's also your library card for accessing one of the world's largest collections of art and design resources.



It looks like a credit card and includes a magnetic strip, but it also has your picture on it for your security. Simply swipe at the card reader to access SCAD buildings.

It's also your meal ticket, literally, because it is used to access your meal plan. Meal plans are added automatically when you purchase them through the student financial services office or SCAD Card services. Meal plans can be changed through the second Thursday of each quarter.

Keep the card with you and keep it safe. Report any lost or stolen SCAD Cards to the SCAD Department of University Safety. Lost or stolen cards can be suspended 24 hours a day at scadcard.com to prevent fraudulent activity. Replacements can be issued at SCAD Card services.

atlexpress@scad.edu | 404.253.5441
Virginia Room

SCAD CASH

When you load your SCAD Card with SCAD Cash, you can use it as a debit card to make purchases around campus and at participating eateries, art supply stores and more. You can also use it to pay for printing and laundry.

Opening an account is free and you can add money or manage your SCAD Cash account online anytime or in person at SCAD Card services in the Virginia Room.

Visit scadcash.com for details on how to open an account and to see a list of vendors who accept SCAD Cash. Once you're set up to make purchases, simply swipe your SCAD Card like a credit card. Your updated SCAD Cash balance will be displayed on the receipt each time you make a purchase.

Add as much to your SCAD Cash account as you want, but keep in mind that SCAD Cash can't be used to pay for tuition, housing or meal plans.

SCAD LAUNDRYVIEW

Out of clean socks? Buying new pairs is not your only option. Scope out available washers and dryers in campus laundry rooms by visiting SCAD LaundryView, available on your desktop or through the SCAD app.

Keep an eye on your email each quarter for Wash Weekend specials and you could save on suds.

laundryview.com/scad

DINING SERVICES

SCAD dining halls serve fresh, locally sourced food prepared daily by Bon Appétit, a leader in sustainable food service. Visit the "Select a Student Meal Plan" link on the My Info tab in MySCAD to review your options. You can choose from several meal plans to suit

your schedule and lifestyle. Depending on where you live, you may be required to sign up for one.

The Hub and Cappa Bar

There's something to please every palate at The Hub, the main SCAD eatery in Atlanta, which serves breakfast, lunch, dinner and snacks. The Hub also serves specialty vegetarian dishes and international delights, so be sure to check out the ever-changing menu. One swipe of your SCAD Card and you're in.

The Cappa Bar, located across the dining room, offers Starbucks coffee and espresso-based drinks, as well as grab-and-go meals, sushi and more.

Grab & Go

Need a quick bite? Order sandwiches, pizza and more online via the SCAD app, and pay with your meal plan, Dining Dollars, credit card or SCAD Cash. Place your order and pick it up from The Hub when it's ready.

scadgrabandgo.com

Grab & Go Delivery

Don't have time to run out and pick up a meal? Choose from a select menu at The Hub and have it delivered right to your residence hall! Hours and menus are limited.

scadgrabandgo.com

Dining Dollars or Meal Swipes

Each meal plan comes with a certain number of meal swipes — either a set number of meals per week or a block of meals to be used over the entire quarter. You apply one swipe per meal.

Every meal plan also comes with a specific amount of Dining Dollars, funds that can be used to purchase a drink or snack in one of the retail dining locations at SCAD. Dining Dollars can also be used to purchase full meals if you are out of meal swipes. Just let the cashier know which you'd like to use before you swipe.

Meal swipes and Dining Dollars can only be used in SCAD eateries operated by Bon Appétit.

Weekly **MEAL PLANS**

Weekly meal plans reset at 11:59 p.m. each Thursday.

Using Dining Dollars instead of a meal swipe? Just let the cashier know!



Meal Plans

Students who reside in traditional residence hall housing at Spring House are required to sign up for meal plans A, B or C. You may change meal plans through the second Thursday of each quarter.

RESIDENTIAL MEAL PLANS

A	MP18	18 meals/week + \$75 Dining Dollars
B	MP14	14 meals/week + \$150 Dining Dollars
C	MP10	135 meals/quarter + \$125 Dining Dollars

Students living off campus or in apartment-style residence halls may opt to purchase a commuter meal plan, choosing from plans D, E and F. Eligible students may cancel commuter meal plans by the fourth Thursday of each quarter.

COMMUTER MEAL PLANS

D	MP02	85 meals/quarter + \$75 Dining Dollars
E	MP06	50 meals/quarter + \$100 Dining Dollars
F	MP07	25 meals/quarter + \$125 Dining Dollars

Meal Periods

There are four meal periods each day. Meal plans A and B permit only one meal swipe during each dining period and up to four swipes per day. Meal plans C, D, E and F allow multiple swipes during a single meal period.

Breakfast: 5:30–10:29 a.m.

Lunch: 10:30 a.m. to 2:29 p.m.

Afternoon: 2:30–4:29 p.m.

Dinner: 4:30–9:59 p.m.

STUDENT HEALTH

Support for students isn't limited to academic endeavors; SCAD is also here to support your overall health and well-being. Support is available for any issue, such as dealing with the challenges of college life or getting treatment for a sore throat.

Counseling Services

SCAD counseling and student support services keeps counselors on hand to assist you with a wide range of concerns, from boosting your coping skills to managing stress and anxiety. Counselors can help you on an individual and short-term basis, organize support groups, make community referrals, plan educational workshops and provide you with self-help resources.

Reach a counselor during business hours by calling **404.253.3210**. Twenty-four-hour emergency support is available by contacting the on-call counselor through the SCAD Department of University Safety at **404.253.3333**.

Services are free and confidentiality is guaranteed within legal and ethical guidelines. Check out the "Counseling and Student

Support Services” link in the Department Directory channel on MySCAD to read more about available counseling options.

atlcounseling@scad.edu | 404.253.3210
Student Success Center

Accessibility Services

SCAD highly values the opportunity to provide support for students with accessibility needs. In order to receive services and accommodations, you need to self-identify by contacting the counseling and student support office. You are also encouraged to access your SCAD Accommodate account via MySCAD > Resources tab > Academic Resources Network channel. You can use this system to request appointments and upload supportive documentation.

Once you’ve scheduled an appointment, you’ll meet with staff to discuss an accommodation plan according to your individual needs. All services are provided in compliance with the Americans with Disabilities Act of 1990, the Americans with Disabilities Amendments Act of 2008 and Section 504 of the Rehabilitation Act of 1973.

atldisability@scad.edu | 404.253.3210
Student Success Center

Deaf Services

The deaf services staff assists students, faculty and staff in effectively communicating with students who are deaf or hard of hearing. Staff members meet with hearing-impaired students to evaluate communication needs and assist students who use sign language interpreters with their class registration selections. The office also provides interpreting services for classes, co-curricular activities and events as requested.

atldisability@scad.edu | 404.253.3210
Student Success Center

Medical Care

If you need medical care, you can visit one of the providers listed here. These facilities are very close to campus and have a history of providing quality care for SCAD students. In a true emergency, visit the Piedmont Hospital emergency room or dial 911.

INTERNATIONAL STUDENT SERVICES

One of the things that makes SCAD so interesting is the diversity in backgrounds and culture among our students. We host students from many countries and we have a full-service team to support you throughout your SCAD experience.

ISSO

The International Student Services Office will help you get settled in Atlanta and at SCAD and acclimated to life in the U.S. Email issoatl@scad.edu anytime. Find us on Facebook: [facebook.com/scadissoatl](https://www.facebook.com/scadissoatl).

We also have organizations through which you can share experiences with other international students. Intercultural clubs, socials and discussion groups will help you make connections with fellow students and increase your comfort living and studying in a new country.

Stay connected with ISSO by reading the email newsletter. It's packed with information about SCAD events, day and weekend trips, and upcoming immigration requirements, insurance due dates and more.

Log in to MySCAD and navigate to the Department Directory channel under the Resources tab. Click the "International Student Services - Atlanta" link for student resources, updated program descriptions, offerings and events.

issoatl@scad.edu | 404.253.3104
Student Success Center

Health SERVICES TIPS

When seeking medical care, bring a copy of your insurance card and know the primary policyholder's Social Security number and date of birth.

URGENT CARE AT PEACHTREE

2140 Peachtree Rd. NW, Suite 232
Atlanta, Georgia
678.805.7425

PEACHTREE FAMILY PSYCHIATRY CLINIC

1776 Peachtree Rd. NW, Suite 320
Atlanta, Georgia
404.249.8496

PIEDMONT HOSPITAL

1968 Peachtree Rd. NW
Atlanta, Georgia
404.605.5000

DEAN OF STUDENTS

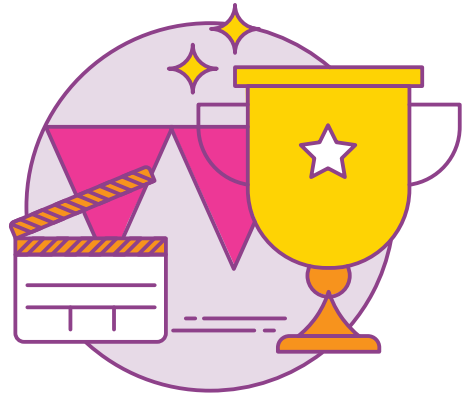
The office of the dean of students enhances students' career preparation by promoting a learning-centered environment that provides meaningful co-curricular opportunities and professional support services.

This office should be your first contact if you have a medical or family emergency. Staff members may assist in contacting professors in case of an emergency absence. The office also provides assistance regarding any nonacademic issues students may be experiencing.

dosatl@scad.edu | 404.253.3400
Student Success Center

STUDENT CONDUCT

Student conduct policies, which outline how SCAD expects you to conduct yourself as a student, exist to protect you. Read and heed the policies and you'll always be confident in where you stand.



The Code of Student Conduct and the student handbook, both available to read in MySCAD, are manuals for how you should conduct yourself while you are at SCAD. These carefully written policies cultivate a living and learning environment where all students are respected and can grow personally, academically and socially.

studentconductat1@scad.edu | 404.253.3104
Student Success Center

COMMUNITY OF RESPECT

SCAD maintains an environment for students, faculty and staff that is free of sex-based discrimination and harassment, including sexual misconduct. The university does not tolerate sex-based discrimination and harassment, including sexual misconduct, and is prepared to take prompt remedial action to prevent and address such behavior and remedy its effects.

Any violation of the sex-based discrimination, sexual harassment and sexual misconduct policy should be reported to the university's Title IX coordinator. Students can also make confidential reports to the office of counseling and student support services.

titleixcoordinator@scad.edu | 912.525.4500

SETTLING DISAGREEMENTS

When conflict does arise, you are encouraged to resolve a concern by contacting the office that oversees the area relevant to your complaint. For example, contact residence life if you have a residence hall concern or make an appointment with your professor or department chair if you have an academic concern.

If you are still unable to resolve a conflict, the ombudsman is a neutral third party who can help you identify options and strategies for resolution. The ombudsman may put you in contact with the right university resource to reach a solution or serve as a mediator, among other roles.

ombuds@scad.edu | 912.525.5213

STUDENT EMPLOYMENT

SCAD has a robust student employment program that includes the Federal Work-study Program. Students who wish to participate must meet certain eligibility requirements.

Log in to MySCAD and then go to the My Info tab and Student Employment channel. There you'll find information on determining if you are eligible, see available jobs by location and get details on how to apply.

stemploy@scad.edu | 912.525.8776

MORE THAN
250
STUDENTS WORK
WHILE ON CAMPUS
ANNUALLY

Work Study

To participate in the U.S. Department of Education's Federal Work-study Program, you must complete the Free Application for Federal Student Aid. If eligible, you may qualify to work at Trustees Theater, the SCAD Museum of Art, or SCAD art galleries and exhibitions, or as a reading or math tutor in elementary schools. You should apply for available positions at the beginning of the quarter or break period for which you'd like to work.

New students who are eligible for student employment can apply via MySCAD after orientation. Each student can work a maximum of 20 hours per week in a variety of positions around the university and is typically paid federal minimum wage. Log in to MySCAD, select the My Info tab and go to the Student Employment channel to find available positions and requirements.

Check OUT

This Week at SCAD e-newsletter for important news and events. Now available via in-app notifications.

Did YOU KNOW?

There are nearly 900 computers in classrooms and labs across campus!

NETWORK ACCESS AND TECH SUPPORT

To help students communicate, learn and share information, the SCAD network is accessible in every residence hall room. Technology support is also available if you need help setting things up or have questions about SCAD technology. Use of SCAD technology is considered a privilege; you have certain responsibilities that are intended to keep the university, its student body and especially your private information safe and secure.

techsupport@scad.edu | 912.525.4567

SCAD Quick Start Technology Guide

This quick start guide has all the information you need to get up and running. From passwords to software, Wi-Fi to connecting gaming systems in your residence hall, you'll find answers to just about every tech question here.

scad.edu/techguide

Wi-Fi in Residence Halls

Wireless internet is available in all residence halls. To connect a wireless device to the SCAD wireless network, complete the following steps:

1. Open the device's "available wireless connections" window.
2. Click on "SCAD Wireless."
3. Click "Connect."
4. Open a web browser and log in using your SCAD network username and password.
5. Accept the terms of service.
6. Click "Log in" and you are now connected to the SCAD wireless network.

MySCAD

You'll find a wealth of information on the MySCAD intranet, from the Virtual Lecture Hall to the latest tools, techniques and tutorials on [Lynda.com](https://www.lynda.com). It's also your portal to academic resources, news and events and your main resource for connecting with the university, signing up for meal plans and making advising appointments.

MySCAD also provides you with access to course registration, SCAD webmail, financial services accounts, posted grades, course assignment submissions, online test administration, Family Educational Rights and Privacy Act, or FERPA, management, important announcements and more. For this reason, students are prohibited from sharing their MySCAD passwords with parents or others. Parents may appropriately

HEADING TO *the* LAB?

Students can check out real-time computer availability in every classroom and computer lab on campus before they go, via the SCAD app. The "Technology Resources" module even shows details about printers, scanners and other specialty tech resources in each lab.

access their student's financial services account and make payments via TouchNet (see page 34 of this book).

Cutting-edge Technology

In addition to the individualized support you get at SCAD, you've also got access to one of the world's most comprehensive and advanced collections of art and design technology. You'll use state-of-the-art computers, printers, design tools and more in class, and you'll use the SCAD network, your SCAD email address and MySCAD to support your academic work.

You can also get discounts on software packages and computer components, and training from Lynda.com on programs you'll need to know to succeed in class. Log in to MySCAD and look for the IT channel on the Student Workspace tab to read more.

KEEP YOUR PASSWORDS PRIVATE

Don't share your MySCAD or network login with anyone.



With more than 100 degree programs across more than 40 majors and more than 75 minors, SCAD is the preeminent source of knowledge in every discipline it teaches.

ACADEMICS *and* ADVISING

Architect. Painter. Interior designer. Photographer. Creative director. Writer. Whatever profession you pursue, SCAD has lined up the essential tools to help you excel.

Your path to a creative career starts now, so keep reading to discover the outlets, information and opportunities designed to help you choose the direction that best suits your unique interests and goals.

Perfect TIMING

Be sure to read the academic calendar on scad.edu so you know when the quarters start and end.

GET TO KNOW YOUR ADVISERS

You've been assigned a graduate success adviser. The two of you will work closely to develop an academic strategy based on your intended major. In addition to academic guidance, your graduate success adviser is there to assist you with any financial questions or concerns regarding educational expenses.

Graduate Success Adviser and Graduate Coordinator

You're taking the next step in your education and we are equipping you for success. In addition to your graduate success adviser, you will also be introduced to your graduate coordinator. The graduate coordinator's primary job is to assist with your graduate review and go over thesis procedures. Learn more about life as a graduate student at SCAD by clicking the "Graduate Advising" link, located under the Graduate Advising channel in MySCAD.

For more information, email atl_advise@scad.edu or call **404.253.5400**.

ADVISING APPOINTMENTS

Use the online appointment scheduling system available in the Graduate Advising channel of MySCAD to make an appointment with your graduate success adviser. Appointments are available Monday through Friday. During peak periods of the quarter such as drop/add and registration weeks, advisers are often available on a walk-in basis. You can check walk-in advising times in the online scheduling system or by calling the advising office.

To schedule an appointment, visit the MySCAD Student Workspace tab, Graduate Advising channel, and click the "Schedule an appointment" link for your campus location. You'll need to register using your SCAD email account. Once you're registered, you'll receive reminder emails about upcoming appointments and be able to change your appointments online as needed.

When scheduling an appointment, select the reason you need to meet (registration questions, study abroad, graduation planning, etc.) and provide any relevant details so your adviser can prepare for your appointment.

atl_advise@scad.edu | **404.253.5400**
Student Success Center



CREATIVE CURRICULUM

As a graduate student, you'll build on your knowledge and achievements, advance your understanding and skills in art and design and assume a leadership role.

You'll turn a critical eye to your own work, using peer critiques and seminar discussions to analyze and explore old and new knowledge in your chosen field. Your graduate experience culminates in student teaching, internships and possibly a thesis or final project, and you will emerge from your studies with a theoretical and practical understanding of your field.

Full-time graduate students are registered for at least 10 credit hours per quarter, but you may register for more than 15 credit hours with the permission of the department chair and by contacting your graduate success adviser.

BOOKS AND SUPPLIES

SCAD Atlanta Bookstore

Find everything you need for your classes at the SCAD Atlanta Bookstore, conveniently located on the first floor of SCAD Atlanta. Call **404.253.6088** for hours of operation. You can also access the full line of SCAD apparel, textbooks, technology, art supplies, gifts and more at scadatlshop.com.

SCAD PRO ADVISER

Use SCAD PRO Adviser for conveniently mapping out your classes. This online degree progress resource is designed to make navigating your curriculum simple and help you decide which courses you should take next.

To access SCAD PRO Adviser, go to the Graduate Advising channel in MySCAD, under the Student Workspace tab.

Ready TO REGISTER?

Your graduate success adviser will schedule you for your first quarter classes.

You'll get a time ticket notification in your email when it's time to register for subsequent quarters.

READY. SET. GO!

Graduation

Apply for graduation two quarters prior to when you expect to complete your program.

KNOW THE ROLE OF THE REGISTRAR

The registrar's office provides you with information regarding attendance, withdrawals and incompletes, transcripts, registration, graduation requirements, enrollment verification, and the other enforced policies regarding your courses.

These resources are available to you in the Student Handbook on MySCAD, under the Resources tab.

registrar@scad.edu | 404.253.3425
Student Success Center

GRADUATION REQUIREMENTS

Graduate degree candidates' requirements vary depending on the specific program and degree, and can range between 45 and 90 credit hours.



Log in to MySCAD for a comprehensive list of courses and degree requirements, found in the Course Sequencing Guides on the Graduate Advising tab.

STUDY ABROAD

Ready to take on the world? SCAD Study Abroad can enhance your educational experience through short- and full-term international and domestic programs. No matter your major, you can earn degree credit by gaining a global perspective on art, architecture and design.

You'll expand your knowledge of other cultures and societies, which will put you ahead of the game as you step into a career in the global marketplace. Study in Asia's top business and cultural center at the university's Hong Kong location. Immerse yourself in the rich culture and pastoral setting of Provence at SCAD Lacoste.

You can also explore the SCAD location in Savannah, or take advantage of short-term programs in the heart of design, arts and entertainment industries in the U.S. and abroad.

studyabroad@scad.edu | 912.525.5806

Adviser RESPONSIBILITIES

- Serves as the primary resource and guide for student success
- Assists students in developing educational goals and selecting a major
- Recommends course selections for registration
- Serves as a referral for university resources
- Provides information on financial policies and resources

Student RESPONSIBILITIES

- Schedules and attends advising appointments
- Becomes familiar with the policies in the SCAD catalog and Student Handbook
- Follows through on actions identified in success advising or faculty advising meetings
- Knows at all times his or her academic standing and academic needs in order to fulfill degree requirements
- Learns and meets course requirements, appropriate course sequencing and any other requirements
- Web registers on the assigned dates and makes all schedule changes before the end of drop/add week
- Accepts final responsibility for all decisions
- Knows and adheres to payment deadlines in order to secure future course registration
- Seeks counsel on available financial resources and policies

Eligibility

Meet with your graduate success adviser to find out if you are eligible for study abroad programs and to consider how these courses may fit into your overall program of study. You'll want to start planning for studying abroad at least two quarters in advance.

Short Transfers

A transfer from your permanent location to SCAD Savannah or SCAD Hong Kong for just one or two quarters presents the opportunity to learn from additional professors and interact with students in different settings. A student visa must be obtained at least two quarters in advance before attending SCAD Hong Kong.

SCADpro

Want to get some hands-on experience with the world's leading brands and build a killer portfolio, all before graduation? Get involved in SCADpro, the collaboration laboratory at SCAD where industry partners work side by side with qualified students and faculty mentors to solve real-world problems.

Each year, SCADpro generates nearly 40 distinct projects that tap into the talents of students across all disciplines to transform vision into reality for companies like Amazon, Google, L'Oréal, NASA and more.

SCAD SUPPORT

So, now that you know how you'll be involved in your SCAD experience, here's how we'll complement your efforts using support programs designed with you in mind.

Write ON

Stop by the Writers' Studio in the ACA Library of SCAD.

Tutoring Center

The tutoring center is your source for free, ongoing tutoring in the courses most often requested by students, including ESL, math, art history, writing and software programs. Register for a tutoring session through MySCAD, under the Student Workspace tab, Academic Resource Network channel.

tutoringatl@scad.edu | 404.253.3109
ACA Library of SCAD

Libraries

Take a moment to marvel at the collection assembled at the ACA Library of SCAD. It offers the latest art and design publications, industry-specific journals, feature films and documentaries on DVD, and an inspiring artist's book collection. You can also find most of your required readings for class and get personalized research help from the friendly librarians. Keep an eye out for workshops offered throughout the quarter to sharpen your research skills.

Learn more, search for materials and browse the collection at library.scad.edu.

SCAD Libraries, which includes full-service locations in Savannah, Atlanta and Hong Kong, is a global art resource network that serves the entire university community. SCAD libraries are here to help in many ways, including one-on-one research consultations with librarians, workshops and course-specific instruction sessions.

Resources and additional information are available through the Library tab in MySCAD or at library.scad.edu.

ref_atl@scad.edu | 404.253.3196
ACA Library of SCAD

The Write Stuff

At the Writers' Studio, you can get individual and small-group help with all aspects of the writing process, whether you're working on a course project or something related to your personal passions. Staff members will help you with prewriting, developing thesis

TAKE ON *the* WORLD

Choose your location and expand your knowledge of other cultures.

Atlanta • Hong Kong • Lacoste • Savannah • eLearning

SCAD *Academic* POLICIES

The full academic policies are available at scad.edu/policies.

statements, structuring ideas, revising drafts and formatting bibliographies.

They will not, however, proofread or edit for you, or act as a substitute for the ongoing relationships and dialogue you should be having with your faculty members.

writeatl@scad.edu | [ACA Library of SCAD](#)

Foundation Studies Help

The Drawing and Design Center is available to assist foundation studies students with drawing, 2-D and 3-D design and color theory. Individual tutoring and group workshops are available outside of class hours. Read more about open model sessions, tutoring labs and workshops on the Drawing and Design Center webpage, accessible through the Atlanta Academic Resource Network channel in MySCAD.

tutoringatl@scad.edu | [404.253.3109](tel:404.253.3109)
[ACA Library of SCAD](#)

POLICIES

Attendance and Absences

Go to class. It's not just important for your success; it's a university policy! You are permitted to miss only four class sessions in each course. If you miss more than four

sessions, you will be unable to pass the class. Use your absences wisely. There are no excused absences. Classes missed due to late registration or schedule changes are included in the overall absences allowed.

Academically Speaking

Within the university's academic policies, you'll read full definitions and descriptions of policies that cover academic standing, attendance, course loads, dropping and adding courses, the grading system, grade-point average requirements and withdrawals.

More specifically, the academic integrity policy means that under all circumstances, you are expected to be honest when dealing with faculty members, administrative staff and your fellow students. You must submit work that is your own and reflects your level of accomplishment.

You'll also find information there on what happens when academic dishonesty is suspected and how decisions may be appealed.

Withdrawals

After the end of the drop/add period and through the last day of the quarter, students may officially withdraw from a class. Students receive no credit for the class and are given a grade of W for the



course. Students demonstrate their intent to withdraw from a class by completing the electronic withdrawal form available in MySCAD.

The withdrawal form is processed automatically and is effective immediately upon receipt of the request by the registrar's office. Note that withdrawal from one or more classes may alter financial aid status or eligibility.

A student will be unofficially withdrawn from a course after incurring absences for 20 percent of the term (usually five absences) in a class when he or she does not provide an official notification of withdrawal, as described above. The accumulation of absences can either be consecutive or occur at any point during the quarter. The student will be sent an email after each absence and will be instructed to contact his or her success adviser for assistance.

Consult with your graduate success adviser for details.

RIGHT TO PRIVACY

The Family Educational Rights and Privacy Act, or FERPA, affords students certain rights with respect to their education records.

This means you can request to read your education record and propose amendments if you believe there is misleading or inaccurate information present. It also means you must consent to disclosure of personal information that is allowed under FERPA.

For example, if a family member makes most of the payments on your account and will need to know your current account balance, sign a FERPA waiver so university staff members are allowed to discuss your account balance with them.

FERPA WHAT?

Manage your FERPA preferences in MySCAD by navigating the SCAD Forms channel under the Resources tab, searching "FERPA" in the search field, and clicking the "FERPA Management" link.



"Mighty oaks from little acorns grow." An acorn is included in the university crest as a reminder of how small ideas become big ones. The university celebrates its 40th anniversary in 2018.

DOLLARS *and* SENSE

Some angst-inspiring things about college are unavoidable — grades, group projects and exams, anyone? But managing your money, paying for school, and knowing when and where to get help with things like loans and scholarships shouldn't create anxiety.

Keep reading to see how we've got you covered.

STUDENT ACCOUNTS

Graduate school is an investment in yourself and your future, and managing your student account with a businesslike focus will give you the chance to start your professional life on strong financial footing.

Your student account is where your charges for tuition, housing, meal plans and any other fees are posted, and where payments are recorded. You're responsible for notifying your adviser of any changes in name or address that may affect when or where you get your account information, or making those changes yourself through MySCAD.

Notices of account activity will be emailed to your student email address on a regular basis, but you can also access updated information any time on MySCAD.

You will not be sent a physical copy of your account activity; if a family member plans to make payments on your account, you must add him or her as an Authorized User on your account.

Contact your graduate success adviser with any account questions, especially if you think you'll make enrollment changes, to see how these may impact your account.

studentaccounts@scad.edu | 404.253.5400

BILLING INFO

Changes to course registration, housing or meal plans, or financial aid eligibility will likely result in a new balance. You can always view an updated balance, including any new aid or charges, any time on MySCAD in the

Making ONLINE PAYMENTS

STUDENTS MAKING ONLINE PAYMENTS

- Log in to MySCAD.
- Select the My Info tab.
- Locate the Student Account channel.
- Select "Make a Payment – US\$."

FAMILY MEMBERS MAKING ONLINE PAYMENTS

Students can allow family members access to their student account online by enrolling them as authorized users in TouchNet. Authorized users are able to view billing information and make payments, and enroll in a payment plan on the student's behalf. To set up a parent or family member as an authorized user, a student must:

- Log in to MySCAD.
- Select the My Info tab.
- Locate the Student Account channel.
- Click "My Student Account Online."
- Click "Authorized Users" on the right side of the screen.
- Enter email address of authorized user and click "Continue."

The authorized user will be emailed a link and login information.

Once the authorized user's username has been established, he or she can log in and make payments at scad.edu/paymentportal.

ACCOUNT QUESTIONS? HOUSING CHANGES? GOING PART TIME?

Contact your student success adviser.

My Student Account channel on the My Info tab by clicking "My Student Account Online."

KNOW YOUR OPTIONS

Financial Aid

There's federal student aid and possible grants. Your graduate success adviser will help you find and understand all the financial aid options available to you. He or she can walk you through completing the [Free Application for Federal Student Aid](#), also known as the FAFSA, and give you the lowdown on policies, procedures and disbursement information.

You can access your SCAD financial records through MySCAD. Go there to review financial aid application requirements, download required forms, receive award notifications and view all aid that has been applied to your student account.

In order to receive financial aid for the current aid year, you must accept the terms and conditions and review your aid in MySCAD. These funds cannot be disbursed — or applied to your account — until you complete this acceptance. Attendance in your classes must be verified before financial aid can be paid, so you must attend all of your classes at least once during the first week of the quarter or disbursement of your funds may be delayed.

atl_advise@scad.edu | 404.253.5400
[Student Success Center](#)

SCHOLARSHIPS

Continuing students can apply for additional SCAD scholarships each spring. The scholarship application is available online during the month of April. Scholarship recipients are notified by mid-June, and all scholarship funds are applied to the following academic year.

Scholarships

SCAD awards nearly \$90 million in scholarships to its talented students each year based on academic achievement, need or both.

Scholarships may be renewed quarterly as long as you stay enrolled and maintain a cumulative GPA of 3.25 or higher. Increasing or decreasing the number of classes in which you enroll can affect your scholarships, so be sure to consult an adviser before making any changes.

PAYOUT OF FINANCIAL AID FUNDS

Disbursement of financial aid funds begins after the drop/add period each quarter and continues regularly throughout the academic year. The following information is important to the disbursement of financial aid, is in compliance with federal and state regulations and is subject to change.

Eligibility

In order to receive your federal loans and grants, you must be enrolled in at least one class (some exceptions apply). Eligibility is reviewed each quarter and adjustments will be made, if needed. Talk to your graduate success adviser if you have questions about your eligibility.

Attendance

Federal aid can't be disbursed until your attendance in all your classes has been confirmed, so if you don't attend class during the first week, a financial aid hold will be placed on your account, and those funds can't disburse until that's resolved.

CREDIT BALANCE REFUNDS

Often a student and his or her family will borrow more than the cost of tuition, housing and meal plan to help cover books, supplies and other educational expenses. Once all the SCAD charges have been paid, any excess credit may be refunded to the student. Most credit balance refunds are processed during the second week of the quarter.

Financial Aid Disposition

If you expect to have a credit generated by federal or other financial aid, you'll typically receive that credit in the form of a refund check. If you would prefer to retain that credit on your account to be applied toward future charges, you may complete the Authorization of Funds form to make that request.



Satisfactory ACADEMIC PROGRESS

Requirements to meet satisfactory academic progress for certain types of aid include:

- Students must pass 67 percent of all coursework attempted.
- Graduate students must earn a cumulative GPA of at least 2.0 on a 4.0-point scale.
- Students must complete degree requirements within a maximum time frame of 150 percent of the required credit hours for the program. More info available at scad.edu/policies.

Financial POLICIES

SCAD financial policies are updated each academic year. The most current policies are available for review at scad.edu/financialpolicies.

These authorizations remain in place and are valid for subsequent award years until a new authorization form is filed, so unless something changes you'll only need to do it once. Forms are available in the Forms channel in MySCAD.

Direct Deposit

Direct deposit is the fastest way to receive any credit balance refund, so if you're planning to use that refund for textbooks or supplies, you may want to consider it. You can sign up for direct deposit via MySCAD by clicking on the link "Direct Deposit for Student Refunds" located in the My Student Account channel on the My Info tab. Direct deposits are typically available in students' bank accounts before the end of the second week of the quarter.

studentaccounts@scad.edu | 404.253.5400

ACCOUNT CHANGES

New students are responsible for notifying the admission department of any changes in name, address or other matters that may affect their account. Current students should make changes through MySCAD. Be sure to include your SCAD ID number on all transactions and correspondence to ensure proper credit, and always use your SCAD student email when communicating with the university.

GRADREADY

For help with finances, financial aid and creating a budget, SCAD offers GradReady, a free financial wellness site accessible to SCAD students and parents 24/7. Visit scad.gradready.com to create a free account and access information on topics like paying for college, developing a budget, managing your money, and preparing for student loan repayment and life beyond graduation

2018-19

Payment SCHEDULE

FALL (SEPTEMBER)

JUNE 1

Fall housing reservation fee due (for new incoming on-campus residents only)

AUG. 1

Fall housing, tuition and meal plan balance due

WINTER (JANUARY)

NOV. 1

Winter housing reservation fee due (for new incoming on-campus residents only)

DEC. 1

Winter housing, tuition and meal plan balance due

SPRING (MARCH)

FEB. 1

Spring housing reservation fee due (for new incoming on-campus residents only)

MARCH 12

Spring housing, tuition and meal plan balance due

APRIL 8

Fall 2019 housing reservation fee due (for continuing on-campus residents only)

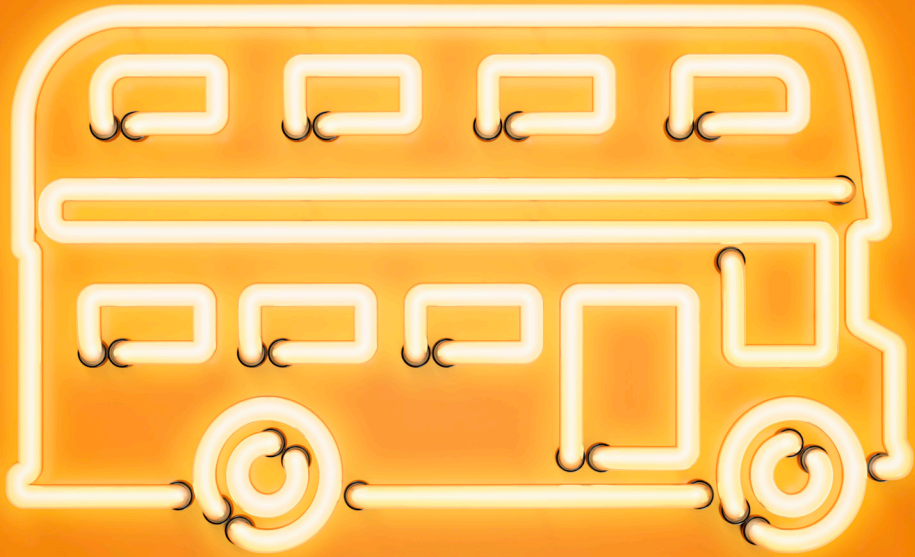
SUMMER (JUNE)

MAY 1

Summer housing reservation fee due

JUNE 1

Summer housing, tuition and meal plan balance due



In Savannah? Visit Art's, a university café for fast, fresh and healthy fare, to see the classic red double-decker bus, originally used in London and later operated by SCAD for student transportation.

SAFETY *and* SECURITY

The core of what we do at SCAD is provide you with a safe environment where you're free to pursue your passion for art and design. We do this by using best practices, connecting with our partners and creating a culture of safety and security where innovation can flourish. Keep reading to learn about information and tools to help you navigate daily life at SCAD and in Atlanta.

Update YOUR INFO

As you move or change phone numbers, keep the university up to date with your current number and local address so that you can be contacted in the event of an emergency.

Visit MySCAD > My Info tab > My Personal Info channel > "Update Addresses and Phones" link.

SECURITY IN ACTION

Student safety is a top priority at SCAD, and we have designed a dynamic safety program that pairs skilled staff with cutting-edge technology so you'll be comfortable in all university buildings, getting to and from class and traveling around downtown. SCAD Department of University Safety patrol officers are available 24/7, 365. They also work in and around academic buildings. These officers partner with SCAD community members to identify safety- and security-related issues and engage students, staff and faculty to solve problems.

Think of the officers as a neighborhood resource; they'll get to know you and be aware of what's going on in your area so that they can act quickly should an issue arise.

We also recently upgraded our closed-circuit television systems and added HD cameras to provide 24/7 coverage and recording capabilities in all academic buildings and residence halls.

atlsafety@scad.edu | 404.253.3333

SCAD ALERTS

When a crisis or emergency situation occurs, you will receive updates via phone, text and email from the SCAD Alert system. Make sure your contact information is up to date in

MySCAD. Visit the My Info tab, My Personal Info channel to verify your information is correct and make any necessary changes.

Students can add up to two additional phone numbers to receive text alerts in the event of an emergency. If a parent or family member wants to receive text-only SCAD Alerts, enter the cellphone number via the "Update Emergency Information" link on the My Info tab of MySCAD by clicking the "Add phone number to SCAD Alert" box.

SPREAD THE WORD

If you see something, say something. We need your participation to make this work and we've put a trifecta of tools at your fingertips.

LiveSafe Mobile App

The LiveSafe mobile app, available for iPhone and Android, turns every smartphone on campus into a personal safety device by integrating with its GPS, allowing users to report crime in real time.

Download this app for an instant, direct connection with the SCAD Department of University Safety and local law enforcement. Snap photos, anonymously report safety concerns or engage in a live chat with campus safety and security. It's available in iTunes and the Google Play store.

SafeRide

SCAD offers SafeRide, a service for students who live off campus and need a late-night ride from an open SCAD building to their off-campus residence within a two-mile radius of the SCAD Atlanta campus. SafeRides are available 8 p.m. to 6 a.m. nightly, with the SCAD Department of University Safety providing drop-off service. Students can access the SCAD app to arrange a SafeRide.

Self-defense

SCAD provides, at no cost to you, certified self-defense classes. Training is available for women and men, and you can sign up for a session by contacting rats@scad.edu. Read more about offerings and get current schedules on MySCAD.

HomeCheck

The SCAD Department of University Safety offers free residential security checks for students who live off campus in Atlanta and the surrounding areas. Students can request a HomeCheck via the LiveSafe app or by emailing atlsafety@scad.edu.

SafeTrade

With SafeTrade, students can take advantage of a free, staffed space to safely buy, sell or trade items from online marketplaces. Students can make appointments in advance via the LiveSafe app or by emailing atlsafety@scad.edu with the date and time they plan to conduct the transaction.

EMERGENCY PREPAREDNESS

From time to time, Atlanta experiences severe weather. Planning for a quick response to weather emergencies helps ensure the safety of the university community. SCAD follows all procedures regarding

Safety QUESTIONS?

Call us anytime **404.253.3333**

SCAD DEPARTMENT OF UNIVERSITY SAFETY

AVAILABLE
24/7 • 365

severe weather as instructed by the Fulton Emergency Management Agency. You should be aware that in the event of an evacuation ordered by SCAD or FEMA, communications with people at SCAD might be temporarily disrupted.

Emergency Closures

In the event of a weather-related or other emergency, the safety of students is the university's No. 1 concern. If the situation warrants, SCAD facilities will be closed and classes will be canceled.

Students in on-campus housing will be notified of any closings by residence life through staff and resident assistants.

All students should expect an informational phone call and text message, and should monitor local television and radio newscasts, their SCAD email and scad.edu. Information will be announced through SCAD Alert, posted on scad.edu and distributed to local media outlets immediately if the decision is made to close the campus.

Students are encouraged to contact their parents and families and keep them apprised of the situation.

DEVELOP A PLAN

Every student should work with his or her family to develop a personal plan in the event that the university must close for a weather-related or other emergency — where would you go? How would you get there? With whom would you travel?

More information on developing a personal evacuation plan is available at scad.edu/evacuationprocedure.

BE PREPARED

SCAD has a long-standing relationship with local law enforcement officials, including the Atlanta Police Department and Atlanta-Fulton County Emergency Management Agency. APD patrols the Midtown area 24 hours a day and works closely with the SCAD Department of University Safety and residence life officials to educate students on personal safety.

When something happens in the city at large, say, a major traffic accident, our staff links up immediately with these local leaders to determine any impact there may be for students and issue timely news and guidance if necessary.

IN CLASS AND AT HOME

Academic building hours are available on MySCAD. You'll also need to read your student handbook, available in MySCAD, and check out the housing policies page in the Residence Life and Housing channel for all building access and guest rules, but here are the highlights:



University Safety Highlights

- Keep your SCAD Card and room key with you at all times, and lock your door whenever you leave your room.
- When entering a university building, you'll need to present your SCAD Card for access. You are not allowed to sign in as a visitor in lieu of showing your SCAD Card.
- Residence hall visitation hours are 9 a.m. to 2 a.m., seven days a week, and you are responsible for your guests' behavior.
- No drugs. No alcohol. Period. Even if you are 21.

ON CAMPUS AND AROUND TOWN

One of the great things about our city is how easy it is to get where you need to go. You can travel on foot, by bike or using the SCAD Bee Line bus service.

SCAD Bee Line

SCAD offers frequent and free bus service to all academic buildings and residence halls. Bus schedules are available each quarter at various locations throughout the university, including at the security desk and at both residence halls. Bus schedules are also available online at scad.edu/buses, as well as via the TransLoc Rider app and website, scadatl.transloc.com.

Local Public Transportation

The Metropolitan Atlanta Rapid Transit Authority, or MARTA, provides rail and bus service in the Atlanta area to local shopping centers, the airport and SCAD Atlanta. MARTA stations are located within walking distance of the ACA Residence Hall of SCAD and SCAD Atlanta.

You can purchase a MARTA pass from the office of auxiliary technologies. The monthly pass, along with a current SCAD Card, provides you access to unlimited travel on MARTA trains and buses all day, every day. For more information, email the office of auxiliary technologies at atlexpress@scad.edu. Learn more about MARTA at itsmarta.com.

Parking

Complimentary parking is available to you in the SCAD Atlanta parking deck. You'll need to register your vehicle and get a parking decal.

SCAD CAR SHARE

SCAD Car Share, provided by Enterprise, is an easy, automated way for students to rent a vehicle by the hour or day or even overnight. Located at The Hive, SCAD Car Share is available 24 hours a day, seven days a week.

Learn more at scadcarshare.com.

SCAD BIKE SHARE

SCAD hosts a bike share program that provides bikes for students to rent and ride around campus — or around town — as an alternative to taking the bus or driving a car. Through a partnership with Social Bicycles, all bikes are GPS-enabled, allowing students to locate available bicycles nearby. Bikes can

SCADATL.TRANSLOC.COM

Download the SCAD Transloc app to your smartphone and check out where SCAD Bee Line buses are in real time.

also be reserved and rented in advance via a smartphone app or computer. When the ride is complete, just return the bike to any designated hub on campus.

More information is available at scadbikeshare.com.

BIKES

We've set things up so getting around on two wheels is a piece of cake, but there are a few rules. Bicycles and motorcycles may only be parked in the parking deck. Any bicycle or motorcycle parked in unauthorized areas adjacent to the SCAD Atlanta building will be removed or towed.

Secure your bike to one of the bicycle racks located near the second-floor parking deck entrance to the security station using a U-lock.

A few **do's**: Do ride WITH traffic, including on one-way streets; do obey traffic lights and stop signs; do use hand signals to indicate turns, merges and stops; do use headlights and rear reflectors after dark; and do be mindful of pedestrians. And now for the **don'ts**: No riding with headphones, no riding on sidewalks and no swerving through traffic or parked cars.



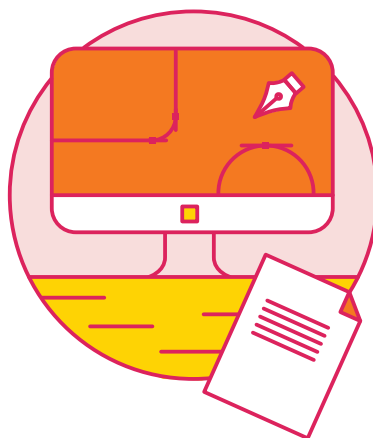
In 2015, SCAD became the first university to provide a virtual reality experience to a broad audience with the launch of cardboard VR goggles that allowed prospective students to visit the university's global campuses without taking a step.

Career **PREP**

Achieve your professional goals by taking advantage of what SCAD has to offer beyond the classroom. SCAD prepares students and alumni to become leaders in the creative class through ongoing and individualized advising, professional development resources, internship and career opportunities, connections to industry leaders, recruitment events and exclusive online resources.

Delve into career prep to be competitive in the ever-changing job market.

Learn more at scad.edu/careers.



WHILE YOU'RE A STUDENT

As soon as you set foot at SCAD, you began discovering your interests and strengths. While you explore your talents, your career adviser can help you hit your goals. You'll get guidance on choosing a major and a career path, finding organizations you want to target, securing internships and jobs, and much more.

Career Adviser

While you are working toward obtaining your degree, your career adviser will help you complete your own personal career action plan that includes professional readiness, self-promotion, portfolio development, internships and post-graduation career success.

To make an appointment with your career adviser, log in to MySCAD > Student Workspace tab > Career and Alumni Success channel.

Workshops

Create a knockout résumé, prep your portfolio and perfect your pitch. Workshops organized by the office for career and alumni success are full of topics, tips and tidbits that you can put into action. Check out the full slate of upcoming workshops on the scad.edu master calendar or the SCAD Job Portal.

Employer Visits

Top companies, brands and organizations from around the world recruit at SCAD. Take advantage of these employer visits to gain insight into the field of your choice, interview with top companies of interest and get your foot in the door.

Out to Launch

A fresh take on the traditional career fair, Out to Launch puts select senior and graduate-level students in the driver's seat. You'll be on the fast track to showing recruiters and employers your best work. With more than

SCAD *Alumni*
GLOBAL NETWORK
6 CONTINENTS

MORE THAN
40,000 MEMBERS

75+ COUNTRIES

Our commitment to your success continues beyond graduation. Check out your benefits at scad.edu/alumni.

100 companies attending each year, you're bound to meet your match. Take advantage of this one-day event that could help you land your next internship or dream job.

Career News

Read the latest on employer visits, special events, career tips, and available jobs and internships in this weekly email newsletter.

SCAD Job Portal

Each quarter, employers post thousands of job and internship opportunities on the SCAD Job Portal. The SCAD Job Portal is your one-stop location for scheduling an appointment with your career adviser, applying for on-campus interviews and signing up for workshops. Upload an online résumé and portfolio to avail yourself for recruitment.

You can access the SCAD Job Portal using your MySCAD credentials at scad.edu/jobportal.

Calls for Entry

Get recognized for your artwork, designs and ideas by entering in national and international competitions publicized in CAS newsletters. Find out more in the weekly Career News email.

INDUSTRY AND ALUMNI ENGAGEMENT

Based in seven markets around the U.S. and Southeast Asia, SCAD industry and alumni engagement managers continually develop and foster relationships with employers and alumni in an effort to expand career opportunities for SCAD students and alumni.

Now it's **YOUR TURN**

You've discovered some of the powerful resources at your disposal and the people who will guide you throughout your journey. Be curious. Ask questions. Explore beyond the bounds of your imagination. This is your time, your experience, your chance to decide your future.

Academic CALENDAR • 2018-19

The full academic calendar is available at scad.edu/calendar/academic and in the SCAD app.

FALL 2018

Monday, Sept. 10	Fall quarter begins
Thursday, Nov. 15	Fall quarter ends
Friday, Nov. 16	Residence halls close at 5 p.m.

WINTER 2019

Friday, Jan. 4	Residence halls open at 8 a.m.
Monday, Jan. 7	Winter quarter begins
Thursday, March 14	Winter quarter ends

SPRING 2019

Monday, March 25	Spring quarter begins
Thursday, May 30	Spring quarter ends
Friday, May 31	Residence halls close at 5 p.m.

SUMMER 2019

Monday, June 17	Summer quarter begins
Thursday, Aug. 22	Summer quarter ends

Quick REFERENCE CONTACTS

ACA Library of SCAD

ref_atl@scad.edu
404.253.3196

**Career and
Alumni Success**

careersatl@scad.edu
404.253.5437

**Counseling and Student
Support Services**

atlcounseling@scad.edu
atldisability@scad.edu
404.253.3210

Dean of Students

dosatl@scad.edu
404.253.3400

Financial Aid

atl_advise@scad.edu
404.253.5400

Graduate Advising

atl_advise@scad.edu
404.253.5400

**International Student
Services Office**

issoatl@scad.edu
404.253.3104

Ombudsman

ombudsman@scad.edu
912.525.5213

Registrar

registrar@scad.edu
404.253.3425

**Residence Life
and Housing**

atlreslife@scad.edu
404.253.3200

SCAD Card

atlexpress@scad.edu
404.253.5441

**SCAD Department of
University Safety**

atlsafety@scad.edu
404.253.3333

SCAD Mail Center

wowens@scad.edu
404.253.3252

Student Accounts

studentaccounts@scad.edu
404.253.3400

Student Life

studentlife@scad.edu
404.253.3334

Student Employment

stemploy@scad.edu
912.525.8776

Study Abroad

studyabroad@scad.edu
912.525.5806

Technology Support

techsupport@scad.edu
912.525.4567

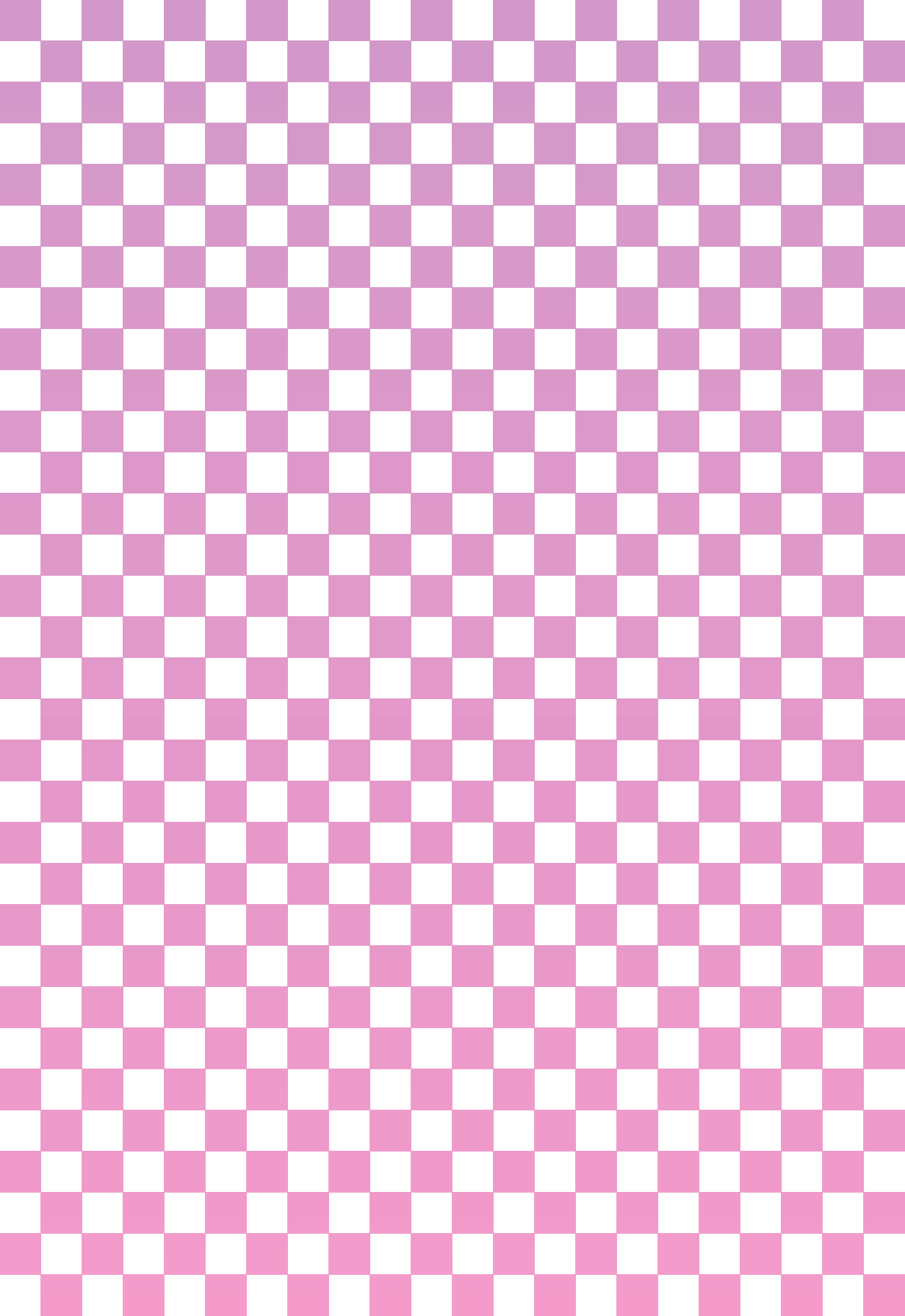
Tutoring Center

tutoringatl@scad.edu
404.253.3109

The Writers' Studio

writeatl@scad.edu
404.253.3109

Notes





Designed by professor Hugh M. Gale, the hand, head, and heart logo illuminates the essence of SCAD, The University for Creative Careers.

This symbol can be found across campus to guide past, present, and future generations of aspiring creatives toward their sanctuary, where their hands are free to readily make what the head dreams and the heart loves.