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Student name

SCAD ID number

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**Tax Return Filer:**

If you successfully utilized the IRS data retrieval tool when completing the FAFSA and did not change the data on your FAFSA, you are not required to submit a tax return transcript and will not be asked for one. If you did not utilize the IRS data retrieval tool, or made changes to the data on your FAFSA, you must submit a copy of your prior-year IRS tax return transcript(s).

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**Tax Return Non-filer Certification:**

Complete this section if the student, parent or spouse will not file and is not required to file a 2013 income tax return with the IRS. Attach copies of all IRS 2013 W-2 forms issued. List every employer even if they did not issue a W-2 form.

Non-filer name	Employer's name	2013 amount earned	IRS W-2 attached?
Art T. Bee (example)	Savannah Bee Company	\$1850.00	Yes

**CERTIFICATION AND SIGNATURE**

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I certify that all of the information reported on this worksheet is complete and correct. The student and parent (if student is a dependent) must sign this worksheet. If married, the spouse's signature is optional.

**WARNING: If you purposely give false or misleading information on the worksheet, you may be fined, sentenced to jail or both.**

Student signature \_\_\_\_\_ Date / /

Parent (or spouse) signature \_\_\_\_\_ Date / /

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**PLEASE RETURN FORM TO:**

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**Locations:**

**Atlanta:**  
1600 Peachtree St., Atlanta, GA 30309  
404.253.3400

**Hong Kong:**  
292 Tai Po Road, Sham Shui Po, Hong Kong  
+852.2253.8000

**Savannah:**  
Bradley Hall, 115 E. York St., Savannah, GA 31401  
912.525.5820 (undergraduate)  
912.525.6315 (graduate)

**Mail:**

SCAD financial aid office  
P.O. Box 2701 · Savannah, GA 31402-2701

**Email:**

financialaid@scad.edu

**Fax:**

912.525.6173