14 SCAD COMMENCEMENT
Dear SCAD parent,

As Commencement 2014 rapidly approaches, we offer our sincerest congratulations to you and your student for this accomplishment. What a milestone. What a momentous occasion.

Since 1981, commencement has remained a special occasion at SCAD, and it provides an opportunity for the university community as a whole to celebrate our students’ artistic and academic achievements. To accommodate the growth of SCAD, and especially the graduating class of 2014, we are planning commencement with singular care and innovation.

In this booklet, you will find a master schedule of events for the weekend, including details of each ceremony, a map of the historic district of Savannah, a list of downtown hotels, a checklist for graduates and contact information should you have any questions about commencement.

We look forward to a memorable and successful Commencement 2014 for all.

Sincerely,

Sam McCormick
Director of Events
SCHEDULE OF CEREMONIES
Savannah Civic Center, 301 W. Oglethorpe Ave.
Martin Luther King Jr. Arena

SATURDAY, MAY 31, 2014
8 a.m.
Doors open for Presidential Conferment of Degrees Ceremony
9–10:30 a.m.
Presidential Conferment of Degrees Ceremony
Noon
Doors open for Presentation of Degrees Ceremony 1
1–3 p.m.
Presentation of Degree Ceremony 1
School of Communication Arts
School of Design
School of Fashion
School of Fine Arts
3:30 p.m.
Doors open for Presentation of Degrees Ceremony 2
4–6 p.m.
Presentation of Degree Ceremony 2
School of Building Arts
School of Digital Media
School of Entertainment Arts
School of Liberal Arts

CEREMONY INFORMATION

PRESIDENTIAL CONFERENCE OF DEGREES CEREMONY
SATURDAY, MAY 31, 9 A.M.
Savannah Civic Center, Martin Luther King Jr. Arena

Due to limited seating availability in the Savannah Civic Center arena, we are only able to offer four tickets to the Presidential Conferment of Degrees Ceremony and seven tickets to the Presentation of Degrees Ceremony to each graduate. Tickets are required for entry into each ceremony. Please refer to page 5 for commencement ticket information.
COMMENCEMENT TICKETS
Due to limited seating available in the Martin Luther King Jr. Arena, all guests must possess a ticket to attend the ceremonies.

For guests without tickets, the ceremonies will be broadcast live in the Johnny Mercer Theatre, located inside the Savannah Civic Center. Non-ticketed guests should arrive approximately one hour prior to each ceremony to take a place in the “simulcast line,” located on the east side of the Savannah Civic Center outside the East entrance.

PRESIDENTIAL CONFERMENT OF DEGREES CEREMONY, 9 A.M.
Four tickets

PRESENTATION OF DEGREES CEREMONY 1, 1 P.M.
Seven tickets
School of Communication Arts
School of Design
School of Fashion
School of Fine Arts

PRESENTATION OF DEGREES CEREMONY 2, 4 P.M.
Seven tickets
School of Building Arts
School of Digital Media
School of Entertainment Arts
School of Liberal Arts

Students must have completed all graduation requirements in order to pick up Commencement 2014 tickets. Refer to the checklist on page 7 for a list of graduation requirements. Students will not be issued their allotted tickets if they do not participate in the commencement ceremonies.

TICKET PICKUP
Commencement tickets can be picked up 10 a.m. to 5 p.m., May 19–29, at the Trustees Theater box office, 216 E. Broughton St., Savannah, Georgia.
COMMENCEMENT INFORMATION

CONCESSIONS
Light refreshments will be available for purchase in the Savannah Civic Center lobby. Please note: Graduates will not be allowed to carry food or drinks into the designated seating area for the ceremony.

COMMENCEMENT PROGRAMS
A commencement program listing the names of all graduates will be placed on each graduate’s seat. Guests will receive a program upon entry into the Martin Luther King Jr. Arena.

DIPLOMAS/TRANSCRIPTS
Diplomas will be mailed to graduates at their provided diploma mailing address. Please ensure your graduate updates his or her diploma address (DA) on the graduation application. Diplomas will be mailed six to eight weeks after graduation.

CAP AND GOWN
Cap and gown orders are due April 18. Contact Herff Jones if your student has not yet made arrangements for a cap and gown for Commencement 2014. A SCAD representative for Herff Jones may be reached at 912.764.9314 or through collegegrad.herffjones.com. Graduation announcements and class rings are also available from Herff Jones.

Caps and gowns can be picked up by students:
- Wednesday, May 28 11 a.m. to 5 p.m. Oglethorpe House ballroom
- Thursday, May 29 11 a.m. to 5 p.m. Oglethorpe House ballroom
- Friday, May 30 10 a.m. to 1 p.m. Oglethorpe House ballroom

eLEARNING
SCAD eLearning candidates may participate in Commencement 2014. To participate, eLearning candidates should follow the procedures for undergraduate and graduate students.

PHOTOGRAPHY
Grad Images Inc. will photograph all students as they accept their diplomas. A passport-sized photo proof and order form will be sent within 30 days of commencement to the address provided during commencement rehearsal. For additional information, visit gradimages.com or call 800.261.2576.

WEBCAST
Commencement 2014 will be webcast simultaneously and can be accessed at scad.edu/commencement.

SECURITY POLICY
Bags are not allowed in the Savannah Civic Center. Students will be permitted to check their keys prior to the ceremony, but no additional storage will be provided.

Designated stroller parking areas will be located outside the Savannah Civic Center entrances. These areas will be monitored by a security representative for the duration of the ceremony.

Please plan accordingly, and thank you for your cooperation. Contact events@scad.edu if you have specific questions.

GRADUATION CHECKLIST
Students who have completed all requirements and coursework by the end of spring quarter 2014 may participate in Commencement 2014. The following checklist is your guide to ensuring all graduation arrangements are complete. Your student should have already contacted his or her graduation auditor to confirm the following information:

- GPA requirements for graduation have been met.
- Completed graduation application has been submitted to the registrar’s office. (Graduation applications should be submitted for review two quarters prior to the quarter a student expects to graduate.)

Application Deadlines
- Winter 2014 applications Jan. 10
- Spring 2014 applications March 28

- Correct local and permanent student addresses are on file.
- Cap and gown are ordered from Herff Jones by April 18.
- Check with the following departments to ensure all accounts are clear.
  - Student financial services office: 912.525.6104 or sfs@scad.edu
  - Jen Library: 912.525.4700
- Confirm with registrar’s office that all graduation requirements have been met. Registrar’s office: 912.525.5800 or registrar@scad.edu

QUESTIONS
Registrar’s office: 912.525.5800 or registrar@scad.edu
PARKING AND ACCOMMODATIONS

PARKING
Parking at the Savannah Civic Center is reserved for students participating in Commencement 2014 and their guests. Additional overflow parking is available at City of Savannah parking garages. Carpooling is encouraged.

Robinson Garage
Open 24 hours a day/seven days a week  ■ Cost is $3 per day. ■ A SCAD Shuttle will be available to transport guests from the Robinson Garage to the Savannah Civic Center.

Liberty Street Garage
Open Monday-Friday, 6 a.m. to 1 a.m.; Saturday, 5 a.m. to 3 a.m.; Sunday, 5 a.m. to 1 a.m. ■ Cost is $5 per day (event rate charged by the City of Savannah).

ACCOMMODATIONS
Savannah Hotels
DoubleTree Hotel
411 W. Bay St. ■ 888.370.0998
Hilton Garden Inn Midtown
5711 Abercorn St. ■ 888.370.0998
Inn At Ellis Square
201 W. Bay St. ■ 877.542.7666
Wingate by Wyndham
11 Gateway Blvd. E. ■ 866.411.7666
Residence Inn
500 W. Charlton St. ■ 855.499.0001
Studio Homes at Ellis Square
120 W. Bryan St. ■ 800.456.0009
Embassy Suites Savannah
605 W. Oglethorpe Ave. ■ 877.445.8667
Thunderbird Inn
611 W. Oglethorpe Ave. ■ 866.715.0006