

Important information concerning your student billing statement

The student financial services department assists students in understanding, planning for and covering the cost of their education. Student financial services include student accounts, financial aid, student financial advising and student employment. Upon admission, each student is assigned a student financial adviser to assist the student and family with any financially related question or concern and to assist in developing a plan for meeting educational expenses. Students may consult individually with their adviser in person, by phone or by email.

Monthly billing statements are issued July through October for the fall quarter and immediately after the registration periods for winter, spring and summer quarters. Prompt registration ensures that students receive their billing statements in time to meet the payment due dates. All students receive billing statements at their SCAD email address. Account balances also can be viewed in MySCAD via the SCAD website. Students must notify their student financial adviser in order to request that billing statements be sent to a third party.

The summer tuition, housing and meal plan balance due date is June 1. Students whose tuition is not paid by the due date (except for those with sufficient financial aid) risk losing their class registration and may incur a late fee of \$150. All fees are to be paid by the due date, including those paid by third parties.

The summer CASHNet payment plan is available. For those students enrolling in the payment plan with auto payment, CASHNet will automatically draft and process your payments at the designated due dates. You do not need to submit an additional payment; however, you must ensure sufficient funds are available for auto-draft, as CASHNet will attempt to draft a payment until it is received. Any missed payments due to insufficient funds are due immediately. If you withdraw from the scheduled auto payment, you must submit your payments prior to the designated due dates to cover your installment balance. Any past installments not paid are due immediately and are subject to a late payment fee.

TERMS OF PAYMENT

All SCAD fees are payable in accordance with SCAD's published due dates. The student (or parent/guardian, if assuming responsibility) is responsible for ensuring that payments are made by the scheduled due dates. The student is urged to make any necessary financial arrangements (including outside sources such as federal and/or state financial aid, vocational rehabilitation, benefits provided by an employer outside of SCAD or scholarship programs) well in advance of the dates on which fees are due.

A student who is in arrears to any SCAD department may not receive academic transcripts or a diploma. Collection costs are added to all accounts assigned to SCAD's collection service.

Fees not paid by any outside funding sources by the due dates must be remitted by the student or responsible party by the due dates. Late payment fees may be charged when students do not pay tuition, housing or meal plan balances in full by the published due dates or do not have sufficient authorized financial aid. Failure to meet financial obligations may result in dismissal from SCAD.

ADDRESSES

Please ensure that you keep your mailing address current in MySCAD. Your student refund checks and tax documents are delivered to the most current address on record.

PAYMENT OPTIONS

1. MySCAD online secure payment in U.S. dollars with electronic check, credit or debit card. SCAD accepts MasterCard, Visa, Discover and American Express.
2. Cash, check, money order or traveler's check in U.S. or Hong Kong dollars (only those students attending SCAD Hong Kong may pay in Hong Kong dollars). Payments are accepted by mail or in person. Payments in Hong Kong dollars should be made in person at SCAD Hong Kong. Checks should be made payable to "SCAD Foundation (Hong Kong) Limited" and should include the student's name and ID number on the back of the check.
3. Wire transfers in U.S. dollars to SCAD's bank. Allow five to seven business days for the bank to notify SCAD. Indicate the student's name and SCAD ID number at the bank of origin and pay any transfer fees. For bank information and details, go to scad.edu/studentaccounts and click on Methods of Payment.
4. My Payment Plan. Automated drafts in U.S. dollars from a credit card or bank account may be made through MySCAD. The enrollment fee for this service must be paid upon signup. For more information, go to scad.edu/studentaccounts. Students paying in Hong Kong dollars can sign up for a payment plan in person at SCAD Hong Kong. Installment payments in Hong Kong dollars can be paid by cash or check. The enrollment fee for this service must be paid upon signup.
5. Sallie Mae Tuition Pay Plan. This interest-free monthly prepayment program allows students to pay certain fees in U.S. dollars on a monthly basis throughout the year out of their current income or savings. Visit www.tuitionpay.salliemae.com/scad.

LATE PAYMENT FEES

Late payment fees of US\$150 may be charged when students have an outstanding balance after the published due date.

FINANCIAL AID

If you have applied for financial aid, you should have received your financial aid award letter and enclosure statement. Please read your enclosure carefully. You must actively accept your financial aid awards in order for them to disburse after the drop/add period. Go to My Financial Aid on the My Info tab on MySCAD to complete this process.

If your financial aid is not awarded, check to see if SCAD needs any further documentation on the My Info tab of MySCAD.

Students/parents have the right to cancel all or part of their federal Title IV financial aid (including loans) before disbursement and up to two weeks after notification that such aid was credited to the student's account. Such requests must be made in writing to student financial services. If the cancellation creates a balance due on the student's account, the balance is due immediately. After the first day of class the student account must have a credit balance remaining in order to return financial aid.

Hong Kong students successfully applying for the Non-means-tested Loan Scheme for Post Secondary Students (NLSPS) from the Student Financial Assistance Agency of the Hong Kong Government should have received a confirmation letter. Submit the payment by mail or in person to the student financial services department, Room 113, SCAD Hong Kong, and include the student's name and ID number on the back of the check.

HOW TO READ YOUR STATEMENT



Student Statement

Student Financial Services
 P.O. Box 2701 · Savannah, GA 31402-2701
 912.525.6104 · sfs@scad.edu · www.scad.edu

Term: Summer 2012

For questions, please contact your
 Student Financial Adviser at 912.525.6104

BILLING DATE: 5/07/2012

Art T. Bee
 342 Bull Street
 Savannah, GA 31402

CURRENT TERM CHARGES

Enrollment Fee	500.00
Housing	2654.00
Meal Plan: 14 Meals + \$75	1430.00
Move payment	250.00
Tuition- Undergraduate	9690.00

CURRENT TERM PAYMENTS/CREDITS

Future Payment 1001	7333.34
Housing Deposit	250.00
Housing Deposit	250.00
Web Credit Card Payment	500.00
Acad Honors Sch On Campus	650.00
Academic Honors Scholarship	1517.00
Artistic Honors Sch On Campus	500.00
Artistic Honors Scholarship	1167.00

Current Term Charges: \$14,524.00

Current Term Payments/Credits: \$12,167.34

* Designates CHARGE not Yet Due, or CREDIT Not Affecting Amount Due.
Note: Reminder: Payment for spring quarter is due on June 1.
 Check your account balance on MySCAD. Be sure to go online and accept your financial aid (if applicable).
 Don't forget to sign up for direct deposit.

Current Charges may be paid on the web at www.scad.edu through the student's MySCAD account.

Account Summary

Previous Balance:	\$0.00
Current Term Charges:	\$14,524.00
Current Term Payments/Credits:	\$12,167.34
Current Term Balance:	\$2,356.66
Future Balance:	\$0.00
Account Balance:	\$2,356.66

Billing Date: 5/07/2012
Account Number: 000000001
Term: Summer 2012
Due Date: 1-JUNE-2012

AMOUNT DUE (Pay This Amount): \$2,356.66

STUDENT NAME	DUE DATE	ACCOUNT NUMBER	AMOUNT ENCLOSED
Art T. Bee	1-JUNE-2012	000000001	\$2,356.66

I authorize SCAD to deposit automatically my refunds to my bank.

This authorization remains in effect until SCAD receives written cancellation from me.

Bank name	
Student's name	ID No.
Student's signature	Date / /

REMIT AUTHORIZATION ALONG WITH VOIDED CHECK

SCAD
 Student Financial Services
 P.O. Box 2701
 Savannah, GA 31402-2701

Date statement was generated

Term for current charges

Contact information

Detail of current term charges posted to student account

Detail of current term payments posted or authorized financial aid disbursed to student account

Total current term charges

Total current term payments and/or financial aid

Future charges

Helpful information

Overall student account summary

Statement review

Amounts previously billed

Current term charges minus current term payments

Return address

Direct deposit sign-up and remittance area