

Emergency Notification Information

SCAD Atlanta



The University for Creative Careers®

Police:..... 911
 Fire:..... 911
 Medical Emergency: 911
 SCAD security:..... 404.253.4500
 Dean of student success: 404.253.3204
 On-call manager:..... 404.754.4021
 Counseling and student support services:.... 404.253.3282
 Hazardous materials spill:..... 912.525.8009

	Notification
Bomb Threat	Immediately call 911, then SCAD security at 404.253.3333.
Death of a Student	Contact the dean of student success (404.253.3204) if you become aware of the death of a student.
Death in a Student's Immediate Family	Contact the dean of student success (404.253.3204) if you become aware of a death in a student's immediate family.
Emotional Emergency	During business hours, immediately refer the situation to a counseling and student support services counselor (404.253.3204). After business hours, SCAD security should be contacted (404.253.3333). SCAD security will then contact the on-call counselor.
Fire	Immediately activate the fire alarm and call 911, then call SCAD security (404.253.3333) while evacuating the students from the building.
Intruder or Firearm(s) Possession	When any individual is carrying a weapon in public, on campus, or other proximity to campus buildings, university personnel should immediately call the police (911) and SCAD security (404.253.3333). University personnel will not attempt to speak to any person with a weapon.
Medical Emergency	If the student is seriously injured or has a seizure, college personnel should contact 911 and then SCAD Security at 404.253.3333. For minor injuries and/or illness students may contact Concentra Urgent Care located at 688 Spring Street by calling 404.881.1155.
Robbery/Assault	Call the police (911), then encourage the student to contact SCAD security (404.253.3333) and the dean of student success (404.253.3204).
Sexual Assault/Rape	If any assault and/or rape occurs on campus, and this has been reported to university personnel - if there is imminent danger, contact the police first (911) and then SCAD security at 404.253.3333. Report incident to the dean of student success.
Theft	If you are made aware that a student or staff member has had something taken from them, assist that person with contacting SCAD security (404.253.3333) and the police (911).
Missing Student	Contact the office of the dean of student success (404.253.3204) to report a student about whom you are concerned or whose whereabouts are unknown.
Hazardous Materials	Call 911, then call director of safety (912.525.8009) to arrange for cleanup response.